



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## City Council Regular Meeting Minutes - Final

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Tuesday, May 13, 2025

4:00 PM

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### 1. CALL TO ORDER AND ROLL CALL

Mayor Stapp called the meeting to order at 4:02 p.m.

**Present:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Absent:** 1 - Council Member Victoria Fleming

### 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

### 3. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

### 4. STUDY SESSION - NONE.

### 5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

### 6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

### 7. PROCLAMATIONS/PRESENTATIONS

#### 7.1 PROCLAMATION - NATIONAL PUBLIC WORKS WEEK

**Attachments:** [Proclamation](#)

Council Member MacDonald read and presented the proclamation to:

Garth Stedman, Streets Crew Supervisor,  
David Sutcliffe, Fleet Stores Clerk,  
Chris Holder, Electrician,  
Joy Hinke, Civil Engineering Tech II, and  
Adam Friedman, Senior Utilities Systems Operator.

Dan Hennessey, Director - Transportation and Public Works, spoke on behalf of the recipients.

No public comments were made.

#### 7.2 PRESENTATION - CALIFORNIA MASSAGE THERAPY COUNCIL 2025

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## CITY OF THE YEAR AWARD

**Attachments:** [Late Correspondence \(Uploaded 05-14-2025\)](#)

Mark Dixon, Chair - California Massage Therapy Council, and Ahmos Netanel, CEO - California Massage Therapy Council, presented the award to Mayor Stapp.

No public comments were made.

### 7.3 PROCLAMATION - WATER AWARENESS MONTH

**Attachments:** [Proclamation](#)

Council Member Rogers read and presented the proclamation to Claire Nordlie, Senior Water Resources Planner. Claire Nordlie provided brief comments on upcoming Water Awareness Month activities.

#### PUBLIC COMMENT:

Janice Karrman expressed appreciation for the proclamation and emphasized the importance of preserving trees in the area due to their vital role in supporting the local water and environmental quality.

### 7.4 PRESENTATION - WATER EFFICIENCY AWARDS

**Attachments:** [WUE Award - Alfredo Valencia](#)  
[WUE Award - Deborah Debret](#)  
[WUE Award - Richard Dobbins and Jack Williams](#)  
[WUE Awards - English Video](#)  
[WUE Awards - Video en Espanol](#)

Mayor Stapp presented the water efficiency awards to Alfredo Valencia, Deborah Debret, and Richard Dobbins.

No public comments were made.

## 8. STAFF BRIEFINGS

### 8.1 EOA-1 GROUND AMBULANCE CONTRACT COMPLIANCE

Staff will provide an overview of compliance data recently released for the EOA-1 Ground Ambulance Contract between the County of Sonoma and Sonoma County Fire District. No action will be taken except for

possible direction to staff.

**Attachments:**    [Presentation](#)  
                              [Late Correspondence \(Uploaded 05-14-2025\)](#)

Scott Westrope, Fire Chief, introduced Chief Bush, Sonoma County Fire District, and James Pierson, President/COO - Medic Ambulance, who presented and answered questions from Council.

**Council Member Fleming joined the meeting at 4:53 p.m.**

No public comments were made.

**Present:** 7 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

Maraskeshia Smith, City Manager, reported that Bike to Work Day is Thursday, May 15, 2025, from 6:30 a.m. to 9:30 a.m. at Santa Rosa Avenue and Prince Memorial Greenway, with snacks, giveaways, and bike tune-ups, and announced the final Active Transportation Plan is now available for public review and City Council consideration on July 8, 2025.

**9.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION**

The City Attorney will report on all settlements authorized by Council in closed session that were finalized in April 2025, which includes but may not be limited to all settlements requiring the City to pay more than \$50,000. The City Attorney will also provide a summary of pending litigation against the City.

**Attachments:**    [Litigation Report](#)

Teresa Stricker, City Attorney, reported that there were no settlements over \$50,000 in April and that the caseload remains consistent at approximately 31 litigation matters.

