



**CITY COUNCIL  
REGULAR MEETING AGENDA AND  
SUMMARY REPORT  
JANUARY 24, 2017**

**2:00 P.M. - CLOSED SESSION (MAYOR'S CONFERENCE ROOM)**

**4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

**2:00 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**2.1 CONFERENCE WITH LABOR NEGOTIATORS**

(Government Code Section 54957.6)

Agency Designated Representatives: Rhonda McKinnon, Interim Human Resources Director, Jon Holtzman of Renne Sloan Holtzman Sakai LLP, and Debbi Lauchner, Chief Financial Officer.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER**

**3. STUDY SESSION - CITY COUNCIL VOTECAST TRAINING (This study session will be conducted at the end of the meeting. See Agenda Item 18 on page 9.)**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4:00 P.M. (CITY COUNCIL CHAMBER)**

**4. ANNOUNCEMENT OF ROLL CALL**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS**

**6.1 PROCLAMATION - REDWOOD EMPIRE CHINESE ASSOCIATION**

**Attachments** [Proclamation](#)

**6.2 PROCLAMATION - HUMAN TRAFFICKING AWARENESS MONTH**

**Attachments** [Proclamation](#)

**7. STAFF BRIEFINGS - NONE.**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

**10. MAYOR'S/COUNCILMEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

1. APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO SONOMA COUNTY TRANSPORTATION AUTHORITY / REGIONAL CLIMATE PROTECTION AUTHORITY

The Council may, by motion, select and appoint a representative and alternate to the Sonoma County Transportation Authority / Regional Climate Protection Authority Board of Directors.

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

1. APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO

## SONOMA CLEAN POWER AUTHORITY

The Council may, by motion, select and appoint a representative and an alternate to serve on the Sonoma Clean Power Authority Board of Directors.

### **10.1.7 Sonoma County Waste Management Agency (SCWMA)**

#### **1. APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO SONOMA COUNTY WASTE MANAGEMENT AGENCY**

The Council may, by motion, select and appoint a representative and an alternate to the Sonoma County Waste Management Agency Board of Directors.

### **10.1.8 Other**

## **10.2 SONOMA COUNTY MAYORS' AND COUNCILMEMBERS' ASSOCIATION / CITY SELECTION COMMITTEE**

**10.2.1** The City Council will, by motion, provide direction to the Mayor regarding letters of interest received for appointment to the following vacancies, which will be made by the Board of Directors of the Sonoma County Mayors' and Councilmembers' Association at its meeting on February 9, 2017:

- (1) Association of Bay Area Governments Regional Planning Committee, one position. Term expires two years from appointment.
  - Letter received from Julie Combs (Santa Rosa)
- (2) Child Care Planning Council, one position. Term expires three years from appointment.
  - Letter (email) received from Julie Combs (Santa Rosa)
- (3) North Bay Division, League of California Cities, Executive Board, one position (Alternate). Term expires two years from appointment.
  - Letter received from David Hagele (Healdsburg)
  - Letter received from John Sawyer (Santa Rosa)
- (4) Sonoma County Agricultural Preservation & Open Space District Citizens Advisory Committee, two positions. Terms expire two

years from appointment.

- Letter received from David Cook (Sonoma)
- Letter received from Amy Harrington (Sonoma)
- Letter received from Melanie Bagby (Cloverdale)
- Letter received from Dominic Foppoli (Windsor)
- Letter received from Neysa Hinton (Sebastopol)
- Letter received from Jack Tibbetts (Santa Rosa)

(5) Sonoma-Marín Area Rail Transit (SMART)/non-SCTA member, one position. Term is a 4-year fixed term.

- Letter received from Debora Fudge (Windsor)
- Letter received from Chris Coursey (Santa Rosa)

**Attachments** [Letters of Interest](#)

**10.2.2** The City Council will, by motion, provide direction to the Mayor regarding letters of interest received for appointment to the following vacancies, which will be made by the City Selection Committee at its annual meeting on February 9, 2017:

(1) Bay Area Air Quality Management District Board, one position. Two-year term.

- Letter received from Michael Carnacchi (Sebastopol)
- Letter received from Teresa Barrett (Petaluma)

(2) Golden Gate Bridge, Highway & Transportation district, one position. Two-year term.

- Letter received from Gina Belforte (Rohnert Park)

(3) Remote Access Network (RAN) Board, one position. Unspecified term but must be filled by a Mayor.

- Letter received from Jake Mackenzie (Rohnert Park)

**Attachments** [Letters of Interest](#)

### **10.3 MAYOR'S APPOINTMENTS**

#### **10.3.1 Mayor's Appointments to County, Regional and State Positions**

Mayor Coursey will announce and request Council approval of his appointments to county, regional and state bodies on which the City is represented per City Charter section 15.

## 10.4 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS

This time is reserved for Council to discuss whether to place matters on a future agenda for further discussion.

### 10.4.1 REQUEST FOR AGENDA ITEM TO CONSIDER \$20,000 OF GAP FUNDING FOR LEGAL AID OF SONOMA COUNTY

BACKGROUND: At the January 10, 2017, City Council meeting, Council Member Rogers requested a future agenda item to consider \$20,000 of Gap funding for Legal Aid of Sonoma County. Vice Mayor Tibbetts concurred with the request.

## 11. APPROVAL OF MINUTES

11.1 January 10, 2017, Regular Meeting.

**Attachments** [Draft Minutes](#)

## 12. CONSENT ITEMS

### 12.1 MOTION - CONTRACT AWARD FOR UNIFORM, MATS AND LINEN RENTAL DELIVERY SERVICES

RECOMMENDATION: It is recommended by the Finance Department, that the Council, by motion, approve a contract award for a three-year term contract with two one-year renewal options for uniform, linen and mat rental delivery services, to the lowest responsive, responsible bidder, Mission Linen Supply, Inc., Benicia, CA, in an amount not to exceed \$258,349.

