



**CITY COUNCIL  
REGULAR MEETING AGENDA AND  
SUMMARY REPORT  
DECEMBER 13, 2016**

**4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 12 and 16. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 12) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 16.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

**4:00 P.M. (CITY COUNCIL CHAMBER)**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*

**3. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS - NONE.**

**5. PROCLAMATIONS/PRESENTATIONS - NONE.**

**6. STAFF BRIEFINGS - NONE.**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**7. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**8. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

**9. MAYOR'S/COUNCILMEMBERS' REPORTS**

**9.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**9.1.1 Council Subcommittee Reports**

**9.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**9.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**9.1.4 Association of Bay Area Governments (ABAG)**

**9.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**9.1.6 Sonoma Clean Power Authority (SCPA)**

**9.1.7 Sonoma County Waste Management Agency (SCWMA)**

**9.1.8 Other**

**10. APPROVAL OF MINUTES**

**10.1** November 15, 2016, Regular Meeting.

**Attachments** [Draft Mintues](#)

**11. CONSENT ITEMS**

**11.1** MOTION - CONTRACT AWARD - MAINTENANCE AND REPAIR OF HVAC EQUIPMENT

RECOMMENDATION: It is recommended by the Finance and Transportation and Public Works Departments that the Council, by motion, approve a one-year contract with four one-year renewal options for maintenance and repair of heating, ventilating and air conditioning (HVAC) equipment to Alan Troxel, dba Troxel HVAC, a Sole Proprietor, Petaluma, California, in the total amount not to exceed \$140,000.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

**11.2** RESOLUTION - AUTOMATED LICENSE PLATE RECOGNITION PRIVACY AND USAGE POLICY

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, adopt a privacy and usage policy to comply with Senate Bill 34, Collection of License Plate Information.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**11.3** RESOLUTION - ADOPTING AMENDED CONFLICT OF INTEREST

CODE

RECOMMENDATION: It is recommended by the City Clerk that the Council, by resolution, adopt an amended Conflict of Interest Code for the City of Santa Rosa.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 16.

**13. REPORT ITEMS**

**13.1 REPORT - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY**

BACKGROUND: On August 9, 2016, pursuant to the authority set forth in California Government Code Sections 8630 thru 8634, Council, by Resolution No. 28839, formally proclaimed a local homeless emergency within Santa Rosa. Section 8630 requires that the Council review the need for continuing the local emergency at least every 30 days until such local emergency is terminated. On August 30, 2016, September 27, October 25, and again on November 15, Council, by Resolution Nos. 28851, 28863, 28876, and 28884 approved an extension of the declaration of local homeless emergency. In light of the continuing conditions of homelessness within the city, staff is recommending that the Council maintain the proclamation in full force and effect at this time.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**13.2 REPORT - COURTHOUSE SQUARE REUNIFICATION PROJECT UPDATE, EXPENDITURE REPORT, CONTINGENCY ACTION, CONSTRUCTION MANAGEMENT/INSPECTION ACTION AND BUDGET APPROPRIATION**

BACKGROUND: This item will update the Council on the progress of the Courthouse Square Reunification project and provide information regarding expenditures for construction, construction management/inspection, and contingency. Extra work associated with upgrade of the electrical facilities and increased power supply to the Square are expected to result in contract completion in March 2017. Staff is working with the contractor to complete construction of the project as soon as weather and scheduling allows during these winter months. The extended duration of construction will result in increased construction management and inspection costs. Additional contract contingency is needed for increased PG&E power to the site, activation of public WiFi, and addition of decorative lights at the central green. Costs have been incurred for independent Americans with Disabilities Act review of project plans and for preservation of Asawa art panels. Council action is recommended to provide the additional authorization and budget appropriation needed to complete construction of the project and meet the community's need for an outstanding outdoor event center in the heart of Santa Rosa.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council 1) Pass a Motion, a) accepting the Courthouse Square Reunification expenditure report, which included \$144,000 for independent ADA review and preservation of Asawa art

panels; b) approving additional construction contingency in the amount of \$617,000; and c) authorizing ongoing construction management and inspection expenses in an additional amount of up to \$530,000; and 2) Adopt a Resolution, authorizing an appropriation of \$1.3 million from the General Fund unassigned fund balance.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**14. PUBLIC HEARINGS - NONE.**

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

**15. WRITTEN COMMUNICATIONS - NONE.**

**16. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

**17. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**18. ADJOURNMENT OF MEETING**

**19. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**19.1 UPCOMING MEETINGS LIST**

**Attachments** [List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**



The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk's Office at 543-3015 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org) 48 hours prior to the meeting. TDD 543-3063  
**Meeting information can also be accessed via the internet at <http://srcity.org>**