**PUBLIC COMMENT:**

Duane De Witt expressed concern over a potential change in the

planned location of the Roseland Creek bike path, urging city officials to honor the original intent behind a \$2.5 million land purchase and ensure transparency in the Active Transportation Plan.

## **10. STATEMENTS OF ABSTENTION/RECUSAL BY COUNCIL MEMBERS**

Council Member MacDonald announced abstentions from Item 13 due to a past personal relationship.

**Mayor Stapp announced reordering the agenda and moved to Item 14.**

## **14. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Richard encouraged the public to explore alternative, independent news sources, and expressed concern about the perceived influence of major media corporations on public information and government policy.

Duane De Witt spoke on a flyer regarding a real property listing and affordable housing developments and covenants for long-term affordability.

Janice Karrman spoke on delays in PG&E settlement payments related to wildfire damages, particularly affecting older residents, and emphasized the need for timely resolution and responsible use of related funds.

## **16. PUBLIC HEARINGS**

### **16.1 PUBLIC HEARING - PETITION TO EXPAND THE TALBOT/MEMORIAL RESIDENTIAL PERMIT PARKING ZONE TO INCLUDE THE 100 BLOCK OF SOTOYOME STREET**

BACKGROUND: Santa Rosa City Code 11-44.050 establishes that neighborhoods impacted by non-resident parking may submit a petition to the City Council to have their area added to the Residential Permit Parking Program ("Program"). Current restrictions on Sotoyome Street limit on street parking to two (2) hours, Monday through Saturday, between the hours of 9:00 and 6:00pm. The residents of the 100 block of Sotoyome Street have submitted a petition to be included in the

Program. The Program was established to provide on-street parking relief in the form of time limited parking in neighborhoods being impacted by a high volume of non-resident parkers who are attracted to that area, such as Santa Rosa Junior College, the Fairgrounds, Memorial Hospital, and the periphery of downtown Santa Rosa. Residential units within the designated permit area are eligible for permits which exempt them from the posted on-street time limits.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the petition to expand the Talbot/Memorial Residential Permit Parking Zone to include the 100 block of Sotoyome Street.

**Attachments:**    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A - Sotoyome Street Expansion Map](#)  
                          [Presentation](#)  
                          [Public Hearing Notice](#)

Chad Hedge, Parking Manager- Finance Department, and Tania Cordova, Administrative Analyst, Finance Department, presented.

**Mayor Stapp opened the public hearing at 5:28 p.m. and seeing no one wishing to provide comment closed the public hearing at 5:28 p.m.**

**A motion was made by Council Member Bañuelos, seconded by Council Member Fleming, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2025-071 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXPANDING THE DOWNTOWN RESIDENTIAL PERMIT PARKING ZONE TO INCLUDE THE 100 BLOCK OF SOTOYOME STREET WITHIN THE TALBOT/MEMORIAL RESIDENTIAL PERMIT PARKING ZONE.**

**The motion carried by the following vote:**

**Yes: 7 -** Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**16.2 PUBLIC HEARING - FIRST 2025 GENERAL PLAN AMENDMENT PACKAGE: 1) ADDENDUM TO THE PREVIOUSLY ADOPTED**

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**DUTTON AVENUE RESIDENCES MITIGATED NEGATIVE DECLARATION, GENERAL PLAN AMENDMENT TO GENERAL INDUSTRY, AND REZONING TO IG (GENERAL INDUSTRIAL) FOR 3150 DUTTON AVENUE; AND 2) HOUSING ELEMENT AMENDMENT (THIS ITEM IS CONTINUED TO THE JUNE 3, 2025, REGULAR MEETING)**

BACKGROUND: General Plan Amendments are considered three times per year in accordance with General Plan policy. This General Plan Amendment package includes two projects described below. On March 13, 2025, the Planning Commission held public hearings for these same items during a regularly scheduled public meeting. During public hearings, the Planning Commission passed resolutions recommending approval to City Council.

