



# City of Santa Rosa

City Hall, Council  
Chamber,  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## ZONING ADMINISTRATOR REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL-REVISED MAY 14, 2026

10:30 A.M. - REGULAR SESSION

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON FROM COUNCIL CHAMBER  
LOCATED AT 100 SANTA ROSA AVENUE, SANTA ROSA.

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE  
"IN PROGRESS" LINK TO VIEW;

2. VIA ZOOM WEBINAR BY VISITING  
[HTTPS://SRCITY-ORG.ZOOM.US/J/89296520356](https://srcity-org.zoom.us/j/89296520356), OR BY DIALING  
877-853-5257 AND ENTERING WEBINAR ID: 892 9652 0356;

3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND

4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

Public Comment may be made live, in-person, during the meeting in the  
City Hall Council Chamber, 100 Santa Rosa Ave or submitted in advance  
via email at [Planning@srcity.org](mailto:Planning@srcity.org) by 12:00 p.m. the Wednesday before  
the Zoning Administrator Meeting. Any written correspondence will be  
included in the agenda before the meeting begins.

10:30 A.M.

1. CALL TO ORDER

2. APPROVAL OF MINUTES

2.1

**Attachments:** [Draft Minutes - April 23, 2026](#)

### **3. PUBLIC COMMENT**

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction the Zoning Administrator. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

### **4. ZONING ADMINISTRATOR BUSINESS**

#### **4.1 STATEMENT OF PURPOSE**

The Zoning Administrator is appointed by the Director of the Planning and Economic Development Department and has the responsibility and authority to conduct public meetings and hearings, and to act on applications for minor or reduced review authority projects or entitlements (land use permits). A determination or decision by the Zoning Administrator may be appealed to the appeal body, including the Design Review and Preservation Board, Planning Commission, or City Council, as applicable to the decision.

#### **4.2 ZONING ADMINISTRATOR REPORTS**

### **5. CONSENT ITEM(S)**

None.

### **6. SCHEDULED ITEM(S)**

#### **6.1 PUBLIC MEETING - FENCE INSTALL - DESIGN REVIEW - 1750 NORTHPOINT PKWY - DR24-020**

BACKGROUND: Minor Design Review for a proposed 6' Beta Prism fence surrounding the rear parking area of lot to provide safe parking and prevent vehicle theft. The fence will have an interior egress lock and an exterior Knox Box lock for emergency and fire use. Exempt Project: 15303

PROJECT PLANNER: Jandon Briscoe

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator approve a resolution for a Minor Design Review to allow a 6-foot beta prism fence at 1750 Northpoint Parkway.

**Attachments:** [Attachment 1 - Disclosure Form](#)  
[Attachment 2 - Location map](#)  
[Attachment 3 - Fence exhibit](#)  
[Attachment 4 - Existing conditions and photo of proposed f  
Resolution  
Presentation](#)

**6.2** PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR A MEDICAL SERVICE-DOCTOR OFFICE (BRIDGES PREGNANCY CLINIC AND CARE CENTER) AT 2447 SUMMERFIELD RD; FILE NO. PLN26-0115

BACKGROUND: Minor Conditional Use Permit for operation of a Medical Service-Doctor Office in an existing office building, with no proposed interior or exterior building modifications. This project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Hana Michaelson

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator approve a Minor Conditional Use Permit to allow a Doctor Office at 2447 Summerfield Road.

**Attachments:** [Attachment 1 - Disclosure Form](#)  
[Attachment 2 - Location Map](#)  
[Attachment 3 - Project Narrative](#)  
[Attachment 4 - Project Plans](#)  
[Attachment 5 - Transportation Study](#)  
[Attachment 6 - Transportation Study Bicycle Parking  
Presentation  
Resolution](#)

**6.3** PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT AND

DESIGN REVIEW FOR A VETERINARY HOSPITAL, FENCING AND ASSOCIATED SITE IMPROVEMENTS AT 1111 PETALUMA HILL ROAD AND 564 BARHAM AVENUE; FILE NO. PLN25-0232

BACKGROUND: Minor Conditional Use Permit and Design Review for a veterinary hospital, new fencing, landscaping and other associated site improvements. This project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator approve two resolutions for a Minor Conditional Use Permit and Minor Design Review to allow veterinary hospital and associated site improvements at 1111 Petaluma Hill Road and 564 Barham Avenue.

**Attachments:** [Attachment 1 - Disclosure Form](#)  
[Attachment 2 - Location Map](#)  
[Attachment 3 - Project Description](#)  
[Attachment 4 - Plan Set](#)  
[Attachment 5 - Traffic Memo](#)  
[Resolution 1](#)  
[Resolution 1 - Redline Version \(Uploaded 5-8-2026\)](#)  
[Resolution 1 - Clean Version \(Uploaded 5-8-2026\)](#)  
[Exhibit A \(Uploaded 5-8-2026\)](#)  
[Resolution 2](#)  
[Resolution 2 - Redline Version \(Uploaded 5-8-2026\)](#)  
[Resolution 2 - Clean Version \(Uploaded 5-8-2026\)](#)  
[Exhibit A](#)  
[Presentation](#)

**7. ADJOURNMENT**

**Zoning Administrator**

**- FINAL-REVISED**

**MAY 14, 2026**

---

*In compliance with Zoning Code Section 20-62, the decision of the Zoning Administrator is final unless an appeal is filed on a City Appeal Form (<https://srcity.org/DocumentCenter/Index/173>) and associated fees, as noted on the City's Fee Schedule (<https://srcity.org/DocumentCenter/View/16129/Planning--Economic-Development-Department-Fee-Schedule?bidId=>), are paid within 10 calendar days of the action. The time limit will extend to the following business day where the last day falls on a day that the City is not open for business.*

*The City of Santa Rosa does not discriminate against individuals (including member(s) of a legislative body) with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Recording Secretary at (707) 543-4694 (TTY Relay at 711) or [tcorrales@srcity.org](mailto:tcorrales@srcity.org). The e-mail subject line should read "ADA Accommodation Request" or "Language Assistance" and the email should include your name, address, telephone number, and a description of the request. If the request is received at least seven (7) business days prior to the board meeting, the copy shall be provided no later than two (2) business days prior to the board meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*

*Any writings or documents provided to the Zoning Administrator prior to this meeting regarding any item on this agenda are available for public review at <https://santa-rosa.legistar.com/Calendar.aspx> or in person at the Planning and Economic Development Department, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.*