



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT SEPTEMBER 26, 2017

3:00 P.M. - STUDY SESSION (COUNCIL CHAMBER)

4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or cityclerk@srcity.org.

3:00 P.M. (CITY COUNCIL CHAMBER)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

3.1 OVERVIEW OF HOMELESS SYSTEM OF CARE STUDY SESSION

Staff from Housing and Community Services and the Sonoma County Community Development Commission (Commission) will provide a presentation on current homeless needs and the effectiveness of the existing system of care, including the way in which funding decisions have been made and the outcomes measured and evaluated.

Preliminary recommendations for redesigning the system will be offered by consulting firm, HomeBase/The Center for Common Concerns, to elicit feedback from the Council.

Attachments: [Staff Report](#)
[Attachement 1](#)
[Presentation](#)

4:00 P.M. (CITY COUNCIL CHAMBER)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS - NONE.

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

10. MAYOR'S/COUNCILMEMBERS' REPORTS

10.1 SONOMA COUNTY SECURE FAMILIES FUND

In response to new deportation practices being put in place by the current federal administration, a local non-profit organization, the Sonoma County Community Foundation, is leading an effort to raise money for a “Sonoma County Secure Families Fund.” This fund will provide grants to eligible nonprofits to fill a serious resource gap in the County for deportation defense and other programs intended to support at risk families to take advantages of protections available to them under current law.

Attachments: [Presentation](#)

10.2 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.2.1 Council Subcommittee Reports

10.2.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.2.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.2.4 Association of Bay Area Governments (ABAG)

10.2.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.2.6 Sonoma Clean Power Authority (SCPA)

10.2.7 Sonoma County Waste Management Agency (SCWMA)

10.2.8 Other

11. APPROVAL OF MINUTES

11.1 August 29, 2017, Regular Meeting.

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - ACCEPTANCE OF THE 2017 EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution, authorize the City Manager to execute the 2017 Edward Byrne Memorial Justice Assistance Grant agreement and any amendments, subject to approval by the City Attorney; and the Police Department to administer the grant; and authorize the Chief Financial Officer to recognize the revenue and increase expenditure appropriations by the approved grant amount not to exceed \$45,571. Purchases include zero emission motorcycles, a forensic computer, and cellular phones.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.2 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL
HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.3 RESOLUTION - MULTIPLE BID AWARD AND APPROVAL OF THREE
PROFESSIONAL SERVICE AGREEMENTS FOR TEMPORARY HELP
SERVICES

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, approve a multiple bid award of RFP 17-03 and approve Professional Service Agreements for Temporary Help Services to Gary D. Nelson Associates, Inc. dba Nelson Staffing Solutions; Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services; and to Artizen Staffing for three-year contracts with up to three years of extension options in the

amount of \$1,500,000.00 each, for a combined total amount not to exceed \$4,500,000.00.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Resolution](#)
[Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[Presentation](#)

12.4 MOTION - APPROVING A CLERICAL CORRECTION TO RESOLUTION RES-2017-159 (LEGAL SERVICES AGREEMENT - LABOR)

RECOMMENDATION: It is recommended by the City Attorney's Office and Human Resources that the Council, by motion, approve a clerical correction to the recitals of Resolution RES-2017-159 to clarify need for Legal Services Agreement (Labor).

Attachments: [Staff Report](#)
[Attachment 1](#)
[Presentation](#)

12.5 RESOLUTION - AMENDING THE FISCAL YEAR 2017-18 ADOPTED BUDGET TO APPROPRIATE \$315,000 FROM FUND BALANCE IN THE SPECIAL REVENUE FUND KNOWN AS SRTBIA AND APPROPRIATE \$883,298 FROM FUND BALANCE IN THE GENERAL FUND THAT IS DESIGNATED FOR ECONOMIC DEVELOPMENT PURPOSES ONLY

RECOMMENDATION: It is recommended by the Finance Department and the Planning and Economic Development Department that the Council, by resolution, amend the fiscal year 2017-18 adopted budget to appropriate \$315,000 from fund balance in the Special Revenue fund known as SRTBIA and appropriate \$883,298 from fund balance in the General Fund that is designated specifically for Economic Development purposes only.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

14. REPORT ITEMS

14.1 REPORT - RESOLUTION APPROVING A CITY COUNCIL POLICY 00-068 - INTERNAL AUDIT POLICY

BACKGROUND: The City of Santa Rosa conducts an external audit every year, and as part of that audit, a cursory review of internal controls is performed. However, the City had not completed a full review of internal controls in some time. In 2015, the City contracted with Moss Adams to perform a citywide internal controls review, of which they issued a final report on February 4, 2016.