1. Dutton Avenue. The Dutton Avenue Development Project is a proposal to amend the General Plan land use designation for the property at 3150 Dutton Avenue from Medium Density Residential (8-18 units per acre) to General Industry and rezone the property from the R-3-18 (Multifamily Residential) to IG (General Industrial) to align with surrounding land use patterns, supporting future industrial development. The project includes an Addendum to the Dutton Avenue Residences Mitigated Negative Declaration, adopted in 2018, in accordance with the California Environmental Quality Act (CEQA).
2. Housing Element Amendment. On August 7, 2024, the Local Agency Formation Commission (LAFCO) approved the annexation of 34.93 acres, in northwest Santa Rosa, which was recorded by the Sonoma County Clerk's Office on September 25, 2024. Following annexation, and pursuant to Government Code Section 65584.07(d), the City received a request from the County of Sonoma to initiate a transfer of Regional Housing Needs Allocation (RHNA) units from the County to the City related to the annexation. On March 4, 2025, the City Council adopted a resolution authorizing the Mayor to sign a joint agreement letter with the County outlining the agreed upon RHNA transfer. On March 20, 2025, the Association of Bay Area Governments (ABAG) Executive Board approved the transfer agreement. As

part of the transfer, the City is required to amend its 2023-2031 Housing Element to reflect the new RHNA units. In reviewing the Housing Element, staff identified two minor clerical errors related to the title of Table 5-2 and a mathematical error in Table 5-11, which will also be addressed. On March 13, 2025, the Planning Commission voted unanimously to recommend that the Council adopt the proposed Housing Element Amendment. This proposed General Plan Housing Element amendment is part of the First 2025 General Plan Amendment Package.

RECOMMENDATION: It is recommended by the Planning Commission and the Planning and Economic Development Department that the Council: (1) adopt, by resolution, an Addendum to the previously approved Dutton Avenue Residences Mitigated Negative Declaration; (2) adopt, by resolution, a General Plan Amendment to change the land use designation for 3150 Dutton Avenue from Medium Density Residential to General Industry; (3) introduce an ordinance rezoning 3150 Dutton Avenue from R-3-18 (Multi-Family Residential) to General Industrial (IG), consistent with the General Plan land use designation; and (4) by resolution, amend the 2023-2031 Housing Element to reflect a transfer of Regional Housing Needs Allocation (RHNA) units related to the annexation of 34.93 acres, and two clerical edits to correct the title of Table 5-2 and correct a mathematical error in Table 5-11.

This item was continued to the June 3, 2025, regular meeting.

## **11. MAYOR'S/COUNCIL MEMBERS' REPORTS**

Council Member Okrepkie provided a brief report on recent community events attended. Council Member Okrepkie also made a request for an item to be added to a future meeting agenda to discuss modification to Zoning Code Section 20-61.020(E) which addresses gas station modifications. Council Member Alvarez concurred.

Council Member Rogers provided a brief report on recent community events attended.

Council Member Fleming provided a brief report of recent events and meetings attended.

**11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**11.1.1 Council Subcommittee Reports**

**11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

Council Member Okrepkie provided a brief report.

**11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**11.1.4 Association of Bay Area Governments (ABAG)**

**11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**11.1.6 Sonoma Clean Power Authority (SCPA)**

Council Member Fleming provided a brief report.

**11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**11.1.8 Groundwater Sustainability Agency (GSA)**

**11.1.9 Sonoma County Homeless Coalition**

**11.1.10 Renewal Enterprise District (RED)**

**11.1.11 Public Safety Subcommittee**

**11.1.12 Other**

**11.2 SONOMA COUNTY MAYORS' AND COUNCIL MEMBERS' ASSOCIATION**

**11.2.1 UPCOMING MAYORS' AND COUNCIL MEMBERS' ASSOCIATION (MCA) BOARD OF DIRECTORS SPECIAL MEETING**

Council will, by motion, identify and prioritize three (3) City of Santa Rosa key issues to be discussed at the MCA Board of Directors meeting on May 22, 2025, to find shared solutions and foster collaboration across agencies. The goal is to present these consolidated priorities to the Sonoma County Board of Supervisors to



ensure alignment and effective resource allocation.

