



**community
advisory board**
City of Santa Rosa

District 7

**Community Advisory Board
Community Improvement Grant
2021 Application Form**

Project Name: Elsie Allen High School Campus Mural Project	Requested Grant Amount: \$2500 Other Funding Sources: \$2500 TOTAL Project Cost: \$5000
Project Physical Address: 599 Bellevue Avenue, Santa Rosa, CA 95407	Group or organization: Elsie Allen High School Foundation
Nearest cross street: Burgess Drive	How did you hear about the Grant Program? Prior SR City grants received
What is your CAB area? (Check one) <input type="checkbox"/> Northwest <input type="checkbox"/> Northeast <input checked="" type="checkbox"/> Southwest <input type="checkbox"/> Southeast <input type="checkbox"/> Core <input type="checkbox"/> Citywide Not sure? Click here: http://srcity.org/DocumentCenter/Home/View/14754	
Property Owner (see page 3 for all requirements): Elsie Allen High School, Santa Rosa High School District <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="width: 60%; text-align: center;">Name -- Property Owner</div><div style="width: 35%; text-align: center;">Title</div></div>	
Contact Person responsible for Grant Application <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="width: 33%; text-align: center;">Name -- Contact Person</div><div style="width: 33%; text-align: center;">Email</div><div style="width: 33%; text-align: center;">Phone</div></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="width: 33%; text-align: center;">Address</div><div style="width: 33%; text-align: center;">City</div><div style="width: 33%; text-align: center;">Zip</div></div>	

GRANT SCOPE: This Application Packet describes the intended use of the requested Grant funds to complete the Project identified above and the elements listed in the Project Budget. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this Application Packet, including required attachments, is accurate.

Print Name Gabriel Albavera
Title Principal

Signature _____
Date 6/30/2021



Community Improvement Grant Project Budget and Matching Funds

PROJECT NAME:

Cost Estimate: List all features, amenities, supplies and plans (Add or delete rows as needed)

Cost Estimate		Requested Funds	Match
Salaries/Wages (In-kind only)			
		N/A	
Contracted Services			
	Lead/Master Artist		1500
Materials/Supplies			
	Paint, varnish, sealant	2000	
Printing/Reproduction			
Rentals			
Other			
	Open Door Insurance	500	0
	Stipends	0	1000
Total Requested Grant Amount		A. 2500	
Total Matching Funds			B.2500
Total Project Cost (A+B)		\$5000	

Other Funding Sources:

Funding Sources	Date Committed	Amount
Bank of Marin or Petaluma Poultry	Pending	2500
Elsie Allen High School Foundation unrestricted as needed	Available	2500
Total		5000

Community Advisory Board

2021 Community Improvement Grant Questions

Please answer the following questions as they apply to your project. **Responses are limited to three double-sided pages with 12-point font including drawings and photographs. Please include page numbers on all pages.**

- 1. Describe your project, including objectives and goals, and explain how your project will meet these goals.**

The Elsie Allen High School Campus Mural Project is a partnership among Elsie Allen High School (EAHS), the Elsie Allen High School Foundation and Artstart to install a 30' x 10' mural on campus in honor of Elsie Comanche Allen, celebrated Native American Pomo basket weaver, education advocate, and champion of cultural preservation and the rights of indigenous people. The project goals are to support teen mental health and healing through collaborative and creative expression promoting psychological wellbeing and re-engagement with their school and community. The objective is to enroll and fund five Elsie Allen High School art students in the Artstart Apprenticeship Program. This project runs from June through September.

Also include who will benefit from this project and how many people your project is expected to impact.

The COVID-19 pandemic has had devastating impacts on our youth and young adults. The recent YouthTruth survey and EAHS teachers and school counselors have reported disturbing levels of depression, anxiety and disengagement among our young adults and high schoolers. This project will fully support the participation of five, low-income EAHS art students providing them an opportunity for hands-on learning after a year of distance learning, creative expression under the direction of a professional artist (Lead Artist), social connection with like-minded peers, and a resurgence of school and community pride as contributing community members and champions of diversity and cultural history. The student artists are a diverse group across gender and ethnicity. Community benefits include not only beautifying a public education space but also this apprenticeship model is teaching our future community members valuable skills including responsibility in arriving on time for shifts, working collaboratively with peers, accepting feedback and taking instruction from a leader, using creativity to solve problems and express oneself productively and in an emotionally healthy way, and working in a safe and ecologically-friendly milieu.

