

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DOMINIQUE BLANQUIE, HUMAN RESOURCES DIRECTOR
SUBJECT: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH
DISABILITY ACCESS CONSULTANTS, LLC

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Human Resources Department that the Council, by resolution, approve a Professional Services Agreement with Disability Access Consultants, LLC of Oroville, California, to provide updates to the Americans with Disabilities Act Self-Evaluation and Transition Plan in an amount not to exceed amount of \$398,046.

EXECUTIVE SUMMARY

The Americans with Disabilities Act (ADA) is a civil rights law that prohibits discrimination based on disability. Title II of the ADA requires local public entities to complete a Self-Evaluation and Transition Plan. The City's last update of its Self-Evaluation and Transition Plan was in 2012 and requires an update. A Request for Proposals (RFP) for consultant services to update the Self-Evaluation and Transition Plan was released in March 2023 and three proposals were received. A Review Board reviewed and scored proposals, and recommends the Council approve a Professional Services Agreement with Disability Access Consultants, LLC (DAC) of Oroville, California. This item relates to City Council goal #3 to ensure a healthy and safe community for all.

BACKGROUND

Title II of the ADA requires local public entities to complete a Self-Evaluation and Transition Plan. The City of Santa Rosa completed its original Self-Evaluation and Transition Plan in 1993. It was updated in 2006 and amended in 2012.

The Self-Evaluation covers the public entity's assessment of:

- Programs, services, and activities such as: Police, Fire, Citybus, building permits, water payments, recreation programs and activities, website services, sidewalks, and pedestrian crossing signals.

- Facilities such as: City owned parking lots, parking garages, parks, and facilities (City Hall campus, Municipal Services Center campus, recreation centers, fire stations, public restrooms).
- Policies, practices, and procedures such as: complaint procedure, service animals, communications, sign language interpreters.

The Transition Plan is the prioritization of the barriers found during the Self-Evaluation and the steps necessary to achieve program accessibility.

PRIOR CITY COUNCIL REVIEW

On April 11, 2006, City Council, by Resolution No. 26539, approved the 2006 Self-Evaluation and Transition Plan Update.

On November 17, 2009, City Council, by Resolution No. 27522, approved the Final Settlement Agreement between the City of Santa Rosa and the Department of Justice.

On October 16, 2012, City Council, by Resolution No. 28198, adopted the first amendment of the Self-Evaluation and Transition Plan Update.

On August 3, 2021, City Council held a study session to review the ADA Self-Evaluation and Transition Plan process.

ANALYSIS

Self-Evaluation and Transition Plan updates are necessary to perform periodically in response to a variety of conditions such as 1) regulatory changes, 2) facilities falling out of compliance due to vandalism or deferred maintenance, 3) new City programs or facilities.

On March 27, 2023, using the online bidding platform, PlanetBids, the City released a Request for Proposals (RFP) to update the City's Self-Evaluation and Transition Plan; and by the closing on April 26, 2023, three proposals were received.

In accordance with City Council Policy 600-01, a Review Board was formed to review and evaluate proposals. The Review Board selected DAC and recommends the Council approve the Professional Services Agreement. DAC demonstrated the qualifications, experience and scope of services necessary to update the City's Self Evaluation and Transition Plan.

DAC's scope of services includes an audit of: City buildings, parks, programs, bus stops and public transit facilities, parking garages and lots, and up to 100 miles of sidewalk including curb ramps (prioritizing areas adjacent to or leading to City facilities and services and portions of City metered and permit parking areas). Following the audit, DAC will update and revise the Transition Plan. The scope of services includes up to six one-hour public outreach meetings to include the community in the process.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund. Funding for this contract has been appropriated to JL project number 09708 (ADA Settlement-Facilities).

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A

PRESENTER

Dominique Blanquie, Human Resources Director