Mayor Stapp opened discussion of the item.

## **PUBLIC COMMENT**

Duane De Witt suggested that the city should focus on improving the efficiency in fire service coordination, particularly between the fire stations on Todd Road and Hearne Avenue, to cut costs and avoid raising taxes.

Janice Karrman spoke on the EIFD and seeking clarity on how it plays in to other contracts with the City.

**A motion was made by Council Member Okrepkie, seconded by Council Member Rogers, to approve the following three key issues/policy areas to be discussed at the MCA Board of Directors meeting on May 22:**

- 1) Homeless Services Funding and transparency with Measure O funding**
- 2) Service level of current ambulance contract and cost throughout the county**
- 3) Coordination of emergency services/disaster training alignment across agencies and County.**

**The motion carried by the following vote:**

**Yes: 7 -** Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

## **12. APPROVAL OF MINUTES - NONE.**

## **13. CONSENT ITEMS**

Baylee Hurley spoke on Item 13.3.

Duane Dewitt spoke on Item 13.8.

Janice Karrman spoke on Item 13.3.

## **Approval of the Consent Agenda**

**A motion was made by Vice Mayor Alvarez, seconded by Council Member**

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**MacDonald, to waive reading of the text and adopt Consent Items 13.1-through 13.8 and 13.10 through 13.14, excluding 13.9. The motion carried by the following vote:**

**Yes:** 7 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**13.1 MOTION - CONTRACT AWARD - GARAGE HOIST PURCHASE AND INSTALLATION**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion: 1) award Contract Number C02354, Garage Hoist Purchase and Installation, in the amount of \$1,593,000 to the lowest responsible bidder, Power Builders Inc. of El Granada, California, approve a 15% contract contingency, and authorize a total contract amount of \$1,831,950; and 2) authorize the appropriation of \$323,950 of 1710 Equipment Repair Fund balance to JL 17051 FY24-25 budget for the award.

Attachments:    [Staff Report](#)  
                          [Attachment 1 - Location Map](#)  
                          [Attachment 2 - Bid Summary](#)

**This Consent - Motion was approved.**

**13.2 RESOLUTION - DELEGATION OF AUTHORITY TO CERTAIN STAFF TO EXECUTE PROJECT WORK ORDERS ISSUED UNDER EXISTING MASTER PROFESSIONAL SERVICE AGREEMENTS**

RECOMMENDATION: It is recommended by the Department of Transportation and Public Works that the Council, by resolution, 1) delegate authority to certain staff to execute Project Work Orders issued under existing Master Professional Services Agreements (MPSA) up to an amount not to exceed \$500,000, through December 2025; 2) delegate authority to certain staff to execute Project Work Orders issued under existing MPSA up to an amount not to exceed \$500,000, with the cumulative sum of all such Project Work Orders not to exceed \$18 million for Fiscal Year 2024-2025; and 2) ratify Project Work Orders, and associated payments, executed by certain staff from July 1, 2024 through adoption of this resolution, under existing MPSAs up to an amount not to exceed \$500,000

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A - 2025 Consultant List](#)  
                              [Exhibit B - MPSA Template](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-072 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA DELEGATING AUTHORITY TO CERTAIN STAFF TO EXECUTE PROJECT WORK ORDERS ISSUED UNDER EXISTING MASTER PROFESSIONAL SERVICES AGREEMENTS**

**13.3        RESOLUTION - AUTHORIZATION TO PARTICIPATE IN PG&E EV FLEET PROGRAM FOR DEVELOPMENT OF BATTERY ELECTRIC VEHICLE CHARGING INFRASTRUCTURE**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize participation in the Pacific Gas & Electric (PG&E) EV Fleet Program; and 2) authorize the Director of Transportation and Public Works to negotiate and execute an EV Fleet Program Contract with PG&E, subject to approval by the City Attorney, for the purpose of constructing the charging infrastructure to support CityBus battery-electric bus and fleet medium duty electric vehicles.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1 - Letter of Commitment](#)  
                              [Resolution](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-073 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING PARTICIPATION IN PACIFIC GAS & ELECTRIC (PG&E) EV FLEET PROGRAM FOR DEVELOPMENT OF BATTERY ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND AUTHORIZE THE DIRECTOR OF TRANSPORTATION AND PUBLIC WORKS TO NEGOTIATE AND EXECUTE AN EV PROGRAM CONTRACT**

