



City of Santa Rosa

City Hall
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT JUNE 14, 2016

2:30 P.M. - CLOSED SESSION (MAYOR'S CONFERENCE ROOM)

4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or cityclerk@srcity.org.

2:30 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.

addressed in Closed Session.

2.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: City of Santa Rosa v. Villages at Wild Oak Association, et al.

Court Case No. Sonoma County Superior Court Case No. SCV-248544

2.2 PUBLIC EMPLOYEE APPOINTMENT
(Government Code Section 54957)

Title: Interim City Attorney

2.3 PUBLIC EMPLOYEE APPOINTMENT
(Government Code Section 54957)

Title: Interim City Attorney/Review of Proposals for City Attorney Services

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER

3. STUDY SESSION - NONE

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4:00 P.M. (CITY COUNCIL CHAMBER)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS

6.1 PROCLAMATION - MARTIN LUTHER KING/JUNETEENTH DAY

Attachments [Proclamation](#)

6.2 PROCLAMATION - HONORING CAROLINE FOWLER

Attachments [Proclamation](#)

7. STAFF BRIEFINGS - NONE

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

10. MAYOR'S/COUNCILMEMBERS' REPORTS

10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Sonoma County Waste Management Agency (SCWMA)

10.1.8 Other

11. APPROVAL OF MINUTES

11.1 May 17, 2016, Regular Meeting.

Attachments [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - INTENTION TO REIMBURSE FOR COURTHOUSE SQUARE EXPENDITURES

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, declare the City's intention to reimburse the City's General Fund for Courthouse Square Reunification project expenditures from the proceeds of tax-exempt general fund lease obligation.

Attachments [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.2 RESOLUTION - APPROPRIATIONS LIMIT FISCAL YEAR 2016-17

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution: (1) adopt the Article XIIIB appropriation limit for the City of Santa Rosa at \$238,817,000 for Fiscal Year 2016-17; and (2) approve the use of the inflation and population factors used in the calculation of the limit for Fiscal Year 2016-17.

Attachments [Staff Report](#)
[Attachment 1](#)
[Resolution](#)
[Presentation](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

14. REPORT ITEMS

14.1 REPORT - CITY AGREEMENTS FOR HOMELESS SERVICES - HCA FAMILY FUND PROGRAM AND HOMELESS OUTREACH SERVICES TEAM PROGRAM

BACKGROUND: Staff is seeking Council's approval to execute the following agreements for homeless services for Fiscal Year 2016/2017, subject to Council's approval of the City's Fiscal Year 2016/2017 budget: 1) a Grant Agreement for HCA Family Fund Program (\$60,000) with Community Action Partnership of Sonoma County; and 2) a Grant Agreement for Homeless Outreach Services Team Program (\$466,450) with Catholic Charities.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by two (2) resolutions, approve the following agreements for homeless services, subject to Council's approval of the City's Fiscal Year 2016/2017 budget: 1) a Grant Agreement for HCA Family Fund Program (HCA Agreement), in the amount of \$60,000, with Community Action Partnership of Sonoma County (CAPSC) for the initial period from July 1, 2016 to June 30, 2017 (Year One); and 2) a Grant Agreement for Homeless Outreach Services Team Program (HOST Agreement), in the amount of \$466,450, with the Catholic Charities of the Diocese of Santa Rosa (Catholic Charities) for the period from July 1, 2016 to June 30, 2017.

Attachments [Staff Report](#)
[Resolution - HCA](#)
[Exhibit A - HCA](#)
[Resolution - HOST](#)
[Exhibit A - HOST](#)
[Presentation](#)

14.2 REPORT - CONTRACT FOR PROFESSIONAL SERVICES AGREEMENT WITH URBAN ECONOMICS ON THE IMPACT FEE / NEXUS STUDY AND UPDATE

BACKGROUND: The purpose of this contract is to complete the Impact Fee / Nexus Study and Update for four existing impact fees and one new

fee. The challenges to this project include, (1) outdated nexus analyses; (2) underfunded and outdated capital project lists; and (3) uncertain development demand and capacity. This project will help to address Council priority Tier 1, project 3, to create a plan to address infrastructure and deferred maintenance throughout the community.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, approve the Professional Services Agreement with Urban Economics of Oakland, CA, in the amount of \$227,200 to prepare the Impact Fee / Nexus Study and Update.

