



**City Council  
Regular Meeting Minutes - Draft**

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Tuesday, May 21, 2024

3:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Mayor N. Rogers called the meeting to order at 3:31 p.m.

**Present:** 5 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 2 - Council Member Eddie Alvarez, and Council Member Chris Rogers

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

**3. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

No public comments were made.

**Mayor N. Rogers recessed the meeting to closed session at 3:32 p.m. to discuss Item 3.1 as listed on the agenda.**

**3.1 CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)**

Agency Designated Representatives: Maraskeshia Smith, City Manager; Alan Alton, Chief Financial Officer; Dominique Blanquie, Human Resources Director; Siara Goyer, Employee Relations Manager; and Burke Dunphy of Sloan Sakai Yeung & Wong LLP.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

This item was received and filed.

**Mayor N. Rogers adjourned closed session at 4:49 p.m. and reconvened the meeting to open session at 4:50 p.m.**

**4. STUDY SESSION - NONE.**

**5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

Council Member Alvarez joined the meeting at 4:52 p.m.

**Present:** 5 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 2 - Council Member Victoria Fleming, and Council Member Chris Rogers

**6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

Teresa Stricker, City Attorney, reported no reportable action taken in Closed Session on Item 3.1.

**7. PROCLAMATIONS/PRESENTATIONS**

**7.1 PROCLAMATION - ERITREAN INDEPENDENCE DAY**

Vice Mayor Stapp read and presented the proclamation.

Tedros Tecele provided brief comments on the proclamation and experience living in Santa Rosa.

No public comments were made.

**7.2 PROCLAMATION - NATIONAL PUBLIC WORKS WEEK**

Council Member MacDonald read and presented the proclamation to:

- Guilebaldo Portillo-Torres, Senior Streets Maintenance Worker
- Mesfun Tekle, Skilled Streets Maintenance Worker
- Stephen Andersen, Fleet Equipment Mechanic 2
- Mercedes Binns Hahn, Traffic Engineering Civil Engineering Tech II
- Lorenzo Paran, Parks Maintenance Supervisor
- Troy Atha, Senior Utility Systems Operator
- John Kozlowski, Senior Wastewater Operator

- Ron Milton, Mechanical Technologist
- Richard Giordanella, Wastewater Maintenance Superintendent

Dan Hennessey, Director - Transportation and Public Works, spoke on the proclamation.

**PUBLIC COMMENT:**

Omar Lopez, Board of Community Services, spoke on the proclamation and highlighted the work of the Recreation and Parks team.

Duane De Witt spoke on the proclamation and requested raises for those in Public Works.

**7.3 PROCLAMATION - WATER AWARENESS MONTH**

Vice Mayor Stapp read and presented the proclamation to Stacie Hatfield, Water Use Efficiency Coordinator.

Stacie Hatfield, Water Use Efficiency Coordinator, highlighted Water Awareness Month activities.

No public comments were made.

**7.4 PRESENTATION - WATER EFFICIENCY AWARDS**

Mayor N. Rogers and Vice Mayor Stapp presented water efficiency awards to Alan Ziff, Julie Heredia of Burbank Housing, and Dr. Robert Erlach of Fountaingrove Dentistry.

Dr. Erlach provided a comment on how easy it was working with the Water Department on getting the project started.

Sharon Ziff spoke on the eco friendly garden tour, and thanked staff for how easy it was to work with the Water Department.

No public comments were made.

**8. STAFF BRIEFINGS - NONE.**

## 9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

Maraskeshia Smith, City Manager, provided a report on National Public Works week and encouraged the public to come downtown on Wednesday for the Cityworks Festival.

### 9.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on settlements over \$50,000 through April 2024 as well as provide a summary of pending litigation against the City.

Teresa Stricker, City Attorney, noted that the April litigation summary was attached in the agenda packet, reported that there was one settlement over \$50,000 in April and that the caseload remains consistent at approximately 39 matters.

No public comments were made.

**This item was received and filed.**

**Mayor N. Rogers announced that Item 14 will be taken next due to it being after 5:00 p.m.**

## 14. PUBLIC COMMENT ON NON-AGENDA MATTERS

Duane De Witt spoke in support of Council's participation at Earth Day in Roseland, ways to get back to nature, and suggested materials for city parks.

Sarah Botz spoke on illicit massage businesses and urged Council to pursue all avenues to eliminate illicit massage businesses in Santa Rosa and surrounding areas.

Omar Lopez, Generation Housing, spoke in support of impact fee reform.

Kurtis Bennett spoke on illicit massage businesses in Santa Rosa.

Lauren Friedman spoke on illicit massage businesses in Santa Rosa.

Tess Caldwell spoke in support of the Council's adoption of a resolution in support of a ceasefire in Gaza.

Jacob Rich, Burbank Housing, spoke in support prioritization of affordable housing and tiering impact fees.

Alina Vega spoke in support of affordable housing.

LATE CORRESPONDENCE

## 10. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

No statements of abstention were made.

