

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER  
FINANCE DEPARTMENT  
SUBJECT: ADOPTION OF THE CITY OF SANTA ROSA OPERATIONS AND  
MAINTENANCE BUDGET FOR FISCAL YEAR 2016-17 AND  
FISCAL YEAR 2016-17 CAPITAL IMPROVEMENT PROGRAM  
BUDGET

AGENDA ACTION: RESOLUTIONS

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RECOMMENDATION

It is recommended by the City Manager and the Finance Department that the Council, by four (4) resolutions, adopt the City Fiscal Year 2016-17 Operations and Maintenance Budget, and Fiscal Year 2016-17 Capital Improvement Program Budget.

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EXECUTIVE SUMMARY

The City Council will hold a public hearing to consider the Fiscal Year 2016-17 Operations and Maintenance Budget, and the Fiscal Year 2016-17 Capital Improvement Program (CIP) Budget. Staff will provide a presentation of the Operations and Maintenance Budget and the CIP Budget. The Council will also, during a separate public hearing, consider proposed fee increases.

BACKGROUND

The City Charter specifies numerous actions to take place leading up to the City Council adopting a budget prior to the last day of June each fiscal year. City staff published a summary of the current year budget on November 5, 2015; held a budget priorities public hearing on February 2, 2016; held a Council goal setting meeting on February 9, 2016; held budget study sessions on May 10, 2016 and May 17, 2016; published a budget summary and public hearing notice on May 31, 2016; and, made copies of the proposed budget available to the public at City Hall and the City Hall Annex on June 1, 2016.

PRIOR CITY COUNCIL REVIEW

The City Council received study session presentations on the proposed Operations and Maintenance Budget and the proposed CIP Budget on May 10, 2016 and May 17, 2016.

REVIEW OF FISCAL YEAR 2016-17 DEPARTMENT BUDGET REQUESTS, CAPITAL  
IMPROVEMENT PROGRAM FUNDING REQUESTS, AND COMMUNITY  
PROMOTIONS FUNDING REQUESTS  
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ANALYSIS

At two separate study sessions, City staff presented a proposed budget overview, General Fund revenue and reserve projections; department budgets including information such as program descriptions; expenditures by program, category and fund; current year accomplishments; and, additional needs included in the budget for the upcoming year. Additionally, the proposed CIP budget was presented.

At the budget public hearing, the City Council will consider the City's proposed Fiscal Year 2016-17 Operations and Maintenance Budget and proposed Fiscal Year 2016-17 CIP Budget. Staff will present an overview of the City's proposed Fiscal Year 2016-17 Operations and Maintenance Budget, including individual department budgets, and the Fiscal Year 2016-17 CIP Budget.

A separate public hearing will be held at this time on proposed fee increases that are a component of the proposed Fiscal Year 2016-17 Operations and Maintenance Budget.

FISCAL IMPACT

Adoption of the Operations and Maintenance Budget and the CIP Budget provides the funding for City operations and CIP for Fiscal Year 2016-17.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Proposed Operations and Maintenance Budget - Fiscal Year 2016-17
- Proposed Capital Improvement Program Budget - Fiscal Year 2016-17

REVIEW OF FISCAL YEAR 2016-17 DEPARTMENT BUDGET REQUESTS, CAPITAL  
IMPROVEMENT PROGRAM FUNDING REQUESTS, AND COMMUNITY  
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