**13.4        RESOLUTION - APPROVAL - SECOND AMENDMENT TO BLANKET PURCHASE ORDER 169264 TO EXTEND THE TERM ONE-YEAR AND INCREASE COMPENSATION WITH IRIS GROUP HOLDINGS LLC, DBA EVERON, LLC**

RECOMMENDATION: It is recommended by the Transportation and

Public Works (TPW) and Finance Departments that the Council, by resolution, approve the Second Amendment to Blanket Purchase Order (BPO) 169264 with Iris Group Holdings LLC, dba Everon, LLC, Kansas City, Missouri, to extend the term one-year and increase compensation is the amount of \$125,000, for a total not to exceed amount of \$403,500.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A- Extension Proposal](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-074 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA TO APPROVE THE SECOND AMENDMENT TO BLANKET PURCHASE ORDER 169264 TO EXTEND THE TERM ONE-YEAR AND INCREASE COMPENSATION WITH IRIS GROUP HOLDINGS LLC, DBA EVERON, LLC**

**13.5**        RESOLUTION - APPROVAL OF AMENDMENT TO BLANKET PURCHASE ORDER 164204A TO EXTEND THE TERM AND INCREASE COMPENSATION WITH GEOTAB USA, INC.

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve an amendment to Blanket Purchase Order 164204A for a one-year extension for vehicle telematic equipment and data support services under the Department of General Services Cooperative Contract 1-19-58-69 with Geotab USA, Inc., Las Vegas, Nevada, with an increase in compensation in the amount of \$150,000, for a total cumulative amount not to exceed \$750,000.

Attachments:    [Staff Report](#)  
                          [Resolution](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-075 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AN AMENDMENT TO BLANKET PURCHASE ORDER 164204A TO EXTEND THE TERM AND INCREASE COMPENSATION WITH GEOTAB USA, INC.**

**13.6**        RESOLUTION - APPROVAL OF GRANT OF EASEMENT TO PACIFIC GAS AND ELECTRIC COMPANY OVER A PORTION OF CITY OWNED PROPERTY LOCATED AT 700 FIFTH STREET, APN

009-012-025

RECOMMENDATION: It is recommended by the Finance Department and Real Estate Services that the Council, by resolution: 1) approve a grant of easement to Pacific Gas and Electric Company (PG&E) over a portion of City owned property located at 700 Fifth Street, Santa Rosa, California, APN 009-012-025, commonly known as Lot 10, for the development of electric vehicle charging infrastructure in connection with PG&E's Electric Vehicle (EV) Charging Program; and 2) authorize the Assistant City Manager to execute the Easement Deed and any additional documents necessary to accomplish these actions.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-076 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE GRANT OF EASEMENT TO PG&E OVER A PORTION OF CITY OWNED PROPERTY LOCATED AT 700 FIFTH STREET, APN 009-012-025 AND AUTHORIZE THE ASSISTANT CITY MANAGER TO EXECUTE THE EASEMENT DEED AND ANY ADDITIONAL DOCUMENTS NECESSARY TO ACCOMPLISH THESE ACTIONS**

**13.7        RESOLUTION - AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT NUMBER F002302 WITH BUREAU VERITAS NORTH AMERICA, INC. FOR FIRE CODE PLAN REVIEW SERVICES**

RECOMMENDATION: It is recommended by the Fire and Finance Departments that the Council, by resolution, approve a Fourth Amendment to Professional Service Agreement Number F002302 with Bureau Veritas North America, Inc., a Delaware Corporation, Houston, Texas, for Fire Code plan review services in an amount of \$75,000, for a total amount not to exceed \$645,000.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-077 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A FOURTH**

