



# City of Santa Rosa

Communications &  
Intergovernmental  
Relations Office  
637 First Street  
Santa Rosa, CA 95404

## Community Advisory Board Regular Meeting Minutes - Final

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Wednesday, November 29, 2023

6:00 PM

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### 1. CALL TO ORDER & ROLL CALL

Chair Weeks called the meeting to order at 6:00pm.

**Present:** 8 - Chair Calum Weeks, Vice Chair Cherie Barnett, Board Member David Chen, Board Member Henry Huang, Board Member Kirstyne Lange, Board Member Steve Rahmn, Board Member Yvonne Sierra, and Board Member Angelina Vasquez

**Absent:** 4 - Board Member Ariana Diaz De Leon, Board Member Amy Holter, Board Member Jorge Inocencio, and Board Member Andrea Rodriguez

### 2. PUBLIC COMMENTS

### 3. APPROVAL OF MINUTES

None prepared for approval.

### 4. CAB ANNOUNCEMENTS & ISSUES OF CONCERN TO CITY RESIDENTS

### 5. STAFF UPDATES

### 6. SCHEDULED ITEMS

#### 6.1 2023 Q3 COMMUNITY IMPROVEMENT GRANT APPLICATION SELECTION REPORT : COMMUNITY IMPROVEMENT GRANT PROGRAM 2023 Q3 APPLICATIONS FOR FUNDING

**BACKGROUND:** The Community Advisory Board (CAB) reviews and approves the 2023 Community Improvement Grant. Application for Quarter 3 closed on Sept. 29, 2023. The CAB received one application eligible for funding, totaling \$2,500 from the Historic Railroad Association for the Historic Railroad Square Holiday Carriage Rides.

**RECOMMENDATION:** The Communications and Intergovernmental Relations Office recommends the CAB discuss and take action for the application for this grant period.

Lon Peterson, Director CIRO, provided information and answered Member questions.

Public Comment:  
None

**6.2 ADOPTION OF 2024 CAB MEETING SCHEDULE**

The Community Advisory Board (CAB) connects city government and residents so the public can have a voice in decisions that impact their lives and build a stronger community. The CAB meets the 4th Wednesday of every month, except when otherwise noticed. Meetings begin at 6:00 p.m. and are held in the City's Chamber Building, located at 637 1st Street, Santa Rosa. Below is the proposed schedule for 2024:

January 24

February 28

March 27

April 24

May 22

June 26

July 24

August 28

September 25

October 23

December 4\*

\*Due to the CAB meetings being close to the holidays in November and December, staff recommends holding one meeting on the 1st Wednesday in December.

It is recommended by staff that the CAB, by motion, approve the 2024 meeting schedule as proposed.

Lon Peterson, Director CIRO, provided information and answered Member questions.

Public Comment:  
None

**A motion was made by Chair Weeks, seconded by Board Member Barnett**

**to approve the CAB meeting schedule.**

**The motion carried by the following vote:**

**Yes:** 8 - Chair Weeks, Vice Chair Barnett, Board Member Chen, Board Member Huang, Board Member Lange, Board Member Rahmn, Board Member Sierra, and Board Member Vasquez

**Absent:** 4 - Board Member Diaz De Leon, Board Member Holter, Board Member Inocencio, and Board Member Rodriguez

## **7. FUTURE AGENDA ITEMS**

None

## **8. ADJOURNMENT**

Seeing no further business, Chair Weeks adjourned the meeting.

**Approved on:**

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**Lon Peterson, Director CIRO**