

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER
FINANCE DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT
FINANCE DEPARTMENT
SUBJECT: CONTRACT FIRST AMENDMENT – F000658 TOWING AND
ROAD SERVICES

AGENDA ACTION: MOTION APPROVAL

RECOMMENDATION

It is recommended by the Finance and Transportation and Public Works Departments that the Council, by motion, approve the First Amendment to Contract F000658 for towing and road services to Creams Dismantling Inc., DBA Creams Towing, Santa Rosa, California, in the amount of \$40,000 for a total contract amount of \$120,000.

EXECUTIVE SUMMARY

The towing and road services support the City Garage operations. The services are for City-owned vehicles and miscellaneous equipment such as police cars, pool cars, work trucks, fire apparatus and buses.

BACKGROUND

On December 3, 2013, the City Manager authorized the award of a two-year contract with three one-year renewal options to Creams Dismantling Inc., DBA Creams Towing in the amount of \$80,000 for towing and road services. This amendment is for the first one-year renewal option.

PRIOR CITY COUNCIL REVIEW

Not Applicable.

ANALYSIS

Creams Dismantling Inc., DBA Creams Towing has offered to extend the contract with no increase in contract pricing.

The current Consumer Price Index (CPI) for San Francisco/Oakland/San Jose indicates a 1.5% increase over the last year. Staff concludes that it is in the City's best interest to extend the contract with Creams Dismantling Inc., DBA Creams Towing. The Contractor has provided excellent customer service during the current contract term.

FISCAL IMPACT

Funds for this annual ongoing operating expense have been appropriated in the Transportation and Public Works Fiscal Year 2015-16 adopted budget and, as a regular operating expenditure need, will be included in future budget proposals.

ENVIRONMENTAL IMPACT

Not Applicable.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable.

NOTIFICATION

Not Applicable.

ATTACHMENTS

- Attachment 1 – First Amendment

CONTACT

Jon Merian, Fleet Superintendent – Transportation and Public Works, ext. 3905
Amy Carter, Buyer – Finance, ext. 3702