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**AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002302 WITH BUREAU VERITAS NORTH AMERICA, INC. FOR FIRE CODE PLAN REVIEW SERVICES**

**13.8 RESOLUTION - APPROVAL OF PROFESSIONAL SERVICE AGREEMENT UPDATING COMMUNITY WILDFIRE PROTECTION PLAN**

RECOMMENDATION: It is recommended by the Finance and Fire Departments that the Council, by resolution, approve a Professional Service Agreement with AP Triton, LLC, Sheridan, Wyoming, for updating the City's Community Wildfire Protection Plan, for a total contract amount not to exceed \$139,799.

Attachments:    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A - Agreement](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-078 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH AP TRITON, LLC OF SHERIDAN, WYOMING FOR THE UPDATE TO THE EXISTING COMMUNITY WILDFIRE PROTECTION PLAN IN COMPLIANCE WITH THE HEALTHY FORESTS RESTORATION ACT**

**13.10 RESOLUTION - AUTHORIZING A RESOLUTION OF LOCAL SUPPORT FOR THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO THE METROPOLITAN TRANSPORTATION COMMISSION FOR MASTER PLANNING AND DESIGN OF THE SANTA ROSA SOUTHEAST GREENWAY AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT**

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution, authorize a Resolution of Local Support required by the Metropolitan Transportation Commission to receive \$750,000 in grant funds for the Southeast Greenway Project.

Attachments:    [Staff Report](#)  
                          [Resolution](#)

**This Consent - Resolution was adopted.**

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**RESOLUTION NO. RES-2025-079 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO THE METROPOLITAN TRANSPORTATION COMMISSION FOR MASTER PLANNING AND DESIGN OF THE SANTA ROSA SOUTHEAST GREENWAY AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT**

**13.11 RESOLUTION - AMENDING COUNCIL POLICY 000-06 - APPOINTMENTS TO BOARDS/COMMISSIONS/COMMITTEES**

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution, amend Council Policy 000-06 - Appointments to Boards/Commissions/Committees to replace occurrences of Recreation and Parks Board with Board of Parks and Recreation to bring the name of the advisory body into alignment with Ordinance No. ORD-2025-008.

Attachments:    [Staff Report](#)  
                          [Attachment 1 - Council Policy 000-06 Redline Resolution](#)  
                          [Exhibit A - Council Policy 000-06](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-080 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING COUNCIL POLICY 000-06 - APPOINTMENTS TO BOARDS/COMMISSIONS/COMMITTEES TO REMOVE REFERENCES TO THE RECREATION AND PARKS BOARD AND REPLACE WITH THE BOARD OF PARKS AND RECREATION**

**13.12 RESOLUTION - ADMINISTRATIVE COST RECOVERY LIEN AGAINST THE REAL PROPERTY LOCATED AT 2100 SEBASTOPOL ROAD**

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the administrative cost recovery lien in the amount of \$16,009.77 against the property located at 2100 Sebastopol Road for violations of the City Code which remain uncorrected by the responsible party and authorize the recordation of a lien and placement of a special assessment on the property tax roll for collection.

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**Attachments:**    [Staff Report](#)  
                              [Attachment 1 - Administrative Enforcement Order](#)  
                              [Attachment 2 - Case File Photographs](#)  
                              [Attachment 3 - Vicinity Map](#)  
                              [Resolution](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-081 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA CONFIRMING THE AMOUNT OF AN ADMINISTRATIVE COST RECOVERY LIEN, CONFIRMING AND ORDERING THE RECOVERY OF ADMINISTRATIVE COSTS ASSESSED AND IMPOSED BY THE ADMINISTRATIVE HEARING OFFICER FOR VIOLATIONS OF CITY CODE PROVISIONS OCCURRING ON THE PROPERTY AT 2100 SEBASTOPOL ROAD, SANTA ROSA, APN 035-113-029, AND ORDERING THE ADMINISTRATIVE COST RECOVERY LIEN BE COLLECTED ON THE TAX ROLL BY THE SONOMA COUNTY TAX COLLECTOR**