Please describe any approvals and permits needed and obtained for your project (i.e. land use, City, etc.)

The EAHS Principal has obtained necessary approval from the school district and has provided Artstart and the EAHSF with written and verbal approval (please see attached).

- 2. What is your outreach plan? Please also explain how your project will be open and accessible to the community.**

We have five EAHS students participating in the Elsie Allen High School Campus Mural Project. Ongoing outreach and recruitment occur through word of mouth, social media, and EAHS school counselors and art teachers. The mural is outdoors and accessible to the public. It will be "marketed" through the afore-mentioned channels. It will be an important public space for returning students and staff to reflect and admire together in

celebration of their cultural history, collective healing from COVID and a source of pride in the school and their community come their return this Fall 2021 (in-person).

3. Describe the community support for your project.

a. What organizations, neighborhood associations, non-profits, residents, etc. are involved in the project?

The Elsie Allen High School Campus Mural Project is a partnership among Elsie Allen High School (EAHS), the Elsie Allen High School Foundation and Artstart. Artstart has worked closely with the City of Santa Rosa to create public art for city-owned properties. The EAHS Campus Mural will beautify the school and be available for public enjoyment.

b. What roles are they playing and how collaborative is the project?

This project is extremely collaborative. Local youth and art nonprofit, Artstart, has an Apprenticeship Program through which EAHS students can participate in the Elsie Allen High School Campus Mural Project. The mural will be installed on the EAHS Campus and the EAHS Project Coordinator is EAHS art teacher, Kathryn Loomis. The EAHS Foundation is seeking grant funding to support EAHS student participation in full as the students are in the low and very-low income categories. Artstart collaborates with EAHS to implement and oversee the project.

c. What other support exists for your project?

The EAHSF is pursuing grant funding from Petaluma Poultry and the Bank of Marin. We will supplement grant funding with unrestricted monies as needed. EAHS and the EAHS Foundation Board is highly supportive of this project and investing in the pursuit of community partnership funding to support our students in a great time of need while beautifying our community which has also been devastated by the pandemic and wildfires.

4. Is there ongoing maintenance required for your project? If so, what is the plan for maintenance and who is going to be responsible?

Not at this time. The project will be sealed using professional grade sealant commonly used in outdoor public art work. If additional maintenance is needed in the future EAHS and Artstart will coordinate.

5. Projects should reflect environmental consciousness regarding materials, energy, and conservation. Please describe how your project will meet this goal.

Artstart uses eco-friendly materials and supplies to the extent possible given budgetary constraints. Students will carpool and cycle between locations to the extent possible.

6. Please provide a brief statement on how you will keep project participants safe during implementation (e.g. social distancing protocols, gloves, masks, etc.).

Much of the art making will occur outdoors; the indoor creative spaces are well-ventilated. The art project allows for social distancing and masks and gloves will be provided and available for use. Students who are not fully vaccinated will be requested to wear masks and any students exhibiting symptoms will need to receive negative COVID testing results before being allowed to participate or resume participation. Frequent handwashing will be encouraged and materials, supplies and equipment will be disinfected regularly.

- 7. Project Budget:** Grant requests may not exceed \$2,500. Please explain how the requested funds will be used, how the cost estimate was determined and the status of matching funds. This section is supplemental information to the Cost Estimate Form.
- This project budget is \$5,000: the Lead/Master Artist directing the apprentices earns \$1,500, the five apprentices receive stipends of \$200 each or \$1,000, Open Door Insurance is \$500, and paint, varnish and sealant are \$2,000. This CAB grant request is for the eligible expenses of paint, varnish and sealant (\$2,000) and insurance (\$500). The remaining \$2,500 will be covered by Bank of Marin and/or Petaluma Poultry grant funds. If these are not awarded, the EAHSF will dip into its unrestricted funds as needed.



