

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: APPROVAL OF FIFTH AMENDMENT TO GENERAL SERVICES
AGREEMENT NUMBER F001776 WITH PETRUSHA
ENTERPRISES, INC. DBA ADVANCED SECURITY SYSTEMS

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the Fifth Amendment to General Service Agreement Number F001776, to extend the term for two years and increase compensation by \$70,000, for fire and burglar alarm system monitoring services with Petrusha Enterprises, Inc. dba Advanced Security Systems, for a total amount not to exceed \$150,788.

EXECUTIVE SUMMARY

Approval of the Fifth Amendment will extend the term for two years with no increase in unit cost and increase compensation by \$70,000 for fire and burglar alarm monitoring services and various City locations. This is the final extension of this Agreement.

BACKGROUND

The City had a need for 24/7 monitoring of intrusion and fire alarm systems and notification to department staff of alarm prior to contacting police and fire dispatch. There was also a need for the Vendor to respond to on-call maintenance requests of the intrusion alarm, key entry, and security systems and components. This work may include, but not be limited to, updating existing intrusion alarm control panels/communicators and associated control equipment, power supplies and standby batteries and chargers, intrusion system keypads, motion detectors, audible devices, door alarms, as directed by the City.

As a result of Request for Quotes (RFQ) 18-85 competitive process, Purchasing determined the lowest responsive and responsible bid received was submitted by Petrusha Enterprises, Inc. dba Advanced Security Systems, Santa Rosa, California.

FIFTH AMENDMENT TO GENERAL SERVICE AGREEMENT NUMBER F001776
 WITH PETRUSHA ENTERPRISES, INC. DBA ADVANCED SECURITY SYSTEMS
 PAGE 2 OF 3

On October 1, 2018, the Purchasing Agent approved General Services Agreement (GSA) number F001776 for a two (2) year period with three (3) one-year extension options.

See contract history in the chart below:

<u>Award/Amendment</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Authorization</u>
Contract Award	October 1, 2018	Two-year Contract	\$49,000	Purchasing Agent
First Amendment	October 21, 2019	Remove location and increase compensation	\$10,000	City Manager
Second Amendment	December 23, 2019	Remove two locations	\$0.00	Purchasing Agent
Third Amendment	September 9, 2020	Extend one-year and increase compensation	\$20,000	City Manager
Fourth Amendment	December 14, 2020	Added and removed service locations and increase compensation	\$1,788	City Manager
Fifth Amendment	Pending	Extend two years and increase compensation	\$70,000	City Council
Total Cumulative Contract Value Pending			\$150,788	

Under the City's Purchasing Policy, City Code 3-08-110(A) Award Authority, this modification requires approval by the City Council.

PRIOR CITY COUNCIL REVIEW

Not applicable

ANALYSIS

Petrusha Enterprises, Inc., dba Advanced Security Systems has agreed to extend the term for two years with no increase in cost. This is the final extension option of this Agreement. During the term of the Agreement, the vendor has provided alarm monitoring services at sites throughout the City. City staff receiving the services have indicated the vendor has provided satisfactory services throughout the current contract term.

FISCAL IMPACT

Funds for this operational expense have been appropriated in Fiscal Year 2021-22 within various department's operating budgets, as a regular operating expenditure and

FIFTH AMENDMENT TO GENERAL SERVICE AGREEMENT NUMBER F001776
WITH PETRUSHA ENTERPRISES, INC. DBA ADVANCED SECURITY SYSTEMS
PAGE 3 OF 3

will be included in subsequent years' budget requests when presented to the City Council.

ENVIRONMENTAL IMPACT

The proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A – Fifth Amendment to General Services Agreement Number F001776 with Petrusha Enterprises, Inc. dba Advanced Security Systems

CONTACT

Brandalyn Tramel, 707-543-3706, btramel@srcity.org
Tracy Vera, 707-543-3708, tvera@srcity.org