

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DAVE AVILA, STREETS MAINTENANCE SUPERINTENDENT,  
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT  
JAN MAZYCK, CHIEF FINANCIAL OFFICER, FINANCE  
DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: FOURTH AMENDMENT TO GENERAL SERVICES AGREEMENT  
F001450 WITH SYAR INDUSTRIES, INC.

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works, Water, and Finance Departments, that the Council, by resolution, approve the Fourth Amendment to General Services Agreement Number F001450 with Syar Industries, Inc., Napa, California, for asphalt concrete supplies for an additional one-year term and to increase compensation by \$400,000, for a total amount not to exceed \$2,065,391.55

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EXECUTIVE SUMMARY

The City's Transportation and Public Works (TPW) and Water Departments use asphalt concrete supplies which are picked up at the plant by City staff.

BACKGROUND

On July 11, 2017, the City Council approved General Services Agreement (GSA) F001450 for asphalt concrete supplies for a one-year term with four (4) one-year extension options in the amount of \$765,391.55 to Syar Industries, Inc., Napa, California. The First Amendment, approved by the Purchasing Agent, extended the term of the Agreement. The Second and Third Amendments, approved by Council, extended the term of the Agreement and increased compensation.

Asphalt concrete supplies, including various types of hot and cold asphalt concrete mix, are used by the City's TPW and Water Departments and are picked up at the plant by City staff.

PRIOR CITY COUNCIL REVIEW

On July 11, 2017, the Council awarded a one-year GSA with four (4) additional one-year extension options in the amount of \$765,391.55.

On June 4, 2019, Council approved the Second Amendment to extend the term and increase compensation in the amount of \$200,000.

On June 23, 2020, Council approved the Third Amendment to extend the term and increase compensation in the amount of \$700,000.

ANALYSIS

Syar Industries, Inc., has offered to extend the current agreement with a 2% increase in unit pricing. Research indicates the Producer Price Index (PPI), section PCU324, for San Francisco-Oakland-San Jose, California indicates an increase of 6%. Staff considers the extension request with a 2% increase in unit pricing to be fair and reasonable, and in the best interest of the City.

With approval of the Fourth Amendment, which includes an increase in compensation of \$400,000, the cumulative amount of GSA F001450 will be \$2,065,391.55. Pursuant to Section 3-08.110(A) of the City Code, the Fourth Amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense have been allocated in the Fiscal Year 2020-21 budget within the Transportation and Public Works and Water Departments, and as a regular expenditure, will be included in subsequent years' budget requests when presented to Council. Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

The proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit – Fourth Amendment

CONTACT

Dave Avila, 707-543-3734, [davila@srcity.org](mailto:davila@srcity.org)  
Jan Mazyck, 707-543-3089, [jmazyck@srcity.org](mailto:jmazyck@srcity.org)  
Brandalyn Tramel, 707-543-3706, [brtamel@srcity.org](mailto:brtamel@srcity.org)  
Amy Carter, 707-543-3702, [acarter@srcity.org](mailto:acarter@srcity.org)