



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT MARCH 16, 2021

3:30 P.M. CLOSED SESSION (VIDEO CONFERENCE)

4:00 P.M. - REGULAR SESSION (VIDEO CONFERENCE)

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/91775475227](https://srcity-org.zoom.us/j/91775475227) OR BY DIALING 877-853-5257 AND ENTER WEBINAR ID: 917 7547 5227

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).

CLICK ON THE "IN PROGRESS" LINK TO VIEW.

THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

Public Comment may be made live during the meeting via Zoom or submitted by 5:00 pm, the Monday before the City Council Meeting via e-mail at cc-comment@srcity.org, recorded voice message at 707-543-3005 or through the eComment feature at <https://santa-rosa.legistar.com>.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.

PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, March 15. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

eComment: To submit an eComment, go to <https://santa-rosa.legistar.com> and click the eComment link near the agenda link. eComment period will close at 5:00 p.m., Monday, March 15.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, March 15. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail and eComment public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on

matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

3:30 P.M. (VIDEO CONFERENCE)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

2.1 LIABILITY CLAIM / WORKERS' COMPENSATION

(Government Code Section 54956.9)

Name of Case: Montanez v. City of Santa Rosa (Workers'

Compensation Appeals Board: ADJ11320900)

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION VIA ZOOM.

4:00 P.M. (VIDEO CONFERENCE)

3. ANNOUNCEMENT OF ROLL CALL

4. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6 PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the

Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

7.2 COMMUNITY EMPOWERMENT PLAN UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

7.3 GLASS FIRE RECOVERY UPDATE

Staff will provide an update on the Glass Fire Recovery. No action will be taken except for possible direction to staff.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES

11.1 July 21, 2020, Regular Meeting.

Attachments: [Draft Minutes](#)
[Late Correspondence \(Uploaded 3-16-2021\)](#)

11.2 February 23, 2021, Regular Meeting.

Attachments: [Draft Minutes](#)

11.3 March 2, 2021, Regular Meeting.

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - APPROVAL OF USE OF STATE OF CALIFORNIA CALNET CONTRACT FOR THE CONTINUED PURCHASE AND USE OF VERIZON CELLULAR/WIRELESS EQUIPMENT AND SERVICE

RECOMMENDATION: It is recommended by the Information Technology Department that the Council, by resolution: 1) authorize staff to utilize of the State of California CALNET Contract No. C4-CVD-19-001-03, between Cellco Partnership dba Verizon Wireless and the California Department of Technology (CDT) for continued purchase of cellular/wireless equipment and service, through Cellco Partnership dba Verizon Wireless, Irvine, CA, for the Contract's initial two year term, and contingent on CDT exercising its two, two-year options for a total amount not to exceed \$3,000,000 for a 6-year period ending May 22, 2027; and 2) delegate authority to the City Manager or

his designee to execute such agreements and documents that may be necessary to establish and execute cooperative purchases using the state's contract, including the Non-State Entity Service Policy and Agreement, the Authorization to Order and the Telecommunications Service Request.

Attachments: [Staff Report](#)
[Attachment 1 - CDT Agr. No. C4-CVD-19-001-03](#)
[Attachment 2 - CDT Agr. No. C4-CVD-19-001-03, Amendr](#)
[Resolution](#)
[Exhibit A - Contract](#)
[Presentation](#)

12.2 RESOLUTION - AUTHORIZATION OF THE EXAMINATION OF TRANSACTIONS (SALES) AND USE TAX RECORDS

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, authorize designated City of Santa Rosa officials and the City's revenue enhancement consultant, MuniServices, LLC, to examine confidential transactions (sales) and use tax records of the California Department of Tax and Fee Administration in accordance with the California Revenue and Taxation Code as required by the California Revenue and Taxation Code whenever a city passes a sales tax measure.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.3 RESOLUTION - APPROVAL OF AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR THE ADMINISTRATION OF ORDINANCE NO. ORD-2020-018-A, AN EXTENSION OF TWO ¼ CENT GENERAL SALES TAXES, KNOWN AS MEASURE Q

