



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL SEPTEMBER 5, 2024

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100
SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY
VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130), OR BY
DIALING 877-853-5257 AND ENTERING WEBINAR ID: 852 9410 1130.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB
2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment
on agenda items at the time an agenda item is discussed during the
Board of Public Utilities Meeting. Public Comment may also be
submitted via e-mail at bpu-comment@srcity.org.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Michelle Montoya at mmontoya@srcity.org**

1:30 PM - VIA IN-PERSON

1. CALL TO ORDER AND ROLL CALL

2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to
participate in a meeting remotely due to Just Cause or Emergency

Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 August 1, 2024 - Regular Meeting Minutes - DRAFT

Attachments: [August 1, 2024 - Regular Meeting Minutes - DRAFT](#)

5.2 August 15, 2024 - Regular Meeting Minutes - DRAFT

Attachments: [August 15, 2024 - Regular Meeting Minutes - DRAFT](#)

6. STAFF BRIEFINGS

6.1 CREEK WEEK UPDATE

The Storm Water & Creeks section of Santa Rosa Water participates in the regional recognition of "Creek Week and Pollution Prevention Week" as a way to celebrate and clean up our local waterways and educate the public on ways to prevent creek pollution.

A proclamation will be presented at City Council on September 10, 2024, proclaiming September 15-22, 2024, as "Creek Week and Pollution Prevention Week". Staff is coordinating a guided nature walk, underground culvert tours, a Tour de Creek bike ride, and local creek cleanups along Prince Memorial Greenway. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 9.3.2024\)](#)

6.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 9.3.2024\)](#)

7. CONSENT ITEMS

7.1 MOTION - BLANKET PURCHASE ORDER APPROVAL FOR
INNOMOTICS LLC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize a blanket purchase order as directed under agreement F002770 sections 3.9 and 5.2 for the duration of Technical Service Agreement F002770 to Innomotics LLC, New Kensington, Pennsylvania. The blanket purchase order will support the purchase and refurbishment of parts, equipment, and services for the Geysers Robicon GH180 Gen3 Variable Frequency Drives (VFD) and GH180Perfect Harmony cells in an amount not to exceed \$1.5 million dollars.

Attachments: [Staff Report](#)
[Attachment 1 - Technical Service Agreement](#)

7.2 MOTION - SECOND AMENDMENT FOR AGREEMENT F002459
ACCEPTANCE OF BIOSOLIDS AND LAND APPLICATION WITH
GILARDI & JACOBSEN AG SERVICES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board, by motion, approve amending contract F002459, Acceptance of Biosolids and Land Application, with Gilardi & Jacobsen Ag Services, Inc. (Gilardi & Jacobsen) to increase compensation payable under the Agreement by \$125,000.00, for a total maximum compensation of \$333,418.95 (three hundred thirty-three thousand four hundred and eighteen dollars and ninety-five cents), to account for the increase in the San Francisco Area Consumer Price Index (CPI) of 3.4%, determined in December 2023.

Attachments: [Staff Report](#)
[Attachment 1 – Amendment to Gilardi & Jacobsen Applicat](#)

8. REPORT ITEMS

8.1 REPORT - PROJECT WORK ORDER AMENDMENT NO. 5
APPROVAL - ENGINEERING SERVICES DURING CONSTRUCTION
AND REGULATORY COMPLIANCE SUPPORT FOR
CONSTRUCTION OF THE LAGUNA TREATMENT PLANT

DISINFECTION IMPROVEMENTS PROJECT WITH CAROLLO ENGINEERS

BACKGROUND: This proposed action will approve Project Work Order (PWO) Amendment No. 5 in the amount of \$1,170,989 to PWO No. A010014-2011-09 under the Master Professional Services Agreement with Carollo Engineers, Inc. of Walnut Creek to provide additional Engineering Services During Construction (ESDC) and regulatory compliance support during construction of the Laguna Treatment Plant Disinfection Improvements Project.

Due to a longer construction duration than was contemplated when Carollo's original ESDC scope was developed for PWO Amendment 2 (A010014-2011-09B), in addition to a greater number of submittals, design clarifications, and requests for information during construction than was anticipated, the City needs to amend the existing PWO to increase the scope of ESDC in order to have Carollo continue supporting construction of the Project as the Engineer of Record.

Additional services are also needed for unanticipated regulatory compliance support related to Division of Drinking Water (DDW) and Bay Area Air Quality Management District (BAAQMD) requirements.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion, approve Amendment No. 5 to Project Work Order No. A010014-2011-09 under the Master Professional Services Agreement with Carollo Engineers, Inc. of Walnut Creek to provide additional Engineering Services During Construction and regulatory compliance support for the Laguna Treatment Plant Disinfection Improvements Project in the amount of \$1,170,989 for a total contract amount not to exceed \$8,455,375.

Attachments: [Staff Report](#)
[Attachment 1 - PWO Amendment Scope and Fee Presentation \(Uploaded 9.3.2024\)](#)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.