



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA

## Planning Commission Regular Meeting Minutes - Draft

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Thursday, October 10, 2024

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Weeks called the meeting to order at 4:30 p.m.

**Present** 6 - Chair Karen Weeks, Vice Chair Vicki Duggan, Commissioner Charles Carter, Commissioner Patti Cisco, Commissioner Aaron Pardo, and Commissioner Terrence Sanders

**Absent** 1 - Commissioner Julian Peterson

### 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

### 3. APPROVAL OF MINUTES

3.1 September 12, 2024 - Draft Minutes

Approved as submitted.

### 4. PUBLIC COMMENTS

None.

### 5. COMMISSION BUSINESS

None.

#### 5.1 STATEMENT OF PURPOSE

Chair Weeks read aloud the Statement of Purpose.

#### 5.2 COMMISSIONER REPORTS

None.

#### 5.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

### 6. DEPARTMENT REPORTS

Staff Liaison Jones reported.

## 7. STATEMENTS OF ABSTENTION BY COMMISSIONERS

None.

## 8. PRESENTATIONS

None.

## 9. CONSENT ITEMS

None.

## 10. REPORT ITEMS

None.

## 11. PUBLIC HEARINGS

- 11.1\*** PUBLIC HEARING - APPEAL OF THE ZONING ADMINISTRATOR'S DECISION TO APPROVE A MINOR CONDITIONAL USE PERMIT FOR A HEALTH/FITNESS FACILITY - AT 551 SUMMERFIELD ROAD - FILE NO. PRJ23-018 (CUP23-063)

BACKGROUND: Appeal of the Zoning Administrator's decision, approving a Minor Conditional Use Permit to allow a health/fitness facility with extended hours of operation at 551 Summerfield Road. The project is exempt from the California Environmental Quality Act (CEQA).

RECOMMENDATION: It is recommended by the Zoning Administrator and the Planning and Economic Development Department that the Planning Commission, by resolution, deny the Appeal and uphold the Zoning Administrator's approval of a Minor Conditional Use Permit for a Health/Fitness Facility located at 551 Summerfield Road. The Zoning Administrator's action on the exterior design of the facility was not appealed.

Ex Parte Disclosures: None.

Project Planner Susie Murray presented.

Appellant representatives made a presentation.

Applicant representatives made a presentation.

Chair Weeks opened the Public Hearing at 5:09 p.m.

Virginia Newell spoke in support of the appeal.

Pamela Jasper spoke in support of the appeal.

Roxanne Goodfellow spoke in support of the appeal.

Paul Seif spoke in support of the appeal.

Arthur Gonzales Martin spoke in support of the appeal.

Chris Bayer spoke in support of the appeal.

Teresa Steffen spoke in support of the appeal.

Crystal Ramirez spoke in support of the appeal.

Art Sussan spoke in support of the appeal.

Applicant representatives made concluding comments.

Appellant representatives made concluding comments.

Chair Weeks closed the Public Hearing at 5:31 p.m.

Staff and the Applicant representatives responded to Commissioner/Board Member inquiries.

**A motion was made by Commissioner Cisco, seconded by Commissioner Carter, to waive reading of the text and adopt:**

**RESOLUTION NO. PC-2024-23 ENTITLED RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA DENYING AN APPEAL AND UPHOLDING THE ZONING ADMINISTRATOR'S APPROVAL OF A MINOR CONDITIONAL USE PERMIT FOR A HEALTH/FITNESS FACILITY LOCATED AT 551 SUMMERFIELD ROAD, SANTA ROSA, APN:**

**013-284-011, FILE NO. CUP23-063**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Weeks, Vice Chair Duggan, Commissioner Carter,  
Commissioner Cisco, Commissioner Pardo and Commissioner  
Sanders

**Absent:** 1 - Commissioner Peterson

**12. ADJOURNMENT**

Chair Weeks adjourned the meeting at 5:48 p.m.

Approved on:

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Madeline Brown, Recording Secretary