Attachments [Staff Report](#)

[Attachment 1](#)

[Attachment 2 -Scope \(uploaded 6/14/2016\)](#)

[Resolution](#)

[Exhibit A](#)

[Presentation](#)

14.3 REPORT - PROFESSIONAL SERVICES AGREEMENT - SOUTHEAST GREENWAY GENERAL PLAN AMENDMENT, REZONING, AND ENVIRONMENTAL IMPACT REPORT

BACKGROUND: The proposal to execute a Professional Services Agreement with PlaceWorks, Inc. of Berkeley, CA will allow the year-long community planning process associated with the 57-acre former highway right-of-way in southeast Santa Rosa to commence. This project, which involves a General Plan Amendment, Rezoning, and Environmental Impact Report, was initiated by the Council on October 6, 2015.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, authorize the Mayor to execute the Professional Services Agreement with PlaceWorks, Inc. of Berkeley, CA in the amount of \$401,401.

Attachments [Staff Report](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[Resolution](#)

[Exhibit A](#)

[Presentation](#)

14.4 REPORT - SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH ECONOMIC & PLANNING SYSTEMS, INC.

BACKGROUND: The purpose of this contract is to complete the Housing Action Plan which analyzes policy and management programs, prioritize and budget work for FY 2016/17. This work effort is included within Council Tier One Goal: Housing for All and Council Goal #1 Create a Strong, Sustainable Economic Base, Strategic Objective #2, Evaluate Housing Initiatives.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, approve the Second Amendment to the Professional Services Agreement with Economic & Planning Systems, Inc. in the amount of \$35,000, for the purpose of completion of the Housing Action Plan. Total costs for this contract not to exceed \$131,380.

Attachments [Staff Report](#)

[Attachment 1](#)

[Resolution](#)

[Exhibit A](#)

[Presentation](#)

14.5 REPORT - RESCINDING STAGE 1 - MANDATORY OF THE CITY OF SANTA ROSA URBAN WATER SHORTAGE CONTINGENCY PLAN

BACKGROUND: In response to the drought and Emergency Conservation Regulation issued by the State Water Resources Control Board (State Water Board) in 2014, the City Council adopted Stage 1 - Mandatory of the City's Urban Water Shortage Contingency Plan on August 5, 2014, imposing mandatory restrictions on outdoor irrigation

with potable water and requiring customers to reduce community-wide water use by 20%. Due to above average precipitation in our area for the winter of 2015-16, water supply conditions in Lake Sonoma and Lake Mendocino are at capacity. On May 18, 2016, the State Water Board adopted an updated Emergency Conservation Regulation (May 2016 Regulation) which eases drought restrictions based on local supply, allowing local water agencies to self-certify water supply availability and reliability. Working closely with Sonoma County Water Agency, the water supply analysis shows that there is more than adequate supply to meet demands for the next three years. Therefore, under the May 2016 Regulation, there is no longer a conservation standard for the City of Santa Rosa.

RECOMMENDATION: It is recommended by the Board of Public Utilities and the Water Department that the Council, by resolution, rescind Stage 1 - Mandatory of the City's Urban Water Shortage Contingency Plan effective June 14, 2016.

Attachments [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Attachment 4](#)
[Resolution](#)
[Presentation](#)

14.6 REPORT - AMENDMENT TO THE MEASURE O IMPLEMENTATION PLAN FOR ALL PROGRAMS

BACKGROUND: Ordinance No. 3680 added Chapter 3-26 to the Santa Rosa City Code establishing a special transactions and use tax. The special tax measure, known as Measure O, increased sales tax by a quarter percent to fund specific Police, Fire, and Gang Prevention/Intervention programs, as set forth in the Ordinance.