Request to Host a Non-Instructional Cohort on Campus

Date Requested: 05/03/2021

Site: Elsie Allen High

Sonoma County Tier: ORANGE

WORKFLOW:

1. The site administrator will initiate this request and verify the yellow section.
2. Next, the requesting employee, in coordination with, the site administrator, will complete the orange section.
3. Then, the request form will be sent to the site administrator once more for approval.
4. Finally, send the completed request form, including the link to a cohort practice/sanitation schedule to Kateland Weighall for final approval. She will review and notify your site admin that your request has been approved or denied.

Questions? Contact Kateland Weighall kweighall@srcs.k12.ca.us | (707) 975-1661**-- ATTENTION SITE ADMINISTRATOR --****Before you allow any employee to request to host a non-instructional cohort on campus, please verify that your site is able to meet the requirements below:**

1. The ability to safely and consistently screen all participants for temperature and COVID-19 symptoms upon arrival and an isolation area and protocol if a participant exhibits symptoms while in cohort.
2. The physical space to host the cohort (preferably outside) and maintain 6 feet distance between all individuals at all times. And no more than 25% of your site's population on campus at any given time. And no mixing of cohorts.
3. The personnel to staff one adult for each cohort. Purple tier requires one adult assigned to one cohort. Adults can not mix or lead multiple cohorts.
4. A designated bathroom for each cohort (to be disinfected between cohort use).
5. A schedule for sanitation after each cohort including, but not limited to, restroom, common spaces, high-touch surfaces.
6. An understanding of the [COVID-19 Potential Response Scenarios in a School Setting](#) and a commitment to follow isolation and quarantine recommendations if a participant reports as a suspected or confirmed positive COVID-19 case.
7. An efficient and reliable means of communication to students and families to share quick and accurate information.

Initial in the box to the right if you can verify that your site meets all the above listed requirements. →**S.C.****-- ATTENTION REQUESTING EMPLOYEE --****Please provide the name and contact information for the personnel directly related to this cohort.**

Site Administrator	Sarah Cranke	scanke@srcs.k12.ca.us	890-3810 x53103
Cohort Leader	Katie Loomis + Angelica Salas	kloomis@srcs.k12.ca.us / asalasdetorres@srcs.k12.ca.us	360-739-7629 707-293-7004
Custodian	Fessahai Goitom	fgoitom@srcs.k12.ca.us	707-318-5842

*Prior to the start of a cohort, the people listed above must be trained on appropriate COVID-19 related guidelines and protocols.***Initial the box if you can verify that appropriate training was provided to all personnel listed above. →****S.C.****Non-Instructional Cohort Information**

Cohort Name: Art + Mecha Club	# of students in cohort: 10 or less
Description of Cohort: Mural installation cohort(s) on Tuesday (led by Ms. Salas) and Thursdays (led by Ms. Loomis) during the month of May, 2021. Student installation hours will be 2pm - 4pm. ArtStart will set up @ 1:30pm and clean-up by 5pm. Students/cohorts will use a sanitized general student bathroom.	
Vulnerable Students Population Served: (check all that apply) <input type="checkbox"/> students with disabilities for receiving targeted supports and services <input type="checkbox"/> English learners <input checked="" type="checkbox"/> students at higher risk of further learning loss or not participating in distance learning <input type="checkbox"/> students at risk of abuse or neglect <input type="checkbox"/> foster youth <input type="checkbox"/> students experiencing homelessness	
Day(s) of the Week: C1: Tuesdays C2: Thursdays	Scheduled Start Time: C1: 2 pm C2: 2 pm
Scheduled End Time: C1: 4:00 pm C2: 4:00 pm	

Location of Cohort: Between A Building and the Gym, outside.	Entry Location: parking lot	Egress Location: parking lot
Designated Bathroom: General Student Bathroom	Isolation Area Location: Foundation Office (or outside)	Isolation Area Attendee: Michelle Doss
Daily Health Screener: Katie Loomis	Contact Tracer: Mayra Sosa/FEF	Site Schedule of Multiple Cohorts on campus (read fine print below):

Prior to the start of a cohort on campus, a schedule of cohort times and bathroom sanitation must be created and approved by the site administrator. Each cohort cannot mix or overlap with another cohort on campus. Please consider entry and egress times/locations, bathroom use and sanitization, campus space, equipment use, etc. when creating this schedule.

