



## MEMORANDUM

**DATE:** October 16, 2020  
**TO:** Chair Cisco and Members of the Commission  
**FROM:** Andrew Trippel, Acting Supervising Planner  
Amy Nicholson, Senior Planner  
**CC:** Bill Rose, Acting Deputy Director of Planning  
Amy Lyle, Supervising Planner  
**SUBJECT:** **Item 3.1 - Downtown Station Area Specific Plan Zoning Map and Text Amendments**

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Downtown Station Area Specific Plan Zoning Code and Design Guidelines amendments were scheduled for review at a joint meeting of Cultural Heritage Board and Design Review Board on October 15, 2020. Due to a loss of quorum, this meeting was rescheduled to Wednesday, October 21, 2020.

The Zoning Code amendments are scheduled for review by Planning Commission on Thursday – October 22, 2020. Staff requests that Planning Commission continue this item to a **date certain, of November 2, 2020** at its October 22, 2020, public meeting.