An Implementation Plan was created on September 21, 2004, by Resolution No. 26069, which outlines the uses and purposes for which the special tax revenues may be used over time. The Implementation Plan has been revised several times since the original plan was adopted

in 2004. In order to amend the Implementation Plan, the Ordinance requires six affirmative votes of the Council.

On November 10, 2015, the City Council approved a new format for the Implementation Plan, consisting of current and forecast budget amounts for all Measure O programs. This new Implementation Plan forecasts Measure O program budgets through Fiscal Year 2024-25.

RECOMMENDATION: It is recommended by the Finance, Police, Fire, Recreation and Parks Departments, the City Manager's Office, the Office of Community Engagement and the Measure O Citizens' Oversight Committee that the Council, by resolution, amend the Transaction and Use Tax Implementation Plan to 1) adjust for Fiscal Year 2016-17 budget and forecasted budget amounts for all Measure O programs, and 2) to make specific Implementation Plan changes to the Gang Prevention/Intervention Services (Violence Prevention Partnership) program.

Attachments [Staff Report](#)
[Attachment 1](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

15.1 PUBLIC HEARING - 2015 URBAN WATER MANAGEMENT PLAN AND 2015 URBAN WATER SHORTAGE CONTINGENCY PLAN

BACKGROUND: The Urban Water Management Planning Act (Act) requires every urban water supplier that provides water for municipal purposes to more than 3,000 connections or supplying more than 3,000 acre-feet per year (AFY) of water to adopt and submit an Urban Water Management Plan (UWMP) to the California Department of Water Resources (DWR) every five years, in years ending with a "5" or "0". The deadline for water suppliers to adopt their 2015 UWMP was extended from December 31, 2015 to July 1, 2016. The City is an urban supplier

of water for approximately 53,000 connections supplying approximately 20,000 AFY of water and is therefore required to comply with the Act.

The Act requires very specific information to be included in the UWMP and requires the urban water supplier to hold a public hearing to review and adopt the UWMP. The City's previous UWMP was the 2010 UWMP, which was adopted by the City Council in June 2011. The Act also includes a requirement to prepare an Urban Water Shortage Contingency Plan (Shortage Plan), which details how a community would react to a reduction in water supply up to 50%. Santa Rosa's Shortage Plan was initially adopted in 1992 and, prior to this 2015 update, the Shortage Plan was most recently updated and adopted by City Council in June 2011.

The Water Conservation Subcommittee of the Board of Public Utilities met multiple times from February through April 2016 to participate in the development of the 2015 UWMP and the 2015 Shortage Plan. The Board of Public Utilities reviewed the 2015 UWMP and the 2015 Shortage Plan in Study Session on April 21, 2016 and reviewed and recommended the updates to the 2015 UWMP and the 2015 Shortage Plan at their meeting on June 2, 2016. The Council will consider the update to both the 2015 UWMP and the 2015 Shortage Plan.

RECOMMENDATION: It is recommended by the Board of Public Utilities and the Water Department that the Council, by resolution, adopt the 2015 Urban Water Management Plan and the 2015 Urban Water Shortage Contingency Plan, the latter of which is included as an Appendix to the 2015 Urban Water Management Plan.

Attachments [Staff Report](#)
[Attachment 1 Hyperlink](#)
[Resolution](#)
[Presentation](#)

- 15.2** PUBLIC HEARING - ADOPTION OF THE CITY OF SANTA ROSA OPERATIONS AND MAINTENANCE BUDGET FOR FISCAL YEAR 2016-17 AND FISCAL YEAR 2016-17 CAPITAL (Note: Staff may provide an overview of the Fiscal Year 2016-17 Budget on June 14, 2016. The department and Capital Improvement Program reviews will be heard at

the regular adjourned (continued) meeting on June 15, 2016, at 9:00 a.m.) (THIS ITEM WILL BE CONTINUED TO THE JUNE 15, 2016, REGULAR ADJOURNED MEETING AT 9:00 A.M.)