**13.13**      **RESOLUTION - APPROVAL OF GRANT OF EASEMENT TO COUNTY OF SONOMA OVER A PORTION OF CITY PROPERTY LOCATED AT 5565 PINE FLAT ROAD (APN 131-150-029)**

RECOMMENDATION: It is recommended by the Board of Public Utilities, Santa Rosa Water and Real Estate Services that the Council, by resolution: 1) grant a 1,511 square foot road and drainage easement to County of Sonoma (County) over a portion of City property located at 5565 Pine Flat Road, Healdsburg, California 95448, APN 131-150-029 for the County's 2019 FEMA-Storm Damage Road Restoration Project; 2) approve entering into a Right of Way Contract, Easement Agreement and Encroachment and Maintenance Covenant Agreement; and 3) authorize the Assistant City Manager to execute necessary documents in connection therewith.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-082 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A GRANT OF EASEMENT TO COUNTY OF SONOMA OVER A PORTION OF CITY PROPERTY LOCATED AT 5565 PINE FLAT ROAD (APN 131-150-029), FOR THE COUNTY'S 2019 FEMA - STORM DAMAGE ROAD RESTORATION**



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**PROJECT**

**13.14 RESOLUTION - FIRST AMENDMENT TO THE PROFESSIONAL SERVICE AGREEMENT WITH SPECTRUM CANINE ISABEL LLC**

RECOMMENDATION: It is recommended by the Santa Rosa Police Department that the Council, by resolution: 1) approve the First Amendment to Professional Services Agreement Number F002611 with Spectrum Canine Isabel LLC, Morgan Hill, California, increasing compensation by \$94,000 and extending time of performance for an additional three-year term to provide training services for the Police K-9 program; and 2) authorize the City Manager or designee to sign all related contractual documents.

**Attachments:**    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A - First Amendment](#)

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-083 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICE AGREEMENT WITH SPECTRUM CANINE ISABEL LLC**

**13.9 RESOLUTION - BID AWARD - GENERAL SERVICE AGREEMENT FOR CITY ROADWAY LANDSCAPE SERVICES WITH BRIGHTVIEW LANDSCAPE SERVICES, INC.**

RECOMMENDATION: It is recommended by the Recreation and Parks and Finance Departments that the Council, by resolution: 1) approve General Services Agreement Number F002999 with Brightview Landscape Services, Inc., Blue Bell, Pennsylvania, in an amount not to exceed \$1,888,347.84 for roadway landscape services for a period of three (3) years, with two (2) one-year renewal options; and 2) amend the Fiscal Year 2024-25 budget to increase appropriations in the General Fund in the amount of \$1,888,347.84 with a corresponding increase in revenue.

**Attachments:**    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A](#)

**A motion was made by Vice Mayor Alvarez, seconded by Council Member Rogers, to waive reading of the text and adopt Item 13.9**

**RESOLUTION NO. RES-2025-084 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING GENERAL SERVICE AGREEMENT NUMBER F002999 WITH BRIGHTVIEW LANDSCAPE SERVICES, INC. FOR CITY ROADWAY LANDSCAPE SERVICES AND AMEND THE FISCAL YEAR 2024-25 BUDGET TO INCREASE APPROPRIATIONS IN THE GENERAL FUND IN THE AMOUNT OF \$1,888,347.84**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Recused:** 1 - Council Member Dianna MacDonald

**15. REPORT ITEMS**

**15.1 REPORT - EXTENSION OF SANTA ROSA CITYBUS UNLIMITED RIDES FOR YOUTH PROGRAM**

**BACKGROUND:** In July 2021 the City initiated a pilot fare-free program for TK-12th grade youth riding Santa Rosa CityBus. This program was subsequently extended for an additional two years, through June 30, 2025, using funding from the Sonoma County Climate Resilience Fund. The program has been successful in increasing youth transit ridership and has had numerous positive impacts on youth, families, and the community. The Transit Division seeks Council approval to extend the program through FY 2030 using state and local transit funds.

