



City of Santa Rosa

637 1st St, Large
Conference Room
Santa Rosa, CA 95404

Zoning Administrator Regular Meeting Minutes - Final

Thursday, November 2, 2023

10:30 AM

1. CALL TO ORDER

Zoning Administrator Toomians called the meeting to order at 10:30 A.M.

2. APPROVAL OF MINUTES

- 2.1 August 3, 2023 - Draft Minutes
Approved as submitted.
- 2.2 August 17, 2023 - Draft Minutes
Approved as submitted.
- 2.3 October 5, 2023 - Draft Minutes
Approved as submitted.

3. PUBLIC COMMENT

None.

4. ZONING ADMINISTRATOR BUSINESS

4.1 STATEMENT OF PURPOSE

Zoning Administrator Toomians read aloud the Statement of Purpose.

4.2 ZONING ADMINISTRATOR REPORTS

None.

5. CONSENT ITEM(S)

None.

6. SCHEDULED ITEM(S)

- 6.1 PUBLIC MEETING - NEW FENCE WITHIN FRONT AND
CORNER-SIDE SETBACKS - 3496 SPRING CREEK DR - FILE NO.

CUP22-065

BACKGROUND: Legalize an existing 6-foot-7-inch solid wood fence with 7 inches of lattice, located within the 20-foot front yard setback and the 15-foot side-corner setback. The development has been found in compliance with the California Environmental Quality Act and qualifies for a categorical exemption.

PROJECT PLANNER: Suzanne Hartman, City Planner

Zoning Administrator Toomians continued Item 6.1 to a date uncertain.

Zoning Administrator Toomians opened and closed the public comment period at 10:32 A.M.

6.2 PUBLIC MEETING - TESLA VEHICLE STORAGE - 3300 & 3304 INDUSTRIAL DR - FILE NOS. PRJ23-005 (CUP23-035 & DR23-018)

BACKGROUND: The project includes a proposal to develop two vacant lots totaling 1.28-acres into a vehicle storage parking facility. Improvements will include a fence, gates, lighting and landscaping. The development has been found in compliance with the California Environmental Quality Act and qualifies for a categorical exemption.

PROJECT PLANNER: Amy Nicholson, Supervising Planner

Zoning Administrator Toomians approved as submitted Resolution No. ZA-2023-051, entitled:

RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW VEHICLE STORAGE FOR THE PROPERTY LOCATED AT 3300 AND 3304 INDUSTRIAL DRIVE, SANTA ROSA, APNS: 015-670-038 & 015-670-039, FILE NO. CUP23-035 (PRJ23-005)

Zoning Administrator Toomians approved as submitted Resolution No. ZA-2023-052, entitled:

RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING MINOR DESIGN REVIEW FOR TESLA VEHICLE STORAGE FOR THE PROPERTY LOCATED AT 3300 AND 3304

**INDUSTRIAL DRIVE, SANTA ROSA, APNS: 015-670-038 & 015-670-039,
FILE NO. DR23-018 (PRJ23-005)**

7. ADJOURNMENT

Zoning Administrator Toomians adjourned the meeting at 10:42
A.M.

Approved on: 11/16/2023

S/MARK KOLARIK, Recording Secretary