BACKGROUND: The City Charter specifies numerous actions to take place leading up to the City Council adopting a budget prior to the last day of June each fiscal year. City staff published a summary of the current year budget on November 5, 2015; held a budget priorities public hearing on February 2, 2016; held a Council goal setting meeting on February 9, 2016; held budget study sessions on May 10, 2016 and May 17, 2016; published a budget summary and public hearing notice on May 31, 2016; and, made copies of the proposed budget available to the public at City Hall and the City Hall Annex on June 1, 2016.

RECOMMENDATION: It is recommended by the City Manager and the Finance Department that the Council, by five (5) resolutions, adopt the City Fiscal Year 2016-17 Operations and Maintenance Budget, and Fiscal Year 2016-17 Capital Improvement Program Budget.

Attachments [Staff Report](#)

[Attachment 1 - Hyperlink - Proposed Operations and Maint](#)

[Attachment 2 - Hyperlink - Proposed Capital Improvement](#)

[Attachment 3 - Proposed Project Allocation by Funding So](#)

[Attachment 4 - CIP Presentation by Project](#)

[Resolution - Primary](#)

[Exhibit A \(Resolution - Primary\)](#)

[Resolution - PFIF](#)

[Resolution - Storm Water](#)

[Resolution - Wastewater](#)

[Resolution - HR Salary Plan change FY16-17 Budget](#)

[Presentation - revised 6/13/2016](#)

- 15.3** PUBLIC HEARING - APPROVAL OF FEES FOR RECREATION AND PARKS FACILITIES AND SERVICES (THIS ITEM WILL BE CONTINUED TO THE JUNE 15, 2016, REGULAR ADJOURNED MEETING AT 9:00 A.M.)

BACKGROUND: The Recreation & Parks Department offers a wide

variety of services for which fees are charged. Council has previously adopted fees for Recreation & Parks facilities, admissions and services, and delegated authority to the Director to set the necessary fees for seasonal program activities, excursions, special events, and athletic league fees based on the City's actual costs for the activities. A small number of adjustments are being proposed for FY16/17. Revised fees include pony rides at Howarth and rental rates for the Dohn Room, DeTurk Round Barn, Rosie the Trolley, large picnic sites at Finley and Howarth, paddleboards, paddleboats, kayaks, canoes, sailboats and rental cancellation charges. New fees include rental rates for storage spaces at centers, speakers, screens, and small picnic site at Howarth; a ten lap pony ride pass; park use permit application fee; facility deposit for small events and rental discount for ballfields. Existing fees not presented for revision will continue at current rates.

RECOMMENDATION: It is recommended by the Recreation & Parks Department that the Council, by resolution, approve fees for various facilities and services effective July 1, 2016.

Attachments [Staff Report](#)
[Attachment 1 - Fee Comparisons](#)
[Attachment 2 - Master Fee Schedule](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

16. WRITTEN COMMUNICATIONS - NONE

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURN (CONTINUE) REGULAR CITY COUNCIL MEETING TO RECONVENE AT 9:00 A.M. ON WEDNESDAY, JUNE 15, 2016, IN THE COUNCIL CHAMBER

9:00 A.M. WEDNESDAY, JUNE 15, 2016, CITY COUNCIL CHAMBER (THE COUNCIL WILL RECESS AT APPROXIMATELY 12:00 NOON FOR A 30-MINUTE LUNCH BREAK)