**Attachments** [Staff Report](#)  
[Attachment 1 - Draft Agreement](#)  
[Presentation](#)

### 12.2 MOTION - CONTRACT AWARD - ACCESSIBILITY ALTERATIONS AT SKYHAWK PARK

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, award Contract No. C02082, Accessibility Alterations At Skyhawk Park, in the amount of \$335,766.00 to the lowest responsible bidder, Yukon Construction, Inc. of Santa Rosa, California, approve a 15% contract contingency, and

authorize a total contract amount of \$386,130.90.

**Attachments** [Staff Report](#)  
[Attachment 1 - Location Map](#)  
[Attachment 2 - Summary of Bids](#)  
[Presentation](#)

**12.3 RESOLUTION - APPROPRIATION OF SUBREGIONAL WASTEWATER FUNDS FOR SUBREGIONAL SYSTEM IMPROVEMENTS**

RECOMMENDATION: It is recommended by the Water Department and the Santa Rosa Subregional Wastewater Technical Advisory Committee that the Council, by resolution, appropriate \$1.8 million of reserves in Subregional Wastewater funds for Subregional System improvements.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**12.4 RESOLUTION - FISCAL YEAR 2015-16 ANNUAL REPORT ON DEVELOPMENT FEES**

RECOMMENDATION: It is recommended by the Chief Financial Officer that the Council, by resolution, adopt findings regarding the use of Southwest Area Development Impact Fees (SWADIF), Southeast Area Development Impact Fees (SEADIF), Capital Facilities Fee (CFF) and Park Acquisition and Development Fees (PDF) consistent with State Law; and accept the City's Annual Report on Development Fees for Fiscal Year (FY) 2015-16.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.5 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH CREATIVE THINKING, INC., DBA THE IDEA COOPERATIVE, FOR DESTINATION MARKETING SERVICES**

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by Resolution, approve a professional services agreement with Creative Thinking, Inc., DBA The Idea Cooperative, for destination marketing services through July 31,

2018, using Santa Rosa Tourism Business Improvement Area Ordinance assessment funds in the amount of \$200,000.

**Attachments** [Staff Report](#)

[Attachment 1 - Professional Services Agreement](#)

[Resolution](#)

[Presentation](#)

**12.6** ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING CHAPTER 11-40 PUBLIC PARADES, OF THE SANTA ROSA CITY CODE

RECOMMENDATION: This ordinance, introduced at the January 10, 2017, Regular Meeting by a unanimous vote, amends Chapter 11-40 Public Parades, of the Santa Rosa City Code.

**Attachments** [Ordinance](#)

**13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

**14. REPORT ITEMS**

**14.1** REPORT - FISCAL YEAR 2016-17 BUDGET AMENDMENT

BACKGROUND: The purpose of this item is to request approval to amend the current FY 2016-17 adopted budget, salary plan and number of authorized positions. City staff prioritized a number of funding requests to address critical needs affecting the City over the next six months. The funding requested is primarily coming from the General Fund, and is necessary for the remainder of the fiscal year as further described below. In addition, staff is also recommending approval of changes to recently-studied personnel classifications.

RECOMMENDATION: It is recommended by the City Manager and the Finance Department that the Council, by resolution, amend the Fiscal



Year (FY) 2016-17 adopted budget and the FY 2016-17 salary plan and number of authorized positions as set forth in Exhibit A of the resolution.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

## 15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

### 15.1 PUBLIC HEARING - FISCAL YEAR 2017-18 BUDGET PRIORITIES

BACKGROUND: Every year, pursuant to the City Charter, the City Council holds a public hearing to solicit input from the community on priorities to be considered for the upcoming budget. This meeting complies with Charter requirements relative to posting and being held prior to the City Council goal setting meeting. It also marks the kick-off of the Fiscal Year 2017-18 budget process.

RECOMMENDATION: It is recommended by the Finance Department that the Council hold a public hearing on budget priorities and consider written and oral comments as part of future budget deliberations.

**Attachments** [Staff Report](#)  
[Presentation](#)  
[Public Notice](#)

## 16. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)

### 16.1 FINAL MAP - PINK VIKING - RIDLEY SUBDIVISION - Provided for information.

**Attachments** [Notice of Submittal of Final Map](#)

### 16.2 FINAL MAP - FOX HOLLOW SUBDIVISION - Provided for information.

**Attachments** [Notice of Submittal of Final Map](#)

### 16.3 FISCAL YEAR 2017/2018 HOUSING & URBAN DEVELOPMENT (HUD) PUBLIC SERVICES CONTRACT SOLICITATION AWARD PROCESS AND ACTION PLAN APPROVAL TIMELINE. Provided for information.

**Attachments** [Memo](#)  
[Attachment](#)

## **17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

## **18. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

### **18.1 COUNCIL TRAINING - ILEGISLATE VOTING**

VoteCast display is a software that is integrated with iLegislate, allowing Council Members to use their iPads when requesting to speak, making or seconding motions, and voting on agenda items during Council meetings. This will include displaying agenda items, speaker names, speaker timer, motions, and vote results over the projector and monitors with real-time updates during the meeting in the Council Chamber.

RECOMMENDATION: This is a training session for the City Council to learn how to use the iLegislate Voting and no action will be taken.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

## **19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

## **20. ADJOURNMENT OF MEETING**

## **21. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

### **21.1 UPCOMING MEETINGS LIST**

**Attachments** [List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at (707) 543-3015 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org) one week prior to the meeting. TDD (707) 543-3063

Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*