



## Substantial Amendment 2019 -2020 Annual Action Plan April 28, 2020

### **Introduction**

As a U.S. Department of Housing and Urban Development (HUD) entitlement jurisdiction, the City of Santa Rosa has an adopted 2016 – 2020 Amended Consolidated Plan and an associated Fiscal Year 2019/2020 Action Plan (Action Plan), as required by HUD. The current COVID-19 Pandemic has caused a need to amend the approved Action Plan to shift certain funds from activities that were originally contemplated in the approved Action Plan and to add Housing Opportunities for Persons with AIDS (HOPWA) and Community Development Block Grant – Coronavirus (CDBG-CV) funding provided by HUD under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

In response to the COVID-19 Pandemic, the Sonoma County Health Officer ordered a countywide Shelter-in-Place on March 17, 2020 that includes Santa Rosa; the State of California issued a statewide Shelter-in-Place order on March 19, 2020. The Shelter-in-Place orders direct all residents of California, including residents of Santa Rosa, to shelter at their place of residence except that they may leave to provide or receive certain essential services, engage in certain essential activities, or work for essential businesses and governmental services. The order further directed all businesses and governmental agencies to cease nonessential operations at their physical business locations.

The Shelter-in-Place and cessation of certain businesses has resulted in many residents being furloughed or laid off from their places of employment and therefore being unable to maintain payment for housing costs. Low- and moderate-income residents in need of financial assistance to make rent payments will benefit from the City's proposed use of its 2019/2020 HOME Investment Partnership (HOME) for Tenant-Based Rental Assistance (TBRA).

On March 27, 2020, the CARES Act was signed into law, providing additional funding to certain HUD programs. Under the CARES Act, the City will receive a supplemental HOPWA allocation of \$65,180 to maintain HOPWA operations and for rental assistance, supportive services, and other necessary actions to prevent, prepare for, and respond to Coronavirus. In addition, under the CARES Act, the City will receive CDBG-CV funds in the amount of \$859,608. The CDBG-CV funds will be used for eligible public services activities.

All strategies and activities proposed by this amendment promote one or more of the goals of the 2016 – 2020 Amended Consolidated Plan. Pursuant to HUD guidance, the City proposes amending the current Fiscal Year 2019/2020 Action Plan as outlined in this Amendment.

## **Consultation**

The CARES Act provided a waiver of the regulatory 30-day public comment period, instead shortening the period to five (5) days. The City's Citizen Participation Plan has been updated to include the waiver. The public comment period began on May 5, 2020 and ended on May 12, 2020. The City provided a public notice inviting comments on the draft Amendment in the Santa Rosa Press Democrat and electronically in La Voz Bilingual Newspaper on May 5, 2020. In addition, the City conducted a public hearing on May 19, 2020 to provide an additional opportunity for public comment on this draft Amendment.

Any comments received will be included here.

## **Proposed Amendment**

In the approved 2019/2020 Action Plan, the City planned to use its HOME Investment Partnership (HOME) allocation of \$675,091, plus its program income and remaining prior year resources for a variety of eligible HOME activities, however, in response to the Coronavirus Pandemic and the resultant loss of income for residents throughout Santa Rosa, the City proposes shifting its HOME allocation to eligible activities as outlined in 24 CFR § 92.209 that include tenant based rental assistance, security or utility deposit payment assistance in association with rental assistance, and program administration.

As previously stated, the City received an additional \$65,180 in HOPWA under the CARES Act. These funds will be provided to the City's HOPWA grantee, Face to Face, to address requests from its clients for emergency rent, utilities, and mortgage due to the Pandemic, and to assist homeless clients in need of isolative shelters.

The City will use its remaining 2019/2020 CDBG allocation of \$472,405 in combination with its CDBG-CV allocation of \$859,608 for public services activities allowed under 24 CFR § 570.203(a - c). These activities include but are not limited to: acquisition, construction, reconstruction, rehabilitation, or installation of commercial or industrial buildings, structures, other real property equipment and improvements, and program administration for COVID-19 response.

