



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, May 7, 2026

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:31 p.m.

Present 4 - Chair Daniel Galvin III, Board Member Lisa Badenfort, Board Member Duane De Witt, and Board Member Glen Wright

Absent 1 - Vice Chair William Arnone Jr.

2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)

None.

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

4. STUDY SESSION

None.

5. PRESENTATION

5.1 PRESENTATION - AMERICAN PUBLIC WORKS ASSOCIATION (APWA) NORTHERN CALIFORNIA CHAPTER'S ENVIRONMENTAL PROJECT OF THE YEAR

Greg Dwyer, Associate Civil Engineer, Transportation and Public Works and Cheryl Childs, Chapter President, APWA Northern California, presented and answered Board Member questions.

Janice Karrman spoke regarding the award.

6. MINUTES APPROVAL

6.1 April 2, 2026 - Regular Meeting Minutes - Draft

The April 2, 2026 Regular Meeting Minutes were approved as submitted.

7. STAFF BRIEFINGS

7.1 COUNCIL POLICY 000-75: CITY ASSET NAMING AND RENAMING POLICY

The City Manager's Office will present an overview of the roles, workflow, and decision-making process associated with the newly adopted City Council Policy 000-75, City Asset Naming & Renaming Policy. The Board may discuss the item as it relates to City facilities owned and operated by the Santa Rosa Water Department and may provide direction to staff.

Luke Faser, Administrative Analyst, City Manager's office presented and answered Board Member questions.

Janice Karrman spoke regarding the renaming policy.

8. CONSENT ITEMS

A motion was made by Board Member Wright, seconded by Board Member Badenfort, to approve Consent Items 8.1 - 8.5.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Badenfort, Board Member De Witt and Board Member Wright

Absent: 1 - Vice Chair Arnone Jr.

8.1 MOTION - WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE AWARD FOR SENSUS REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS, AND ANTENNAS BLANKET PURCHASE ORDER WITH AQUA-METRIC

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities (BPU), by motion: 1) waive the competitive process and approve a sole source Blanket Purchase Order (BPO) for remote and standard-read type water meters, parts, and antennas to Aqua-Metric Sales Company, Riverside, CA, for one year with the option for four additional one year extensions in an amount not to exceed \$900,000 for a full 5 year period, and 2) delegate authority to the City Manager to approve the four additional one year extensions.

This Consent - Motion was approved.

8.2 MOTION - APPROVAL OF FIRST AMENDMENT TO PROJECT WORK ORDER - SECONDARY CLARIFIERS CONDITION ASSESSMENT AND REHABILITATION PROJECT

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, approve the first amendment to Project Work Order No. A010148-2016-05 with Hazen and Sawyer to provide engineering design services for the Laguna Treatment Plant Secondary Clarifiers 1-3 Rehabilitation project, increasing the contract amount by \$29,800 for a total authorized amount of \$528,096.

This Consent - Motion was approved.

8.3 MOTION - APPROVAL - SECOND AMENDMENT TO BLANKET PURCHASE ORDER 169227 WITH PORTOLA MINERALS, INC., DBA BLUE MOUNTAIN MINERALS - TO EXTEND ONE YEAR AND INCREASE COMPENSATION FOR AGRICULTURAL LIME SUPPLY AND DELIVERY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the second amendment to Blanket Purchase Order (BPO) 169227 with Portola Minerals, Inc., dba Blue Mountain Minerals, Columbia, California for the supply and delivery of agricultural lime, to extend the term for one- year and increase compensation in the amount of \$50,000 for a total cumulative amount not to exceed \$660,895.00.

This Consent - Motion was approved.

8.4 RESOLUTION - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES PROJECT WORK ORDER APPROVAL AND AUTHORIZING THE DIRECTOR OF SANTA ROSA TRANSPORTATION AND PUBLIC WORKS TO APPROVE AND SIGN ALL DOCUMENTS NECESSARY TO COMPLETE THE ESCROW AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE - ROBLES TRUNK LINING PHASE 1, CONTRACT NO. C02114

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by resolution, (1) approve Project Work Order No.

A010263-2025-01 under the Master Professional Services Agreement with Coastland Civil Engineering, LLP, of Santa Rosa, California to provide construction management and inspection services for the Robles Trunk Lining Phase 1 Project, in an amount not to exceed \$573,379.00; and (2) authorize the Director of Santa Rosa Transportation and Public Works to approve and sign all documents necessary to complete the escrow agreement with the California Department of Fish and Wildlife (CDFW), in an amount not to exceed \$833,607.00.

This Consent - Resolution was approved.

8.5 MOTION - APPROVAL OF SEVENTH AMENDMENT TO BLANKET PURCHASE ORDER 165392 - INCREASE COMPENSATION FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS WITH TROJAN TECHNOLOGIES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Seventh Amendment to Blanket Purchase Order (BPO) 165392 to increase compensation for ultraviolet disinfection system parts to Trojan Technologies, Inc., London, Ontario, Canada, in the amount of \$500,000, for a total cumulative amount not to exceed \$5,500,000.

This Consent - Motion was approved.

9. REPORT ITEMS

9.1 REPORT - APPROVAL OF FLEXNET SYSTEM SOFTWARE HOSTING AND MAINTENANCE ANNUAL SERVICES AGREEMENT WITH AQUA-METRIC

BACKGROUND: Santa Rosa Water has had an ongoing annual services agreement with Sensus USA, Inc. (Sensus) for hosting and maintenance of the FlexNet System software for the operation of Santa Rosa Water's Advanced Metering Infrastructure. Last year, Sensus decided to no longer provide these services and instead Sensus has arranged for their third-party reseller, Aqua Metric, to take over the responsibilities of the hosting and maintenance services. Aqua Metric will provide annual services of the FlexNet Systems for a period of up to ten years in a not to exceed total amount of \$880,920.71.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the Annual Services Agreement with Aqua Metric, in an amount not to exceed \$880,920.71.