**RECOMMENDATION:** It is recommended by the Transportation and Public Works Department that the Council, by resolution, extend the Santa Rosa CityBus Unlimited Rides for Youth (UR Free) program for TK-12th grade youth through June 30, 2030, subject to continued funding availability.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

Rachel Ede, Deputy Director - City Bus, presented and answered questions from Council.

No public comments were made.

**A motion was made by Council Member Fleming, seconded by Council Member Rogers, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2025-085 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE EXTENSION OF THE SANTA ROSA CITYBUS UNLIMITED RIDES FOR YOUTH (UR FREE) PROGRAM.**

**The motion carried by the following vote:**

**Yes: 7 -** Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**15.2 REPORT - APPROVAL OF AGREEMENT FOR SCHOOL RESOURCE OFFICERS BETWEEN CITY OF SANTA ROSA AND SANTA ROSA CITY SCHOOLS DISTRICT**

BACKGROUND: This proposed resolution and Agreement for School Resource Officers Between City of Santa Rosa and Santa Rosa City Schools District (Agreement) authorizes the Santa Rosa Police Department to relaunch the School Resource Officer (SRO) program and to negotiate with SRCS related cost sharing in support of the program.

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution: 1) approve an Agreement for School Resource Officers Between City of Santa Rosa and Santa Rosa City Schools District to relaunch the School Resource Officer (SRO) program; 2) delegate authority to the City Manager to execute the Agreement, subject to approval as to form by the City Attorney; and 3) authorize the City Manager to negotiate equitable cost-sharing with Santa Rosa City School District in support of the School Resource Officer program.

**Attachments:**    [Staff Report](#)  
                          [Resolution](#)  
                          [Exhibit A - MOU](#)  
                          [Presentation](#)  
                          [Resolution Redline \(Uploaded 05-13-2025\)](#)  
                          [Resolution Final Revised \(Uploaded 05-13-2025\)](#)  
                          [Presentation Revised \(Uploaded 05-13-2025\)](#)

John Cregan, Police Chief, and Matt Crosbie, Sergeant, presented and answered questions from Council.

**PUBLIC COMMENT:**

Janice Karrman spoke in support of the item.

Ana Diaz spoke in support of the item.

**A motion was made by Council Member Rogers, seconded by Vice Mayor Alvarez, to waive reading of the text and adopt as amended**

**RESOLUTION NO. RES-2025-086 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AN AGREEMENT FOR SCHOOL RESOURCE OFFICERS BETWEEN THE CITY OF SANTA ROSA AND SANTA ROSA CITY SCHOOLS DISTRICT TO RELAUNCH THE SCHOOL RESOURCE OFFICE PROGRAM AND DELEGATING AUTHORITY TO THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

**The motion carried by the following vote:**

**Yes:** 7 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**17. WRITTEN COMMUNICATIONS**

- 17.1** QUARTERLY BOARDS, COMMISSIONS AND COMMITTEES ATTENDANCE REPORT. Provided for information.

**Attachments:** [Attendance Report](#)

This item was received and filed.

LATE CORRESPONDENCE

**Attachments:** [Late Correspondence \(Uploaded 05-15-2025\)](#)

**18. PUBLIC COMMENT ON NON-AGENDA MATTERS**

No public comments were made.

**19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**20. ADJOURNMENT OF MEETING**

Mayor Stapp adjourned the meeting at 7:06 p.m. The next regular meeting will be held on Tuesday, June 3, 2025 at a time set by the Mayor.

**21. UPCOMING MEETINGS**

**21.1 UPCOMING MEETINGS LIST**

**Attachments:**    [Upcoming Meetings List](#)

This item was received and filed.

**Approved on: June 3, 2025**

**/s/Dina Manis, City Clerk**