**AP-15 Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition, Admin and Planning, Economic Development, Housing, Public Improvements Public Services	2,287,203	20,000	0	2,307,203	2,307,203	2019/2020 allocation + 2018/2019 estimated program income + CDBG-CV
HOME	Public - Federal	TBRA, Admin	675,091	30,000	70,456	775,547	775,547	2019/2020 allocation + 2018/2019 estimated program income.
HOPWA	Public - Federal	Permanent housing in facilities, Permanent housing placement, Short term or transitional housing facilities, STRMU, Supportive services, TBRA	502,994	0	0	502,994	502,994	2019/2020 allocation + CARES Act Allocation

Table 1 - Expected Resources – Priority Table

**AP-20 Annual Goals and Objectives**

***Goals Summary Information***

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Production of affordable housing	2016	2020	Affordable Housing Homeless Non-Homeless Special Needs		Affordable Housing Homelessness	HOME: \$0	Rental units constructed: 0 Household Housing Units
2	Preservation of affordable housing	2016	2020	Affordable Housing Homeless Non-Homeless Special Needs		Affordable Housing Homelessness	CDBG: \$ 776,210 HOME: \$0	Rental units rehabilitated: 125 Household Housing Units
3	Housing and services to special needs populations	2016	2020	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Affordable Housing Homelessness Non-Housing Community Development	CDBG: \$671,385 CDBG-CV \$859,608 HOME: \$0	Public service activities for Low/Moderate Income Housing Benefit: 2000 Households Assisted Rental units rehabilitated: 0 Household Housing Units
4	Homeownership	2016	2020	Affordable Housing		Affordable Housing	0	Homeowner Housing Added: 0 Household Housing Units
5	Public facilities and improvements	2016	2020	Non-Housing Community Development		Non-Housing Community Development	0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
6	Economic Development	2016	2020	Non-Housing Community Development		Non-Housing Community Development	0	Jobs created/retained: 0 Jobs
7	Housing and services for PLWH/A	2016	2020	Affordable Housing Homeless Non-Homeless Special Needs		Affordable Housing Homelessness	HOPWA: \$502,994	Public service activities other than Low/Moderate Income Housing Benefit: 550 Persons Assisted
8	Tenant-based rental assistance (TBRA)	2018	2020	Affordable Housing Homeless Non-Homeless Special Needs		Affordable Housing Homelessness	HOME: \$775,547	Tenant-based rental assistance 50 households

**Table 2 – Goals Summary**

**AP-38 Project Summary**

<b>1</b>	<b>Project Name</b>	<b>HOME Administration</b>
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan.
	<b>Goals Supported</b>	Tenant-Based Rental Assistance
	<b>Needs Addressed</b>	Affordable housing, homelessness
	<b>Funding</b>	HOME: \$155,109
	<b>Description</b>	Rental payment assistance to qualified households
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See description.
<b>2</b>	<b>Project Name</b>	<b>CDBG Administration</b>
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan.
	<b>Goals Supported</b>	Preservation of affordable housing Housing and services to special needs populations
	<b>Needs Addressed</b>	Affordable Housing Homelessness
	<b>Funding</b>	CDBG: \$461,441
	<b>Description</b>	Administration of CDBG and CDBG-CV Program.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See description.

3	<b>Project Name</b>	Production of Affordable Housing
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan.
	<b>Goals Supported</b>	Production of affordable housing Housing and services to special needs populations
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$0
	<b>Description</b>	Production of affordable housing; Housing & services to special needs populations
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	As many affordable units will be produced as feasible given the available resources. The City estimates assisting approximately 0 affordable units p year through the production and preservation of affordable housing.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See Estimate.
4	<b>Project Name</b>	Preservation of Affordable Housing
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan.
	<b>Goals Supported</b>	Preservation of affordable housing
	<b>Needs Addressed</b>	Affordable Housing Homelessness
	<b>Funding</b>	CDBG: \$486,691 HOME: \$0
	<b>Description</b>	Preservation of affordable housing through the rehabilitation of existing units, extension of affordability restrictions or conversion of market-rate units.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	As many affordable units will be produced as feasible given the available resources. The City estimates assisting approximately 50 affordable units per year through the production and preservation of affordable housing.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See Estimate.

