

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: EMILY ANDER, PARK PLANNER ASSISTANT
JEN SANTOS, DEPUTY DIRECTOR - PARKS
TRANSPORTATION & PUBLIC WORKS DEPARTMENT
SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH CALLANDER
ASSOCIATES LANDSCAPE ARCHITECTURE, INC., TO
PROVIDE A SYSTEMWIDE PARKS CONDITION ASSESSMENT,
DEFERRED MAINTENANCE ANALYSIS, AND PROJECT
PRIORITIZATION FOR THE CITY'S PARK SYSTEM

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the Professional Services Agreement between the City of Santa Rosa and Callander Associates Landscape Architecture, Inc., Gold River, CA to provide a systemwide parks condition assessment, deferred maintenance analysis, and project prioritization for the City's Park System in an amount not to exceed \$247,408.

EXECUTIVE SUMMARY

The purpose of this Agreement with Callander Associates Landscape Architecture, Inc. is to provide a systemwide parks condition assessment, deferred maintenance analysis, and project prioritization for the City's Park System in an amount not to exceed \$247,408. This project will provide an overview of the condition of all city parks in a comprehensive report and matrix form. The report and matrix will provide recommended priorities for future park improvements.

BACKGROUND

In 2018 the County of Sonoma placed Parks for All "Measure M", a tax initiative on the November 2018 voters' ballot. City Council, by Resolution, supported Measure M on October 2, 2018. Voters passed Measure M with 72.6 percent support. The measure went into effect on April 1, 2019 and expires in ten years, on March 31, 2029.

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Measure M is a county-wide, one-eighth of one percent sales tax measure that provides an estimated \$1.9 million per year to the City of Santa Rosa for Recreation and Parks purposes.

In order to ensure that the City's portion of the Sonoma County Parks Measure (M) funds are allocated according to the requirements of the Parks Measure an Initial and Long-Term Priority Plan was approved by Council on September 10, 2019 by Resolution RES-2019-142 (Attachment 1).

The Initial and Long-Term Priority Plan includes three key areas of action; fire damaged park and landscape recovery, community outreach and a comprehensive review and prioritization of the City's park system. Hiring a consultant to provide a comprehensive review of the City's park system and make recommendations regarding deferred maintenance as well as providing priority park improvement recommendations will fulfill the Initial and Long-Term Priority Plan.

This comprehensive parks' report, along with, city-wide community engagement and known community interests will be used to create an updated priority plan for use of the Parks Measure funds years 3-10 as recommended by the Board of Community Services (BOCS) and approved by City Council during future budget processes.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

A Request for Proposal to provide a systemwide parks condition assessment, deferred maintenance analysis, and project prioritization for Santa Rosa's park system was issued in September 2020. Three proposals were received and reviewed by a review committee comprised of staff from the following City departments and divisions: Transportation and Public Works – Park Planning, Park Maintenance, Capital Projects Engineering Division and Recreation. Callander Associate Landscape Architecture, Inc.'s proposal scored highest by the review committee and therefore is the recommended firm at a project cost not to exceed \$247,408.

Callander Associates Landscape Architecture, Inc. was recommended by the review committee in early November 2020, and is expected to complete the required services and tasks, including final administrative work, to the reasonable satisfaction of the City not later than December 31, 2021. The preliminary schedule anticipates completion of the Draft Systemwide Parks Condition Assessment in July 2021, the Draft Deferred Maintenance Analysis in August 2021, and the Final Report in September 2021, barring any unforeseen issues.

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FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund. All funds are derived from the annual Sonoma County Parks for All Measure M sales tax revenues. Measure M is estimated to provide \$1.9 million annually to the City of Santa Rosa. The professional services agreement will provide a systemwide parks condition assessment, deferred maintenance analysis, and project prioritization for the City's Park System in an amount not to exceed \$247,408.

ENVIRONMENTAL IMPACT

The services provided in this professional services contract are not subject to California Environmental Quality Act (CEQA) under the "general rule". CEQA Guideline section 15061.b(3) states, "*The activity is covered by the commonsense exemption that CEQA applies only to projects, which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.*" There is no possibility that the activity in question may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Attachment 1 – Resolution RES-2019-142 - Parks Measure Initial and Long-Term Priority Plan approved by Council September 10, 2019
- Resolution 1/Exhibit A – Professional Services Agreement with Callander Associates Landscape Architecture, Inc. to Provide a Systemwide Parks Condition Assessment, Deferred Maintenance Analysis, and Project Prioritization for the City's Park System

CONTACT

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