



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY REGULAR MEETING AGENDA AND SUMMARY REPORT OCTOBER 23, 2023

1:30 P.M.

HOUSING AUTHORITY MEMBERS WILL BE PARTICIPATING IN THIS MEETING IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE. MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN PERSON (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).

MEMBERS OF THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- **VIA ZOOM BY VISITING
HTTPS://SRCITY-ORG.ZOOM.US/J/89676526718
OR**
- **BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID:
896-7652-6718**

Comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber.

E-mail Public Comment: To submit an e-mailed public comment to the Housing Authority, please send to: svbrown@srcity.org by 12:00 p.m., on or before October 22, 2023. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Public comments are limited to one comment per speaker per item.

1. CALL TO ORDER

2. ROLL CALL

3. STATEMENTS OF ABSTENTION

4. STUDY SESSION

**4.1 HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN -
UPDATE TO ADMINISTRATIVE PLAN CHANGES REQUIRED BY THE
HOUSING OPPORTUNITY THROUGH MODERNIZATION ACT**

The purpose of this study session is to provide information regarding the Housing Choice Voucher Program Administrative Plan policy changes that will be required under the Housing Opportunity Through Modernization Act of 2016.

Attachments: [Staff Report](#)
[Presentation](#)

4.2 OVERVIEW OF LOAN REPAYMENTS

This Study Session is to review how and when loan repayments are made, how they are applied and how the funds are redeployed into affordable housing projects.

Attachments: [Staff Report](#)
[Presentation](#)

5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

Comments from the public will be allowed on all agenda items at the time each item is called. This is the time when any person may address the Housing Authority on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Housing Authority. Each speaker will be allowed three minutes.

6. APPROVAL OF MINUTES

6.1 Draft Minutes - September 25, 2023

Attachments: [Draft Minutes - September 25, 2023](#)

7. CHAIRMAN/ COMMISSIONER REPORTS

8. COMMITTEE REPORTS

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

- 9.1 PENDING DEVELOPMENT PIPELINE UPDATE - Provided for information.

Attachments: [Memorandum](#)
[Attachment 1](#)

10. CONSENT ITEMS

11. REPORT ITEMS

- 11.1 REPORT - UPDATE TO HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN CHAPTER 4 - APPLICATION, WAITING LIST AND TENANT SELECTION POLICIES

BACKGROUND: The Administrative Plan is the major policy document guiding the ongoing administration of the federally regulated Housing Choice Voucher (HCV) program. Where allowed under law, the U.S. Department of Housing and Urban Development (HUD) permits local jurisdictions to establish policies pertaining to the program. Chapter 4 of the City of Santa Rosa Housing Authority Administrative Plan outlines the policies regarding the Waiting List for the HCV program. Since the last update to Chapter 4 on May 20, 2019, the Waiting List application process for the City of Santa Rosa Housing Authority Housing Choice Voucher program was enhanced to offer an electronic application process. In addition, structural changes to Sonoma County's Continuum of Care necessitate an update to the language under the limited preference for people experiencing homelessness to clarify the process by which households can be referred for vouchers under this preference.

RECOMMENDATION: It is recommended by the Department of Housing and Community Services that the Housing Authority, by resolution, adopt revisions to the Housing Choice Voucher Program

Administrative Plan Chapter 4 - Application, Waiting List and Tenant Selection policies to update the procedures to apply for the Housing Choice Voucher Waiting List, eliminate the limited preference for households affected by the 2017 wildfire disaster and update the referral mechanism for the limited preference for people experiencing homelessness.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Resolution](#)
[Presentation](#)

12. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.