



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, November 7, 2024

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:31 p.m.

Present 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member Glen Wright

2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 October 17, 2024 - Regular Meeting Minutes - DRAFT

The October 17, 2024 regular meeting minutes were approved as submitted.

6. STAFF BRIEFINGS

None.

7. CONSENT ITEMS

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Badenfort, to approve Consent Items 7.1 to 7.4.

The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member De Witt and Board Member Wright

7.1 MOTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT

(PSA) WITH EKI ENVIRONMENT AND WATER, INC. FOR
PREPARATION OF THE 2025 URBAN WATER MANAGEMENT PLAN
WATER DEMAND AND CONSERVATION ANALYSIS

RECOMMENDATION: It is recommended by the Contract Review Subcommittee and Santa Rosa Water that the Board of Public Utilities, by motion, approve a Professional Service Agreement (PSA) with EKI Environment & Water Inc., in an amount not to exceed \$546,804, and authorize the Director of Santa Rosa Water to sign the Letter Agreement for cost share among the Water Contractors participating in the project.

This Consent - Motion was approved.

7.2 MOTION - WAIVER OF COMPETITIVE BIDDING PROCESS AND
SOLE SOURCE CONTRACT AWARD FOR STRAINPRESS
EQUIPMENT FROM HUBER TECHNOLOGY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, waive competitive bidding and authorize the award of a sole source Purchase Order (PO) for the procurement of one (1) Huber Sludgcleaner Strainpress 290 unit from Huber Technology, NC, in an amount not to exceed \$200,000.

This Consent - Motion was approved.

7.3 MOTION - APPROVAL - SECOND AMENDMENT TO GENERAL
SERVICES AGREEMENT F002525 FOR BIOSOLIDS HAULING
SERVICES

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Second Amendment to General Services Agreement F002525 for a one-year extension and increase in compensation for biosolids hauling services with Poncia Fertilizer, Inc., Cotati, CA in the amount of \$765,326.05 for a total cumulative amount not to exceed \$2,235,756.05.

This Consent - Motion was approved.

7.4 MOTION - APPROVAL OF FIRST AMENDMENT TO BLANKET
PURCHASE ORDER 170369 - ONE-YEAR EXTENSION, PRICE

INCREASE, AND INCREASE COMPENSATION FOR IRON SPONGE MEDIA REMOVAL, REPLACEMENT, AND DISPOSAL SERVICES WITH CARBON SUPPLY, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the First Amendment to Blanket Purchase Order (BPO) 170369 to extend the term one year, increase unit cost, and increase compensation for Iron Sponge Media Removal, Replacement, and Disposal services to Carbon Supply, Inc., Bell Gardens, California, in the amount of \$100,000, for a total cumulative amount not to exceed \$197,000.

This Consent - Motion was approved.

8. REPORT ITEMS

8.1 REPORT - PROFESSIONAL SERVICES AGREEMENT (PSA) WITH MONTROSE ENVIRONMENTAL SOLUTIONS, INC FOR CALIFORNIA ENVIRONMENTAL QUALITY ACT COMPLIANCE TECHNICAL SERVICES FOR THE SANTA ROSA WATER SUPPLY ALTERNATIVES PLAN

BACKGROUND: The next steps identified in the 2023 Santa Rosa Water Supply Alternatives Plan included the preparation of California Environmental Quality Act (CEQA) environmental studies for the proposed water supply project options. Santa Rosa Water staff released a request for proposals (RFP) for the preparation of CEQA compliance documents for expanded groundwater supply strategies, including new groundwater production wells, converting existing emergency wells into production wells, and local aquifer storage and recovery wells per the work plan of the 2023 Santa Rosa Water Supply Alternatives Plan. Montrose Environmental Solutions, Inc was the top ranked proposal by the RFP review panel.

RECOMMENDATION: It is recommended by the Contract Review Subcommittee and Santa Rosa Water that the Board of Public Utilities, by motion, approve a Professional Services Agreement with Montrose Environmental Solutions to provide California Environmental Quality Act Compliance Technical Services for the Santa Rosa Water Supply Alternatives Plan in the amount not to exceed \$448,788.

Peter Martin, Deputy Director - Water Resources, presented and answered Board Member questions.

A motion was made by Board Member Wright, seconded by Board Member Badenfort, to approve a Professional Services Agreement with Montrose Environmental Solutions to provide California Environmental Quality Act Compliance Technical Services for the Santa Rosa Water Supply Alternatives Plan in the amount not to exceed \$448,788.

The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member De Witt and Board Member Wright

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

12. SUBCOMMITTEE REPORTS

Board Member Wright reported that the Budget Review Subcommittee met on November 6, 2024 to consider Santa Rosa Water's proposed 2025 - 2029 water, recycled water, and sewer rate schedule. The subcommittee unanimously recommended approval of the rate schedule and this item is tentatively scheduled to come to the full Board on November 21, 2024.

Chair Galvin reported that the Contract Review met October 21, 2024 to consider two contracts, which were unanimously approved, both which were on today's agenda. The first was the Professional Services Agreement with Montrose Environmental and the second was the Professional Services Agreement with EKI. The subcommittee also reviewed a proposed cost sharing agreement between the contractors for work to be done, with Santa Rosa Water acting as the project manager.

13. BOARD MEMBER REPORTS

Board Member DeWitt reported that Make A Difference day happened a few weeks back and there was a creek clean-up at Roseland Creek.

14. DIRECTORS REPORTS

Director Burke reported: The Geysers experienced a PG&E Public Safety Power Shut-off (PSPS) event, but that is anticipated to lift today. There was a slight increase in recycled water storage levels due to the event, but levels are still average for this time of year.

Board Member Grabill resigned effective a week and a half ago. We thank him for his service on the Board of Public Utilities. We expect Councilmember Fleming will make a new appointment soon.

15. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:02 p.m. The next Board of Public Utilities meeting is scheduled for November 21, 2024 at 1:30 p.m.