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve: 1) an Agreement for Preparation to Administer and Operate City's Transactions and Use Tax Ordinance; and 2) an Agreement for State Administration of City Transaction and Use Taxes with the California Department of Tax and

Fee Administration to provide for the Department's administration of the transaction and use tax ordinance passed by voters as Measure Q, a ½ cent general sales tax, on November 3, 2020.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Exhibit B](#)
[Presentation](#)

12.4 RESOLUTION - COURTHOUSE SQUARE BOLLARDS SCOPE ADDITION APPROVAL AND CONTINGENCY ACTION

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve: 1) a project scope addition; and 2) additional construction contingency in the amount of \$65,000.00, increasing the total contract amount to \$430,340.00, with M3 Integrated Services, Inc. for Contract No. C02312, Courthouse Square Bollards.

Attachments: [Staff Report](#)
[Attachment 1 - Map](#)
[Resolution](#)
[Presentation](#)

12.5 RESOLUTION - RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING A REQUEST FOR AN ESTIMATED \$205,427 IN LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) ANNUAL FORMULA ALLOCATION FUNDING FOR FY 2020-21

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize the Director of Transportation and Public Works or designee to request \$205,427 in Low Carbon Transit Operations Program funds to assist in purchasing a battery electric bus; 2) authorize the Director of Transportation and Public Works or designee to execute the certifications and assurances documents; 3) authorize the Mayor to execute the authorized agent form; and 4) authorize the Chief Financial Officer to increase appropriations in revenue and expenditures by the

approved grant award.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Certification and Assurances](#)
[Exhibit B - Authorized Agent Form](#)
[Presentation](#)

12.6 RESOLUTION - RESOLUTION AUTHORIZING THE FILING AND EXECUTION OF AN APPLICATION FOR FUNDING FROM THE FEDERAL TRANSIT ADMINISTRATION LOW OR NO EMISSION BUS PROGRAM FOR FY 2020-21 AND COMMITTING ANY NECESSARY MATCHING FUNDS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by two resolutions: 1) authorize the Director of Transportation and Public Works or designee to file and execute a grant application and related documents under the Federal Transit Administration Low or No Emission Bus Discretionary Grant Program requesting \$8,127,843 in federal funds for the purchase of electric buses, charging equipment and installation costs, and appropriate any necessary matching funds in partnership with Proterra Inc. as a grant partner for the purchase of 7 electric buses and 5 chargers with installation at an amount not-to-exceed \$9,468,437; and 2) waive competitive bidding pursuant to Section 3-08.100(d) of the City Code for the purchase of up to 7 electric buses and 5 chargers with installation from Proterra Inc. using any grant funding awarded and local match up to an amount not to exceed \$9,468,437.

Attachments: [Staff Report](#)
[Resolution 1 - Application for Funding form FTA](#)
[Resolution 2 - Waiver of Competitive Bidding](#)
[Presentation](#)

12.7 RESOLUTION - RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE PROJECT LIST, AND AUTHORIZATION TO APPLY FOR THE ANNUAL FORMULA ALLOCATION OF FISCAL YEAR 2021-22 STATE OF GOOD REPAIR PROGRAM

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the SB1 State of Good Repair Project List for FY 2021-22 for preventative maintenance, and authorize the Director of Transportation and Public Works or his designee to request the City's annual allocation of FY 2021-22 State of Good Repair funding in the estimated amount of \$25,611 from the California Department of Transportation.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

12.8 RESOLUTION - TRANSPORTATION DEVELOPMENT ACT ARTICLE IV AND STATE TRANSIT ASSISTANCE ANNUAL FORMULA ALLOCATION CLAIM SUBMITTAL

