

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: STEPHANIE WILLIAMS, CITY CLERK  
DINA MANIS, DEPUTY CITY CLERK  
SUBJECT: DIVERSITY REPORT ON CITY COUNCIL BOARDS,  
COMMISSIONS, AND COMMITTEES

AGENDA ACTION: MOTION

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RECOMMENDATION

It is recommended by the City Clerk's Office that the Council, by motion, accept the Annual Reports of Diversity of City Council Appointees for the years 2018 through 2021 and provide feedback to staff on future reports.

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EXECUTIVE SUMMARY

City Charter Section 11, Participation and Diversity in Boards and Commissions, requires that the Council issue an annual written report, to be discussed in public session, regarding its appointments to boards, commissions, and committees. The report shall contain, but is not limited to, the total number of appointments in a given year, the total number applications in a given year, and relevant diversity information including geographic and ethnic diversity.

BACKGROUND

Pursuant to City Charter Section 11, Participation and Diversity on Boards and Commissions, the Council shall undertake all reasonable efforts to encourage participation by all citizens and to undertake reasonable methods to ensure its appointments reflect the geographic and ethnic diversity of Santa Rosa. The City Charter requires the Council to issue an annual written report on its appointments to their boards, commissions, committees showing trends

Due to staff transitions in the City Clerk's Office and the hiatus of the City's Diversity & Inclusion Council due to staffing changes and retirements, the last Diversity Report published on the City's website is for year 2017. Staff is hereby providing Diversity Reports for years 2018 through 2021 for Council discussion. The Reports are attached as Attachment 1, Attachment 2, Attachment 3, and Attachment 4.

### PRIOR CITY COUNCIL REVIEW

None.

### ANALYSIS

The reports provide statistics and trends in Council appointments showing the City's progress in increasing diversity on its boards, commissions, and committees.

### FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

### ENVIRONMENTAL IMPACT

The proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

### NOTIFICATION

Not applicable.

### ATTACHMENTS

- Attachment 1 – 2018 Diversity Report
- Attachment 2 – 2019 Diversity Report
- Attachment 3 – 2020 Diversity Report
- Attachment 4 – 2021 Diversity Report
- Attachment 5 – SEED Diversity Equity Inclusion Belonging Definitions

### CONTACT

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