



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, November 6, 2025

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:30 p.m.

Present 4 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, and Board Member Glen Wright

Absent 3 - Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member J. Matthew Mullan

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 October 16, 2025 - Regular Meeting Minutes - Draft

The October 16, 2025 Regular Meeting Minutes were approved at submitted.

6. STAFF BRIEFINGS

6.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Peter Martin, Deputy Director - Water Resources, and Andrew Romero, Wastewater Reclamation Superintendent, presented and answered Board Member questions.

7. CONSENT ITEMS

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member

Badenfort, to approve Consent Items 7.1 to 7.3.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort and Board Member Wright

Absent: 3 - Board Member Bartholow, Board Member De Witt and Board Member Mullan

7.1 MOTION - APPROVAL - AMENDMENT TO BLANKET PURCHASE ORDER 165703 WITH SNF POLYDYNE, INC TO EXTEND ONE YEAR AND ADD COMPENSATION

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize the Chair of the Board to approve an Amendment to Blanket Purchase Order (BPO) 165703 with SNF Polydyne, Inc. (Polydyne), Riceboro, Georgia, for the supply and delivery of Clarifloc NW-134 dewatering polymer for the Laguna Treatment Plant to extend the BPO's term by one year and add compensation in the amount of \$120,000 for a cumulative BPO total amount not to exceed \$637,000.

This Consent - Motion was approved.

7.2 MOTION - CONTRACT AWARD - COUNTRY MANOR SEWER LIFT STATION 10 REPLACEMENT AND SPRING LAKE SEWER LIFT STATION 16 GENERATOR IMPROVEMENTS, CONTRACT NO. C02387

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board, by motion, award Contract No. C02387, Country Manor Sewer Lift Station 10 Replacement and Spring Lake Sewer Lift Station 16 Generator Improvements, in the amount of \$2,522,805.00 to the lowest responsible bidder, Corcus Construction, Inc., of San Francisco, approve a 10% contract contingency, and authorize a total contract amount of \$2,775,085.50.

This Consent - Motion was approved.

7.3 MOTION - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES PROJECT WORK ORDER APPROVAL - ROCK CREEK DRIVE AND MATANZAS WAY WATER, SEWER, AND STORM DRAIN

IMPROVEMENTS, CONTRACT NO. C02290

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, approve Project Work Order No. A010146-2016-33 under the Master Professional Services Agreement with Green Valley Consulting Engineers of Santa Rosa, California to provide construction management and inspection services for the Rock Creek Drive and Matanzas Way Water, Sewer, and Storm Drain Improvements Project, in an amount not-to-exceed \$914,308.65.

This Consent - Motion was approved.

8. REPORT ITEMS

8.1 REPORT - FLEET ELECTRIFICATION MASTER PLAN

BACKGROUND: The Advanced Clean Fleets Regulation (ACF) was adopted by the California Air Resources Board and became effective October 1, 2023. The ACF requires state and local government agencies to reduce fleet emissions by replacing their medium- and heavy-duty internal combustion engines with Zero-Emission Vehicles (ZEVs) by 2040. The Draft Fleet Electrification Master Plan (Master Plan) provides a roadmap for Santa Rosa to successfully meet state regulatory requirements and achieve sustainability goals in existing city plans. Santa Rosa Water staff requests that the Board of Public Utilities receive a briefing on the Master Plan, provide feedback, and recommend that the City Council accept the Master Plan.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Utilities, by motion, review the Final Draft Fleet Electrification Master Plan, and recommend that the City Council accept the Final Draft of the plan.

Peter Martin, Deputy Director - Water Resources, Madee Machado, Sustainability Representative, Brent Johnson, Vice President - NV5, and Arthur Tseng, Project Manager, NV5 presented and answered Board Member questions.

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Wright, to approve the review of the Final Draft Fleet Electrification Master Plan, and recommend that the City Council accept the Final Draft of the plan.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort and Board Member Wright

Absent: 3 - Board Member Bartholow, Board Member De Witt and Board Member Mullan

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Janice Karmen spoke regarding issues she is having with PG&E.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

12. SUBCOMMITTEE REPORTS

The Contract Review Subcommittee met on November 3, 2025 to review a Professional Services Agreement with CDM Smith Consultants Inc. for an update to the 2018 RWRS Mater Plan. The Subcommittee unanimously recommended approval and the item will be heard during the November 20, 2025 Board of Public Utilities meeting.

13. BOARD MEMBER REPORTS

None.

14. DIRECTORS REPORTS

Director Burke reported on: Santa Rosa Water and Sonoma Clean Power have approved a non-binding agreement and term sheet to pursue an in depth feasibility study and potential design to develop, improve, or expand biogas operations at the Laguna Wastewater Treatment Plant (LTP). This would be at no cost to Santa Rosa Water or its ratepayers.

Sonoma Clean Power is keenly interested in potential opportunities to reduce or offset peak load for the Laguna Treatment Plant (LTP) during times when the statewide energy grid is stressed. Sonoma

Clean Power has newly prioritized the stability of power demand and local renewable generation in order to align with their clean energy procurement goals. When the grid is stressed it becomes difficult, and more expensive, to procure additional renewable energy on the open energy market to support their Evergreen and Clean Start portfolio offerings to their customers. As such, the LTP is the largest energy consumer in the county, so shaving off power usage via increased on-site generation during peak times could yield substantial cost savings, stability, and operational flexibility for their energy aggregation in our region.

Sonoma Clean Power will be presenting this term sheet to their Board today as an information item. The City of Santa Rosa is a signatory to SCP's Joint Exercise of Powers Agreement and a member of the JPA.

On October 31st the Federal Energy Regulatory Commission, or FERC, filed a formal regulatory notice related to their receipt of PG&E's Application of Surrender of License and Non-Project Use of Lands. PG&E's formal filing of the license surrender application was submitted on July 25th. This action begins FERC's formal notice soliciting comments, motions to intervene, or protest related to the filing by PG&E which is now officially under their procedural review. The deadline for submitting comments, motions to intervene, and protests in December 1, 2025.

15. ANNOUNCEMENT OF CLOSED SESSION ITEM(S)

15.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Pelayo v. UPA, et al.

Sonoma Superior Court, Civil Division, Case No. SCV-264530

Assistant City Attorney David Hobstetter announced the Closed Session item.

Chair Galvin recessed the meeting to Closed Session at 2:40 p.m.

and reconvened back to regular session at 3:00 p.m.

RECESS TO CLOSED SESSION AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER

16. ANNOUNCEMENT OF ROLL CALL

Present 4 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, and Board Member Glen Wright

Absent 3 - Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member J. Matthew Mullan

17. REPORT ON CLOSED SESSION

Assistant City Attorney Hobstetter reported that there was no reportable action taken in Closed Session.

18. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 3:01 p.m. The next Board of Public Utilities meeting is scheduled for November 20, 2025 at 1:30 p.m.