Kevin Buchanan, Budget and Financial Analysis Manager, presented and answered Board Member questions.

Janice Karrman spoke regarding approval of the contract.

A motion was made by Board Member Wright, seconded by Board Member Badenfort, to approve the Annual Services Agreement with Aqua Metric, in an amount not to exceed \$880,920.71.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Badenfort, Board Member De Witt and Board Member Wright

Absent: 1 - Vice Chair Arnone Jr.

9.2 REPORT - RESOLUTION OF THE BOARD OF PUBLIC UTILITIES APPROVING THE REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND THE SOUTH PARK COUNTY SANITATION DISTRICT FOR SEWER ASSET REPLACEMENTS FOR THE MCMINN AVE AND HUGHES AVE SEWER, WATER, AND STORM DRAIN IMPROVEMENTS PROJECT AND DELEGATING AUTHORITY TO THE DIRECTOR OF SANTA ROSA WATER TO EXECUTE FUTURE REIMBURSEMENT AGREEMENTS FOR CAPITAL IMPROVEMENT PROJECTS NECESSARY UNDER THE TRANSFER AGREEMENT

BACKGROUND: The City of Santa Rosa (City) and the South Park County Sanitation District (District), by Resolution 22586, dated February 20th, 1996, entered into the Agreement for Dissolution of the South Park County Sanitation District and Transfer to the City of Santa Rosa (Transfer Agreement). Since the approval of the Resolution, the District has been responsible for the replacement of sewer mains that are near or have reached the end of their service life. When projects overlap, coordination between the City and District is necessary and Reimbursement Agreements must be approved by Resolution at the Board of Public Utilities.

Approximately one-third of the sewer mains in the District Boundaries are near or have reached the end of their useful life. Capital Improvement Projects will be required, including coordination and Reimbursement Agreements between the City and District. This Resolution will approve the Reimbursement Agreement for the McMinn Ave and Hughes Ave Sewer, Water, and Storm Drain Improvements project and delegate authority to the Director of Santa Rosa Water to enter into future Reimbursement Agreements with the District that fall under the Transfer Agreement.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, approve the Reimbursement Agreement between the City of Santa Rosa and the South Park County Sanitation District for Sewer Asset Replacements for the McMinn Ave and Hughes Ave Sewer, Water, and Storm Drain Improvements project and delegate authority to the Director of Santa Rosa Water to execute future Reimbursement Agreements for capital improvement projects necessary under the Transfer Agreement.

Candace Michael, Associate Civil Engineer, presented and answered Board Member questions.

A motion was made by Board Member De Witt, seconded by Board Member Wright, to approve RESOLUTION NO. RES-2026-006 ENTITLED: RESOLUTION OF THE BOARD OF PUBLIC UTILITIES APPROVING THE REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND THE SOUTH PARK COUNTY SANITATION DISTRICT FOR SEWER ASSET REPLACEMENTS FOR THE MCMINN AVE AND HUGHES AVE SEWER, WATER, AND STORM DRAIN IMPROVEMENTS PROJECT AND DELEGATING AUTHORITY TO THE DIRECTOR OF SANTA ROSA WATER TO EXECUTE FUTURE REIMBURSEMENT AGREEMENTS FOR CAPITAL IMPROVEMENT PROJECTS NECESSARY UNDER THE TRANSFER AGREEMENT.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Badenfort, Board Member De Witt and Board Member Wright

Absent: 1 - Vice Chair Arnone Jr.

10. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Janice Karrman spoke regarding EMFs and issues with PG&E.

11. REFERRALS

None.

12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

13. SUBCOMMITTEE REPORTS

None.

14. BOARD MEMBER REPORTS

Board Member DeWitt spoke regarding the upcoming Water Conservation Subcommittee meeting and waterless urinals.

15. DIRECTORS REPORTS

Director Burke spoke and answered questions regarding Board Member Mullan's resignation from the Board of Public Utilities and the active recruitment happening for both Board vacancies.

The 16th Annual Eco-Friendly Garden Tour takes place this Saturday, May 9th from 10 AM - 4 PM across twenty-five gardens throughout Sonoma and Marin Counties with five gardens featured within the City of Santa Rosa. Our Water Use Efficiency staff will be present at 1098 Odell Ln., who participated in the City's Cash-for-Grass rebate program in 2022, to engage directly with the community and promote our outdoor WaterSmart efficiency programs including our residential Cash for Grass, efficiency irrigation and rainwater harvesting rebates. Other events planned include plant and seed sales, workshops, kids arts and crafts and a Marin county bike tour.

The EcoFriendly Garden tour has grown significantly in popularity over the years with an anticipated turnout of nearly 3,500 attendees. This is a FREE, self-guided community event, and we welcome Board members to take part. You can sign up to attend at www.savingwaterpartnership.org/eco-friendly-garden-tour to receive a summary of all participating homes and events.

16. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:45 p.m. The next meeting of the Board of Public Utilities meeting will be held May 21, 2026 at 1:30 p.m.

The City of Santa Rosa does not discriminate against individuals (including member(s) of a legislative body) with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Recording Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. The e-mail subject line should read "ADA Accommodation Request" or "Language Assistance" and the email should include your name, address, telephone number, and a description of the request. If the request is received at least seven (7) business days prior to the board meeting, the copy shall be provided no later than two (2) business days prior to the board meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.