20. CALL TO ORDER OF ADJOURNED REGULAR CITY COUNCIL MEETING AND ROLL CALL

21. PUBLIC HEARINGS

21.1 CONTINUED PUBLIC HEARING - APPROVAL OF FEES FOR RECREATION AND PARKS FACILITIES AND SERVICES

BACKGROUND: The Recreation & Parks Department offers a wide variety of services for which fees are charged. Council has previously adopted fees for Recreation & Parks facilities, admissions and services, and delegated authority to the Director to set the necessary fees for seasonal program activities, excursions, special events, and athletic league fees based on the City's actual costs for the activities. A small number of adjustments are being proposed for FY16/17. Revised fees include pony rides at Howarth and rental rates for the Dohn Room, DeTurk Round Barn, Rosie the Trolley, large picnic sites at Finley and Howarth, paddleboards, paddleboats, kayaks, canoes, sailboats and rental cancellation charges. New fees include rental rates for storage spaces at centers, speakers, screens, and small picnic site at Howarth; a ten lap pony ride pass; park use permit application fee; facility deposit for small events and rental discount for ballfields. Existing fees not presented for revision will continue at current rates.

RECOMMENDATION: It is recommended by the Recreation & Parks Department that the Council, by resolution, approve fees for various facilities and services effective July 1, 2016.

Attachments [Staff Report](#)

[Attachment 1 - Fee Comparisons](#)

[Attachment 2 - Master Fee Schedule](#)

[Resolution](#)

[Exhibit A](#)

[Presentation](#)

21.2 CONTINUED PUBLIC HEARING - ADOPTION OF THE CITY OF SANTA ROSA OPERATIONS AND MAINTENANCE BUDGET FOR FISCAL YEAR 2016-17 AND FISCAL YEAR 2016-17 CAPITAL

BACKGROUND: The City Charter specifies numerous actions to take place leading up to the City Council adopting a budget prior to the last day of June each fiscal year. City staff published a summary of the current year budget on November 5, 2015; held a budget priorities public hearing on February 2, 2016; held a Council goal setting meeting on February 9, 2016; held budget study sessions on May 10, 2016 and May 17, 2016; published a budget summary and public hearing notice on May 31, 2016; and, made copies of the proposed budget available to the public at City Hall and the City Hall Annex on June 1, 2016.

RECOMMENDATION: It is recommended by the City Manager and the Finance Department that the Council, by four (4) resolutions, adopt the City Fiscal Year 2016-17 Operations and Maintenance Budget, and Fiscal Year 2016-17 Capital Improvement Program Budget.

Attachments [Staff Report](#)

[Attachment 1 - Hyperlink - Proposed Operations and Maint](#)

[Attachment 2 - Hyperlink - Proposed Capital Improvement](#)

[Attachment 3 - Proposed Project Allocation by Funding So](#)

[Attachment 4 - CIP Presentation by Project](#)

[Resolution - Primary](#)

[Exhibit A \(Resolution - Primary\)](#)

[Resolution - PFIF](#)

[Resolution - Storm Water](#)

[Resolution - Wastewater](#)

[Resolution - HR Salary Plan change FY16-17 Budget](#)

[Presentation - revised 6/13/2016](#)

22. ADJOURN (CONTINUE) REGULAR CITY COUNCIL MEETING TO RECONVENE AT 9:00 A.M. ON THURSDAY, JUNE 16, 2016, IN THE COUNCIL CHAMBER [IF NEEDED]

9:00 A.M. THURSDAY, JUNE 16, 2016, CITY COUNCIL CHAMBER

23. CALL TO ORDER OF ADJOURNED REGULAR COUNCIL MEETING AND ROLL CALL

24. CONTINUED PUBLIC HEARINGS

25. ADJOURNMENT OF MEETING

26. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

26.1 UPCOMING MEETINGS LIST

Attachments [List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

City Council

JUNE 14, 2016



The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk's Office at 543-3015 or cityclerk@srcity.org 48 hours prior to the meeting. TDD 543-3063
Meeting information can also be accessed via the internet at <http://srcity.org>