Initial the box if you can verify all above information is correct. → **S.C.**

Permissions Prior to the start of a cohort, these permissions must be submitted by all participating students and families.

- Assumption of Risk and Waiver of Liability Relating to COVID-19 [English](#) | [Español](#)
- Social Agreement For Student Participation In On-site Cohort [English](#) | [Español](#)

Initial the box if you can verify that no student can participate until permissions have been submitted. → **S.C.**

COHORT 1: To be filled out once participants have been assigned to the cohort.

	^	*	Student Name	Student ID#	Date of Birth	Contact #
1.			Mecha Club Students primarily (Separate sign up sheet will be linked to this document. Student ID, DOB + Contact # will be updated as students sign up.) Sign-up Sheet - Elsie Allen Mural			
2.			Jennifer Suastegui	357662		(707) 729-0717
3.			Mitzy Sagrero	108377		(707) 494-7719
4.			Angel Barajas	230727		(707)508-5801 Parent (707) 543-6685
5.			Xochitl Rodriguez	369451		(707) 623-6541
6.			Jimena Olvera			(707)843-2997
7.						
8.			Maridee Pulido	230990		(707)695-5890 Parent 707-570-7791
9.						
10.						

Check the ^ * boxes if the following have been submitted by the family/student:

- ^ the Assumption of Risk and Waiver of Liability Relating to COVID-19
- * Social Agreement For Student Participation In On-site Cohort

COHORT 2: To be filled out once participants have been assigned to the cohort.

	^	*	Student Name	Student ID#	Date of Birth	Contact #
1.			Art Club Students primarily (Separate sign up sheet will be linked to this document. Student ID, DOB + Contact # will be updated as students sign up.) Sign-up Sheet - Elsie Allen Mural			
2.			Kimberly Escoto	208234		personal-(707) 892-9616,

						parent-(707)770-7223
3.			Crystal Millan	231285		My phone number is 707-297- 1693. My Mother phone number is 707- 703-7583.
4.			Yeily Coyotl	355304	09/09/2006	707-228-4564 (YC) + 707-596-2490 (Mom)
5.			Adam Duong	232437	07/10/2003	707-657-9862 (Adam) (707)-657-9862 (mom)
6.			Jessenia Garcia	231569		Jessenia Cell (707-228-4507) Mom (707-228-2335)
7.			Maria Gomez	224652		Parent- (707) 529-9215
8.						
9.						
10.						

Check the ^ * boxes if the following have been submitted by the family/student:

^ the Assumption of Risk and Waiver of Liability Relating to COVID-19

* Social Agreement For Student Participation In On-site Cohort

-- APPROVAL REQUIRED --

Initial the box if you approve this request based on the information provided. Additional Employee boxes can be inserted if you have more than one employee participating in this cohort.

Employee:	Katie Loomis	Date Approved: 5/3/2021	KL
Site Administrator:	Sarah Cranke	Date Approved: 5/5/2021	S.C.
COVID-19 Coordinator:	Kateland Weighall	Date Approved: 5/5/21	Kateland Weighall

EAHSF Grants <eahsfgrants@eahsfoundation.org>

Fwd: Mural Installation Non-Instructional Cohort Approval

1 message

Jennifer Tatum <onecup41@gmail.com>

Mon, Jun 28, 2021 at 12:51 PM

To: EAHSF Grants <eahsfgrants@eahsfoundation.org>

Cc: Kathryn Loomis <kloomis@srcs.k12.ca.us>, Barbara Ihde <bihde@sonic.net>, "hermang@eahsfoundation.org" <hermang@eahsfoundation.org>

Begin forwarded message:

From: Kathryn Loomis <kloomis@srcs.k12.ca.us>**Subject:** Fwd: Mural Installation Non-Instructional Cohort Approval**Date:** June 28, 2021 at 12:47:56 PM PDT**To:** Jennifer Tatum <onecup41@gmail.com>

Hi Jennifer -

I received verbal confirmation from Gabe Albavera, EAHS principal. Here is the approval from the District Office/EAHS assistant principal for the installation of the Elsie Allen Mural. This was for covid protocol but shows that our admin team was aware of the mural install.

