



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL-REVISED MARCH 16, 2023**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA  
ROSA AVENUE OR VISITING**

**HTTPS://SRCITY-ORG.ZOOM.US/J/85125076806, OR BY DIALING  
877-853-5257 AND ENTER WEBINAR ID: 851 2507 6806**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR.  
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN  
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT  
HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA**

**The public attending in person or accessing the meeting through the  
Zoom link will be able to provide public comment on agenda items at the  
time an agenda item is discussed during the Board of Public Utilities  
Meeting. Public Comment may also be submitted via e-mail at  
bpu-comment@srcity.org or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth  
below. If you have any questions regarding this meeting, please contact  
Michelle Montoya at mmontoya@srcity.org**

**1:30 PM - HYBRID VIA IN-PERSON AND ZOOM**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**
- 3. STUDY SESSION**

None.

#### **4. MINUTES APPROVAL**

- 4.1 March 2, 2023 - Regular Meeting Minutes - DRAFT.**

**Attachments:** [March 2, 2023 - Regular Meeting Minutes - DRAFT](#)

## 5. STAFF BRIEFINGS

### 5.1 2022 WATER INFRASTRUCTURE REPORT CARD

Staff will provide the results of the 2022 Water Infrastructure Report Card, a high-level condition assessment based on updated master plans of the water delivery system, wastewater collection system, and regional treatment and reuse system. The purpose of the report is to track trends, inform the public and decision makers about the current condition of these systems, and to identify recommendations for improving them over time. The methodology and scoring uses the American Society of Civil Engineers A-F school report card format. The Board may discuss this item and give direction to staff.

**Attachments:** [2022 SR Water Infrastructure Report Card Final Presentation \(Uploaded 3.15.2023\)](#)

### 5.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(Uploaded 3.15.2023\)](#)

## 6. CONSENT ITEMS

### 6.1 MOTION - APPROVAL OF AMENDMENT TO BLANKET PURCHASE ORDER 161741 - ONE-YEAR EXTENSION AND INCREASE COMPENSATION, SNF POLYDYNE, INC.

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by motion, to approve a one-year extension, with a 6.1% increase to unit price, and increase compensation by \$440,000.00 to Blanket Purchase Order 161741 for the supply and delivery of Clarifloc WE-1452 dewatering polymer for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the total amount not to exceed \$1,474,000.00.

**Attachments:** [Staff Report](#)

### 6.2 MOTION - APPROVAL OF AMENDMENT TO BLANKET PURCHASE

ORDER 163878 - ONE-YEAR EXTENSION AND INCREASE  
COMPENSATION, SNF POLYDYNE, INC.

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by motion, to approve a one-year extension, with an 8% increase to unit price and an increase in compensation by \$45,000.00 to Blanket Purchase Order (BPO) 163878 for the supply and delivery of Flosperse SC 122 CM (Propylene) for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the total amount not to exceed \$120,000.00.

**Attachments:** [Staff Report](#)

**6.3** MOTION - APPROVAL OF AMENDMENT TO BLANKET PURCHASE  
ORDER 166906 - ADD FUNDS, ONE YEAR EXTENSION - FERRIC  
CHLORIDE DELIVERY

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board, by motion, approve amendment of Blanket Purchase Order 166906 for ferric chloride delivery to add funds in the amount of \$65,000, and extend for a one-year period with an increase in unit price and increase in compensation in the amount of \$594,667.83 to Pencco, Inc., San Felipe, Texas for a not to exceed Blanket Purchase Order cumulative value of \$759,667.83.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Amended Compensation Schedule](#)

**7. REPORT ITEMS**

**7.1** REPORT - FUNDING AGREEMENT BETWEEN STATE OF  
CALIFORNIA DEPARTMENT OF WATER RESOURCES AND CITY OF  
SANTA ROSA FOR DIRECT INSTALL WATER USE EFFICIENCY  
PROJECT

BACKGROUND: In September 2022, Governor Newsom signed Assembly Bill 179, which implements the State of California budget for the 2022-23 Fiscal Year. An appropriation of \$1.5 million was included for Santa Rosa Water to launch a Direct Install Water Use Efficiency Program Project. The California Department of Water Resources (DWR) has the responsibility for the administration of the funding,

including establishing the procedures for disbursement of funding. DWR requires that the City adopt a resolution authorizing an agent to sign the funding agreement and associated documents.

The proposed project to be funded will consist of approximately 1,900 toilet packages being installed at residential, commercial, industrial, and institutional (CII) Santa Rosa Water customer locations. For residential locations, the toilet package will consist of up to two high efficiency toilets, and as needed, high efficiency showerheads, bathroom aerators, and kitchen aerators. For CII locations, the limit on the number of toilets installed is at the discretion of the Santa Rosa Water staff, to maximize the potential water savings. CII customers will also be issued free showerheads, bathroom aerators and kitchen aerators as needed. The fixtures and installation are provided at no cost to the customer.

**RECOMMENDATION:** It is recommended by Santa Rosa Water staff that the Board of Public Utilities, by resolution, approve the Funding Agreement between the State of California Department of Water Resources and the City of Santa Rosa to implement the Direct Install Water Use Efficiency Project, and authorize the Director of Santa Rosa Water to execute the Funding Agreement and related documents.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Funding Agreement between the State of C](#)  
[Resolution](#)  
[Presentation \(Uploaded 3.15.2023\)](#)  
[BPU Resolution No. 1313](#)

## 7.2 REPORT - SONOMA COUNTY WATER AGENCY 2023/24 WATER TRANSMISSION BUDGET AND RATE INCREASE

**BACKGROUND:** The City of Santa Rosa purchases approximately 95% of the water supplied to our customers from Sonoma Water, the region's water wholesaler. Sonoma Water is proposing to raise the wholesale rate of water by 10.54% from \$1,061.04 per acre-foot to \$1172.89 per acre foot.

There is a Water Advisory Committee (WAC) made up of elected officials of each of the eight prime contractors, including Santa Rosa,

that purchase water from Sonoma Water. The WAC is an advisory committee to the Sonoma Water Board of Directors. The City's WAC Representative is Mayor Natalie Rogers. On April 3, 2023, the WAC is scheduled to vote on whether or not to recommend approval of the Sonoma Water proposed 2023/24 budget and rate increase to the Sonoma Water Board of Directors.

The Technical Advisory Committee (TAC) is made of technical staff of each of the eight prime contractors that purchase water from Sonoma Water. The TAC provides technical analysis and recommendations to the WAC. The TAC considered Sonoma Water's proposed 2023/24 budget and rates on March 6, 2023 and voted in favor of recommending the proposed budget and rate increase with Santa Rosa's TAC representative voting in opposition.

**RECOMMENDATION:** It is recommended by the Water Department that the Board of Public Utilities consider Sonoma Water's proposed 2023/24 Water Transmission Budget and rate increase and, by motion, make a recommendation to the City Council regarding Council's direction to its Water Advisory Committee (WAC) representative for the April 3, 2023 WAC vote on the proposed 2023/24 Water Transmission Budget and rate increase.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Sonoma Water Transmission FY 2023/24 \[Presentation \(Uploaded 3.15.2023\)\]](#)

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advance Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m.,

Wednesday, March 15, 2023. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, March 15, 2023. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

## **9. REFERRALS**

None.

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

## **11. SUBCOMMITTEE REPORTS**

## **12. BOARD MEMBER REPORTS**

## **13. DIRECTORS REPORTS**

## **14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4645 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*