5	<b>Project Name</b>	Community Housing Development Organizations (CHDOs)
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan
	<b>Goals Supported</b>	Production of affordable housing Preservation of affordable housing Housing and services to special needs populations
	<b>Needs Addressed</b>	Affordable Housing Homelessness
	<b>Funding</b>	HOME: \$0
	<b>Description</b>	15% of HOME funds are set aside for CHDOs for affordable housing purposes, specifically for persons with special needs
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	As many affordable units will be produced as feasible given the available resources. The City estimates assisting approximately 0 affordable units per year through the production and preservation of affordable housing.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See Estimate
6	<b>Project Name</b>	Public Services - Homeless Service Center
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan
	<b>Goals Supported</b>	Housing and services to special needs populations
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$102,520
	<b>Description</b>	Operation of a homeless day facility that provides showers, laundry, outreach, medical referrals, and intake for emergency shelters. Clients can also use the facility to receive mail and phone messages.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1,800 homeless individuals and families will benefit from this activity.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See Estimate.

7	<b>Project Name</b>	2018-21 City of Santa Rosa CAH18F012 (SR)
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan.
	<b>Goals Supported</b>	Housing and services for PLWH/A
	<b>Needs Addressed</b>	Affordable Housing Homelessness Non-Housing Community Development
	<b>Funding</b>	HOPWA: \$17,044
	<b>Description</b>	Administration of the HOPWA Program.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	See description.
8	<b>Project Name</b>	2018-21 Face to Face CAH18F012 (F2F)
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan
	<b>Goals Supported</b>	Housing and services for PLWH/A
	<b>Needs Addressed</b>	Affordable Housing Homelessness
	<b>Funding</b>	HOPWA: \$491,558
	<b>Description</b>	Provide housing assistance and related supportive services for low-income persons living with HIV/AIDS and their families.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Eligible beneficiaries are low-income (80% AMI or less) that are medically diagnosed with HIV/AIDS and their families. An estimated 350 people will benefit from this service.
	<b>Location Description</b>	Countywide.
	<b>Planned Activities</b>	See estimate.



9	<b>Project Name</b>	Public Services -Family Support Center
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan
	<b>Goals Supported</b>	Housing and services to special needs populations
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$96,460
	<b>Description</b>	Provide homeless families with services including, but not limited to, emergency shelter, food, clothing, children's activities, medical and dental care, and client-focused family action plans to overcome homelessness.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	425 homeless families will benefit from this activity.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See estimate.
10	<b>Project Name</b>	Tenant-Based Rental Assistance (TBRA)
	<b>Target Area</b>	No target areas have been defined for the Annual Action Plan.
	<b>Goals Supported</b>	Housing and services to special needs populations Tenant-based rental assistance (TBRA)
	<b>Needs Addressed</b>	Affordable Housing Homelessness
	<b>Funding</b>	HOME: \$620,438
	<b>Description</b>	Operation of TBRA Program.
	<b>Target Date</b>	06/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 households
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See description.

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10	<b>Project Name</b>	Public Services – Coronavirus Response for Persons Experiencing Homelessness
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and services to special needs populations Prevent, prepare for, and respond to the Coronavirus Pandemic
	<b>Needs Addressed</b>	Homelessness, Prevention of COVID-19 Spread
	<b>Funding</b>	CDBG-CV \$859,608 CDBG \$472,405
	<b>Description</b>	Acquisition, construction, reconstruction, rehabilitation, or installation of commercial or industrial buildings, structures, and other real property equipment and improvements
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See estimate

Upon approval by the Santa Rosa City Council, this Substantial Amendment of the Fiscal Year 2019/2020 Action Plan is hereby incorporated into the current previously approved Fiscal Year 2019/2020 Action Plan for the City of Santa Rosa.