Based on the findings of the Moss Adams report, the Finance Department felt it was in the City's interest to create an internal audit program and hire a full time internal auditor. The Internal Audit Unit is housed within the Financial Reporting Section, and the Accountant job description was revised to include internal audit duties.

RECOMMENDATION: It is recommended by the Long Term Financial Policy and Audit Sub-Committee and the Finance Department that the Council, by resolution, adopt a City Council policy on Internal Audit.

Attachments: [Staff Report](#)
[Attachment](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

14.2 REPORT - ACCEPTANCE OF THE CITY OF SANTA ROSA'S
VIOLENCE PREVENTION PARTNERSHIP'S 2017-2022 STRATEGIC
PLAN

BACKGROUND: The City of Santa Rosa's Violence Prevention Partnership (The Partnership) is presenting its 2017-2022 Strategic Plan (Plan) for acceptance by City Council after completing a comprehensive planning process from fall 2016 through summer 2017. The Partnership (formerly known as the Mayor's Gang Prevention Task Force) is a collaborative effort of over 50 organizations representing multiple sectors of the community. The Partnership is a model of shared responsibility to strengthen youth and families and create safe neighborhoods through mobilizing and engaging parents, schools, community-based organizations, the faith community, business, government, and local law enforcement. The Plan addresses the findings from the 2016 Community Safety Scorecard and informs the investment of Measure O resources for violence prevention and intervention services for Santa Rosa youth and families. The pillars of new plan are to Invest, Lead, and Educate. These pillars reinforce collaborative efforts of the broad spectrum of partners committed to sharing responsibility and accountability for improving outcomes and prospects for Santa Rosa youth and by extension the overall safety of the community.

RECOMMENDATION: It is recommended by the Office of Community Engagement that the Council, by motion, accepts the City of Santa Rosa's Violence Prevention Partnership's 2017-2022 Strategic Plan.

Attachments: [Staff Report](#)
[Attachment](#)
[Presentation](#)

14.3 REPORT - ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

(SB1) TRANSPORTATION FUNDING BUDGET AMENDMENT

BACKGROUND: In August 2017, the California Transportation Commission (CTC) adopted the final FY 2017-18 Road Repair and Accountability Act of 2017 (SB1) reporting guidelines for local streets and road funding. The passage of SB1 established a Road Maintenance and Rehabilitation Account (RMRA) that requires local agencies to demonstrate that SB1 funds are amended into the City's adopted FY 2017-18 budget and reported to the CTC by October 16, 2017. The RMRA funds will be provided to cities on a monthly basis, with the first installment anticipated in January 2018. The League of California Cities' CaliforniaCityFinance.com webpage has estimated that Santa Rosa will receive a total of \$992,535 for FY 2017-18.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council by resolution, amend the fiscal year (FY) 2017-18 adopted capital improvement program budget to appropriate \$992,535 of SB1 funding, subject to availability, to the project identified as Fulton Road Reconstruction - Occidental Road to West Third Street.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

14.4 REPORT - PROPOSED RENTER ADVOCACY AND LEGAL REPRESENTATION SERVICES

BACKGROUND: The Council has been reviewing options for various rent stabilization, rental inspection, renter / property owner education and mediation services, and renter advocacy and legal representation. The Council has the option to direct staff to establish a contract and award General Fund funding to Legal Aid of Sonoma County to provide renter advocacy and legal representation services.

RECOMMENDATION: The Housing and Community Services Department requests that the City Council: 1) by motion, direct staff to present to the City Council an agreement with Legal Aid of Sonoma County for the provision of renter advocacy and education, and legal services to tenants and low income landlords, in an amount not to exceed \$87,000

at a later meeting; or 2) by Resolution, authorize the City Manager to enter into such an agreement, or 3) take no action.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Resolution](#)
[Presentation](#)

15. PUBLIC HEARINGS - NONE.

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or cityclerk@srcity.org one week prior to the meeting. TDD 543-3063
Meeting information can also be accessed via the internet at <http://srcity.org>

City Council

SEPTEMBER 26, 2017

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.