



**Design Review Board
Regular Meeting Minutes - Final**

Thursday, December 19, 2024

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Jones-Carter called the meeting to order at 4:30 p.m

Present 6 - Chair Melanie Jones-Carter, Vice Chair Adam Sharron, Board Member Michael Cook, Board Member Victoria Liptak, Board Member Drew Weigl, and Board Member Ernest Wuethrich

Absent 1 - Board Member Henry Huang

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. APPROVAL OF MINUTES

3.1 Draft Minutes - November 7, 2024

Approved as submitted

4. PUBLIC COMMENT

Chair Jones-Carter opened and closed public comment at 4:32 p.m.

5. BOARD BUSINESS

5.1 STATEMENT OF PURPOSE

Chair Jones-Carter read aloud the Statement of Purpose.

5.2 BOARD MEMBER REPORTS

None.

5.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

6. DEPARTMENT REPORTS

Supervising Planner Murray reported.

7. STATEMENTS OF ABSTENTION

None.

8. CONSENT ITEM(S)

None.

9. SCHEDULED ITEM(S)

9.1 CONCEPT DESIGN REVIEW - HANSEL FORD SERVICE BUILDING - 0 WILJAN CT - DR24-049

BACKGROUND: Concept Design Review of proposal to construct new 13,770 sf commercial truck service building for Hansel Ford of Santa Rosa.

PRESENTED BY: Sachnoor Bisla, City Planner

RECOMMENDATION: Provide comments and recommendations.

Project Planner Bisla presented.

Applicant representatives made a presentation.

Chair Jones-Carter opened and closed public comment at 4:52 p.m.

Staff and the Applicant representatives responded to Board Member questions.

Board Members provided comments and feedback.

10. ADJOURNMENT

Chair Jones-Carter adjourned the meeting at 5:09 p.m.

Approved on: January 16, 2025

/S/ Krystal Camp, Recording Secretary