



October 16, 2024

Kevin Kline  
College Square LLC  
2777 Cleveland Ave, #113, Santa Rosa, CA

**RE: TREE PERMIT APPROVAL LETTER**

Property Address: 327-343 College Ave  
Assessor's Parcel No: APN 180-750-049 & 180-750-050  
File Number: TR24-058

Dear Mr. Kline:

Your application to legalize the removal of fourteen Sycamore trees located at 327-343 College Ave has been approved. The tree removal is approved subject to mitigation in accordance with Zoning Code Section [17-24.050\(C\)2](#) which states that for each six inches or fraction thereof of the diameter of a tree which was not approved for removal, four trees of the same genus and species as the removed tree (or another species, if approved by the Director), each of a minimum 15-gallon container size, shall be planted on the project site, provided however, that an increased number of smaller size trees of the same genus and species may be planted if approved by the Director, or a fewer number of such trees of a larger size if approved by the Director.

- According to the mitigation formula above, 272 replacement trees must be planted, each in a minimum 15-gallon container. This is based on the removal of a total diameter of 408 inches ( $408'' \text{ diameter} \div 6'' = 68$ ;  $68 \times 4 = 272$  replacement trees).
- In accordance with Section [17-24.050\(C\)3](#), if the development site is inadequate in size to accommodate the replacement trees, the trees shall be planted on public property with City Recreation and Parks Department approval. Upon the request of the developer and the approval of the Director, the City may accept an in-lieu payment of \$100.00 per 15-gallon replacement tree on condition that all such payments shall be used for tree-related educational projects and/or planting programs of the City. The total payment in-lieu fee without any tree replacement planting would be \$27,200.

This approval is subject to the (2) conditions listed below:

1. Within 30 days, provide a paid invoice showing the purchase of seven new trees in 24-inch box planters to mitigate the unpermitted removal of the Sycamore trees. Each 24-inch box tree equals three 15-gallon trees, totaling 21 replacement trees. The applicant will consult a nursery or arborist to select suitable species for planting. The replacement



trees shall be appropriately staked and maintained in good health. Please email [hmichaelson@srcity.org](mailto:hmichaelson@srcity.org) and [ddebaca@srcity.org](mailto:ddebaca@srcity.org) when the trees have been purchased.

**AND**

2. Within 30 days, pay a fee of \$100 for each of the 251 remaining replacement trees, totaling \$25,100, to the City's Tree Mitigation Fund. Make check payable to the City of Santa Rosa Tree Mitigation Fund. Send check to Planning and Economic Development Department, 100 Santa Rosa Avenue, Room 3, Santa Rosa, CA 95404. Email [hmichaelson@srcity.org](mailto:hmichaelson@srcity.org) and [ddebaca@srcity.org](mailto:ddebaca@srcity.org) when the payment has been made.

**ADVISEMENT:**

Birds, their eggs and their nests are protected under the California Fish and Game Code and the Migratory Bird Treaty Act. Bird nesting season is between February 1 and August 31. During that time care should be taken to ensure no harm is caused to the birds, their eggs or their nests. A qualified professional, such as a bird biologist or arborist, should perform a survey of the tree(s) prior to commencement of tree work.

Bats are also protected. Prior to tree work (removal or aggressive trimming), a qualified professional should assess any open cavity in the tree(s) for bats. Alternatively, if no inspection is done, the tree work may be completed following a two-step removal process:

- A. In the afternoon of the first day, any limbs or branches would be removed using a chainsaw only. Any Limbs with cavities, crevices or deep bark fissures would be avoided.
- B. On the second day, any additional would be completed, be it the final trimming or removal.

We recommend that the property owner verify the license and insurance of the people or company conducting the tree work. Compliance with the regulations discussed above are the responsibility of the property owner.

This action is subject to appeal within ten (10) calendar days from the date of approval. If you have any questions, please contact me at [hmichaelson@srcity.org](mailto:hmichaelson@srcity.org).

*Hana Michaelson*

Hana Michaelson  
City Planner