

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: SCOTT WAGNER, CHIEF FINANCIAL OFFICER
SUBJECT: APPROVAL – SECOND AMENDMENT TO GENERAL SERVICES
AGREEMENT F002980 WITH ENERGY ENDEAVORS, dba
WESTCOAST SOLAR ENERGY

AGENDA ACTION: MOTION

RECOMMENDATION

The Finance Department recommends that the Council, by motion: 1) approve the Second Amendment to General Services Agreement Number (GSA) F002980 with Energy Endeavors, dba Westcoast Solar Energy, Santa Rosa, California, to add eGauge monitoring system at eight (8) locations and increase compensation in the amount of \$44,000, for a total amount not to exceed \$124,030; and 2) authorize the Purchasing Agent to make non-substantive changes to the Amendment, subject to approval by the City Attorney, and execute the Amendment. This item has no impact on current fiscal year budget.

EXECUTIVE SUMMARY

This request is for the installation of the eGauge energy monitoring system at eight (8) City locations to enhance performance tracking and oversight of the City's solar infrastructure. Implementing eGauge will provide real-time, circuit-level data on solar production and facility energy use, enabling staff to verify system performance and identify maintenance needs early.

GOAL

This item relates to Council Goal #2 - Invest in the Development and Maintenance of the City's Infrastructure and will provide real-time performance monitoring, automated alerts that improve system efficiency, and quickly identify issues, helping the City optimize energy production.

BACKGROUND/PRIOR COUNCIL REVIEW

On March 13, 2025, the Assistant City Manager approved the bid award of Request for Quotes (RFQ) 24-48 and issuance of GSA F002980 to Energy Endeavors, dba

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Westcoast Solar Energy, in the amount of \$80,030, for solar panel cleaning, maintenance, and eGauge system installation.

On June 11, 2025, the Purchasing Agent approved the First Amendment to GSA F002980 to add parking locations to the Agreement for as-needed repairs only. No additional compensation was added.

ANALYSIS

- Energy Endeavors, dba Westcoast Solar Energy, provided the City with a proposal to add eGauge monitoring to eight (8) additional locations Citywide.
- The proposal is quoted at the contracted hourly rate plus materials.

FISCAL IMPACT

This item has no impact on the FY 2025-2026 budget within various Departments and will meet the requirement for appropriations as previously approved by Council. Upcoming budget adoptions in the FY 2026-2027 will include this expense going forward.

ENVIRONMENTAL IMPACT

The recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Existing Facilities) because the project involves minor alterations to existing public facilities, including the installation of energy monitoring equipment at existing City facilities, with negligible or no expansion of use. None of the exceptions to the use of categorical exemptions under CEQA Guidelines Section 15300.2 apply. Accordingly, no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 - Draft Second Amendment

PRESENTER(S)

Scott Wagner, Chief Financial Officer