Best, Katie

----- Forwarded message -----

From: Sarah Cranke <scanke@srcs.k12.ca.us>**Date:** Wed, May 5, 2021 at 9:55 AM**Subject:** Re: Mural Installation Non-Instructional Cohort Approval**To:** Kathryn Loomis <kloomis@srcs.k12.ca.us>**Cc:** Angelica Salas de Torres <asalasdetorres@srcs.k12.ca.us>

APPROVED!!! Our fabulous district covid coordinator Kateland Weighall is on it and we were approved right away! Great planning ladies - usually they have to go back and forth a bit but yours was solid!

Kindest Regards,

Sarah

Sarah Cranke

Santa Rosa City Schools

Assistant Principal - Elsie Allen High School

707-890-3810

EMBRACE

ENGAGE

EMPOWER

SRCS will send students into the world who are empowered to work together, find purpose, think critically, embrace diversity, adapt to our changing planet, and live healthy and fulfilling lives.

On Wed, May 5, 2021 at 9:20 AM Sarah Cranke <scranke@srcs.k12.ca.us> wrote:
I would like to say yes but I can't promise - I should have a better answer for you on Friday.

Kindest Regards,

Sarah

Sarah Cranke

Santa Rosa City Schools

Assistant Principal - Elsie Allen High School

707-890-3810

EMBRACE

ENGAGE

EMPOWER

SRCS will send students into the world who are empowered to work together, find purpose, think critically, embrace diversity, adapt to our changing planet, and live healthy and fulfilling lives.

On Wed, May 5, 2021 at 8:21 AM Kathryn Loomis <kloomis@srcs.k12.ca.us> wrote:
Great, thanks Sarah!

Do you think the form will be approved for our first day of installation next Tuesday?

Best, Katie

On Tue, May 4, 2021 at 6:27 PM Sarah Cranke <scranke@srcs.k12.ca.us> wrote:
Great looking document and I really like the popout for contact tracing specific students on the days that they are there.

Your question was asked by another teacher with a cohort and the reason we need a number is so we can contact trace with the student. However, we would also need to let the parent know as well of course. So - either one is fine.

Kindest Regards,

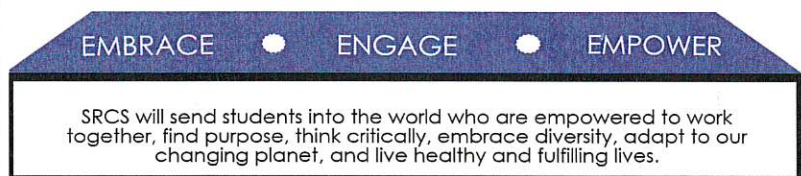
Sarah

Sarah Cranke

Santa Rosa City Schools

Assistant Principal - Elsie Allen High School

707-890-3810



On Tue, May 4, 2021 at 5:57 PM Kathryn Loomis <kloomis@srcs.k12.ca.us> wrote:

Hi Sarah -

Please find attached the approval form to host students on campus for the installation of the Elsie Allen Mural.

Question... is the contact # the students cell or their parents phone number? I need to update the sign-up sheet to reflect the correct one.

Please take a look at the form and let me know if I am missing anything.

ArtStart is hoping to start installing next Tuesday, May 11th! Hopefully there will be enough time to approve for the 5/11 start.

Thanks! Katie

 **Elsie Allen Mural Installation Request**

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Katie Loomis
Art Teacher + Visual and Performing Arts Department Chair
Elsie Allen High School

"Elsie Allen High School is a family that supports and inspires learning and success."

--

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Art Teacher + Visual and Performing Arts Department Chair
Elsie Allen High School

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Katie Loomis
Art Teacher, Fine Arts Department
Santa Rosa High School