



Professional Services Agreement with Carlile Macy, Inc.

City Council Meeting
November 27, 2018

Jen Santos, Deputy Director of Parks
Recreation and Parks

Background

- October 2017 wildfires significantly damaged Coffey Park amenities.
- Two playgrounds, all picnic areas, all infrastructure, turf and approximately 54 trees need to be replaced.
- A Landscape Architect professional is required to provide master planning and construction documents.

Process

- RFP issued August 2018
- Ten proposals received
- Review Committee with three city staff and two Coffey Strong representatives
- Two highest ranked proposals recommended for interviews
- Review Committee ranked Carlile Macy with the highest score from the interview process

Benefit and Funding

- Provide master plan for park recovery and 100% construction documents for rebuild
- Funding provided by a (FY) 2018-19 budget appropriation from Park Development Impact Fees Fund 1246 – Zone 1, Northwest quadrant in the amount of 217,140

Recommendation

- It is recommended by the Recreation & Parks Department that Council, by resolution, approve the Professional Services Agreement between the City of Santa Rosa, and Carlile Macy, Inc., to provide Landscape Architectural Services to prepare a master plan and construction documents to redesign Coffey Park which was damaged by the October 2017 wildfires in an amount not to exceed \$217,140.