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the Director of Transportation and Public Works, or designee, to file a claim for the Transit Division's annual drawdown of Transportation Development Act Article IV and State Transit Assistance funds with the Metropolitan Transportation Commission for FY 2021-22 in the estimated amount of \$7,100,000 for ongoing Transit Operations and Capital budgetary needs.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.9 RESOLUTION - CONTRACT AWARD - WEED AND RUBBISH ABATEMENT SERVICES

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution: 1) approve and delegate authority to the City Manager to sign a Memorandum of Understanding Between City of Santa Rosa and the County of Sonoma for weed and rubbish abatement services for a one-year period with three one-year extension options in an amount not to exceed \$150,000 for the initial year; 2) authorize the City Manager to approve any of the three one-year

options in the Agreement as necessary, up to an amount not-to-exceed the total budgeted for the Agreement by Council for that year; and 3) authorize the City Manager to execute all such amendments and any necessary documents, subject to approval as to form by the City Attorney.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - MOU](#)
[Presentation](#)

12.10 RESOLUTION - APPROVAL OF FIRST AMENDMENT TO AGREEMENT FOR THE USE OF MODULAR TEMPORARY FIRE STATION BETWEEN THE MENLO PARK FIRE PROTECTION DISTRICT AND THE CITY OF SANTA ROSA, APPROVAL OF AN ADDITIONAL TWO-YEAR EXTENSION, AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE ALL DOCUMENTS

RECOMMENDATION: It is recommended by the Fire Department and Real Estate Services that Council, by resolution: 1) approve the First Amendment to the Agreement for the Use of a Modular Temporary Fire Station Trailer and Apparatus Tent Between the Menlo Park Fire Protection District (District) and the City of Santa Rosa, extending the term by three years in the amount of one dollar (\$1) per year; 2) authorize the City Manager to approve an up to an additional two-year extension to the Agreement if deemed necessary; and 3) authorize the City Manager to execute all amendments and any necessary documents, subject to approval as to form by the City Attorney.

Attachments: [Staff Report](#)
[Attachment 1 - Current Use Agreement](#)
[Resolution](#)
[Exhibit A - Use Agreement](#)
[Presentation](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m.

and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

14. REPORT ITEMS

14.1 REPORT - INTRODUCE AN ORDINANCE ADDING CHAPTER 9-28 TO THE SANTA ROSA CITY CODE PERTAINING TO FUELS MITIGATION PILE BURNING

BACKGROUND: Reducing the vegetative fuel load is a critical part of the City's efforts to mitigate wildfire danger. By focusing on thinning and or removing low-lying vegetation, including those that can carry fire to taller tree canopies - called ladder fuels - from lands and in some areas, close to private residences, can create a more fire-resistant habitat by modifying fire behavior in an effort to reduce environmental damage and aid in suppressing wildfires. Benefits from fuels mitigation pile burning include: prevent loss of lives, reduce fire suppression costs, reduce private property losses and protect natural resources from devastating wildfire.

This chapter allows private landowners with parcels of five (5) acres or more in size and located in the City's Wildland-Urban Interface Fire Area to obtain a permit from the Fire Department to perform pile burning to reduce wildfire fuel hazards to accomplish a combination of fire protection and resource management goals. Similarly, private landowners on smaller parcels both in and outside of the Wildland-Urban Interface Fire Area may apply for a permit, however these will only be permitted on a case by case basis as determined by the Fire Chief.

RECOMMENDATION: It is recommended by the Fire Department that Council introduce an Ordinance adding Chapter 9-28 to the Santa Rosa City Code pertaining to Fuels Mitigation Pile Burning to allow private

landowners to obtain a permit from the Fire Department to perform pile burning to reduce wildfire hazards to accomplish a combination of fire protection and resource management goals.

Attachments: [Staff Report](#)
[Ordinance](#)
[Presentation](#)

15. PUBLIC HEARINGS - NONE.

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

City Council

MARCH 16, 2021

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.