

CITY OF SANTA ROSA  
 PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT  
 STAFF REPORT FOR CULTURAL HERITAGE BOARD  
MAY 3, 2017

<b><u>PROJECT TITLE</u></b>	<b><u>APPLICANT</u></b>
Amendment of Cultural Heritage Board Rules and Regulations	None
<b><u>ADDRESS/LOCATION</u></b>	<b><u>PROPERTY OWNER</u></b>
None	None
<b><u>ASSESSOR'S PARCEL NUMBER</u></b>	<b><u>FILE NUMBER</u></b>
None	None
<b><u>PROJECT SITE ZONING</u></b>	<b><u>GENERAL PLAN DESIGNATION</u></b>
None	None
<b><u>APPLICATION DATE</u></b>	<b><u>APPLICATION COMPLETION DATE</u></b>
None	None
<b><u>PROJECT PLANNER</u></b>	<b><u>RECOMMENDATION</u></b>
Jessica Jones	Approval

**PROPOSAL**

Amendment of the Cultural Heritage Board Rules and Regulations

**SUMMARY**

The revised rules include in the following sections:

- II(A) add "of the Santa Rosa City Code".
- II(B) change election of Vice Chair from January to February.
- II(c) remove need for Chair to sign Minutes to more closely mirror Council minutes
- III Executive Secretary - change Director of Community Development to Planning and Economic Development Director to reflect City reorganization
- V Parliamentary Rules - changed from Robert's Rules of Order to Rosenberg's Rules of Order per Council direction
- VI(D) Meetings – added Statement of Purpose

Attachments:

**ITEM NO. 6.2**

- Attachment 1 – Cultural Heritage Board Rules and Regulations redline version
- Attachment 2 – Cultural Heritage Board Rules and Regulations draft final
- Resolution