



**Design Review Board
Regular Meeting Minutes - Draft**

Thursday, December 21, 2023

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Jones-Carter called the meeting to order at 4:30 P.M.

Present 5 - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, Board Member Michael Cook, Board Member Victoria Liptak, and Board Member Adam Sharron

Absent 1 - Board Member Ernest Wuethrich

2. APPROVAL OF MINUTES

2.1 December 7, 2023 - Draft Minutes

Approved as submitted.

3. PUBLIC COMMENT

Chair Jones-Carter opened public comment at 4:31 P.M.

Duane DeWitt expressed concerns about the impact of the Design Review Board approval timeline and Roseland neighborhood.

Chair Jones-Carter closed public comment at 4:36 P.M.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Chair Jones-Carter read aloud the Statement of Purpose.

4.2 BOARD MEMBER REPORTS

None.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

5. DEPARTMENT REPORTS

Staff Liaison Sheikhal reported a staffing change and provided a recommendation to continue item 8.2 to a date certain of January 4, 2024.

Duane DeWitt commented on the project item 8.2 - Northpoint Commerce Center being continued.

6. STATEMENTS OF ABSTENTION

Board Member Cook abstained from item 8.2 due to a conflict.

Board Member Cook left Council Chambers at 4:40 P.M.

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

- 8.1* THE APPLICANT HAS REQUESTED A CONTINUANCE TO JANUARY 18, 2024.

PUBLIC HEARING - NEW VERIZON WIRELESS
TELECOMMUNICATION TOWER - DESIGN REVIEW PERMIT - 244
COLGAN AVENUE - PRJ23-009

BACKGROUND: The applicant is requesting approval of a Design Review Permit for the construction of a 69-foot-tall monopine (telecommunication tower) with ground equipment and a 6-foot-tall chain-link fence. The project is exempt from the California Environmental Quality Act (CEQA).

PRESENTED BY: Suzanne Hartman, City Planner

Planner Hartman commented the item will be continued to a date certain of January 18, 2024.

A motion was made by Vice Chair Weigl, seconded by Board Member Liptak, to continue the item to a date certain of January 18, 2024.

The motion carried by the following vote:

Yes: 4 - Chair Jones-Carter, Vice Chair Weigl, Board Member Liptak and Board Member Sharron

Absent: 2 - Board Member Cook and Board Member Wuethrich

8.2* PUBLIC HEARING - NORTHPOINT COMMERCE CENTER - MAJOR DESIGN REVIEW - 1408, 1416, 1420 THUNDERBOLT WAY - ASSESSOR'S PARCEL NOS. 035-530-023, 035-530-024, 035-530-025 & 035-530-057 - FILE NO. DR23-007

BACKGROUND: The applicant is proposing to develop an approximately 114,884-square-foot industrial building, Northpoint Commerce Center, located at 1408, 1416 and 1420 Thunderbolt Way. The Project is in compliance with the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15183 because it is consistent the General Plan.

PRESENTED BY: Suzanne Hartman, City Planner

Staff made a recommendation to continue item 8.2 to a date certain of January 4, 2024.

A motion was made by Vice Chair Weigl, seconded by Board Member Sharron, to continue the item to a date certain of January 4, 2024.

The motion carried by the following vote:

Yes: 4 - Chair Jones-Carter, Vice Chair Weigl, Board Member Liptak and Board Member Sharron

Absent: 1 - Board Member Wuethrich

Abstain: 1 - Board Member Cook

9. ADJOURNMENT

Chair Jones-Carter adjourned the meeting at 4:46 P.M.

Approved on:

Krystal Camp, Recording Secretary