**Mayor N. Rogers took Item 16.1 out of order.**

## 16. PUBLIC HEARINGS

### 16.1 PUBLIC HEARING - TEXT AMENDMENT TO THE OAKMONT PLANNED DEVELOPMENT POLICY STATEMENT

**BACKGROUND:** The Oakmont Planned Development zoning district (PD63-001), and associated Policy Statement, was created in 1963. The applicant, the Oakmont Village Association (OVA), seeks to amend the Policy Statement to accomplish the following: 1) include an accurate district boundary map to reflect current build-out of the community; 2) remove language in the Policy Statement that requires all new uses to submit a Use Permit application, and instead default to the City's Zoning Code for land use permitting requirements based on the underlying General Plan land use designation; and 3) define the types of land uses that would be compatible with and permitted by right on Parks & Recreation-designated properties. On March 28, 2024, the Planning Commission held a public hearing and voted unanimously to recommend that the City Council adopt the text amendment.

**RECOMMENDATION:** It is recommended by the Planning Commission and the Planning and Economic Development Department that the Council, by motion, introduce an ordinance adopting a text amendment to the Oakmont Planned Development (PD63-001) Policy Statement including modifications to 1) update the boundary maps, 2) default to

the City's Zoning Code for land use permitting requirements consistent with the General Plan land use designation, and 3) establish compatible uses with the Parks and Recreation land use designation.

Sheila Wolski, City Planner, presented.

**Council Member Fleming rejoined the meeting at 5:57 p.m.**

**Mayor N. Rogers opened the public hearing at 6:04 p.m.**

Iris Harrell, Oakmont resident, spoke in support of Item 16.1.

**Mayor N. Rogers closed the public hearing at 6:06 p.m.**

**A motion was made by Council Member MacDonald, seconded by Council Member Alvarez, to waive reading of the text and introduce**

**ORDINANCE ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA ADOPTING A TEXT AMENDMENT TO THE OAKMONT PLANNED DEVELOPMENT (PD63-001) POLICY STATEMENT INCLUDING MODIFICATIONS TO 1) UPDATE THE BOUNDARY MAPS, 2) DEFAULT TO THE CITY'S ZONING CODE FOR LAND USE PERMITTING REQUIREMENTS CONSISTENT WITH THE GENERAL PLAN LAND USE DESIGNATION, AND 3) ESTABLISH COMPATIBLE USES WITH THE PARKS AND RECREATION LAND USE DESIGNATION - FILE NUMBER REZ23-002.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

## **16.2 PUBLIC HEARING - JOHN POL ANNEXATION PREZONING**

**BACKGROUND:** The subject property, located at 5817 HWY 12, is currently unincorporated and adjacent to properties within the City's limits. It is currently developed with three single-family dwellings on 3.18-acres. The purpose of the annexation is to obtain City utilities to serve the existing development on site. No new development or construction is proposed at this time.

**RECOMMENDATION:** It is recommended by the Planning Commission

and the Planning and Economic Development Department that the Council introduce an ordinance to amend the Zoning Map for the property located at 5817 HWY 12 to the Rural Residential-Scenic Road-Resilient City (RR-20-SR-RC) zoning district, consistent with the Very Low Density Residential General Plan land use designation.

Kristinae Toomians, Senior Planner, presented.

**Mayor N. Rogers opened the public hearing at 6:17 p.m. and seeing no public comments, closed at 6:17 p.m.**

**A motion was made by Council Member Alvarez, seconded by Vice Mayor Stapp, to waive reading of the text and introduce  
ORDINANCE ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA PREZONING THE PROPERTY LOCATED AT 5817 HIGHWAY 12 TO THE RURAL RESIDENTIAL-SCENIC ROAD-RESILIENT CITY (RR-20-SR-RC) ZONING DISTRICT, ASSESSOR'S PARCEL NUMBER 031-090-041 - FILE NUMBER ANX23-001.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

**16.3 PUBLIC HEARING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA ADDING CHAPTER 6-20 OF THE SANTA ROSA CITY CODE TITLED "REGULATION OF RETAIL TOBACCO SALES," AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE COUNTY FOR COMPLIANCE MONITORING AND ENFORCEMENT**

**BACKGROUND:** The City Council will consider an ordinance that proposes adding Chapter 6-20 to the Santa Rosa City Code titled "Regulation of Retail Tobacco Sales" requiring all tobacco retailers to obtain a license and comply with enhanced regulations associated with tobacco sales, in particular, those targeting sales to youth. The ordinance would establish a buffer between retail locations and schools and parks, a ban on electronic tobacco smoking devices and flavored tobacco sales, and establishment of minimum package sizes and pricing. If adopted, the ordinance will impose a license fee on retailers

selling tobacco products within the City limits. Staff will return to Council with a resolution to impose any such fees.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council: 1) hold a public hearing to discuss regulation of retail tobacco sales; 2) introduce an ordinance adding Chapter 6-20 to the Santa Rosa City Code titled "Regulation of Retail Tobacco Sales"; and 3) by motion, authorize the City Manager to negotiate and execute an agreement with the County of Sonoma for compliance monitoring and enforcement.

Jason Nutt, Assistant City Manager, presented and answered questions from Council.

Terese Voge, Sonoma County Health Program Manager, and Gabe Osburn, Director - Planning and Economic Development, also answered questions from Council.

**Council Member Alvarez announced his need to recuse on this item in an abundance of caution due to business in the cannabis industry and left the dais at approximately 6:45 p.m.**

**Mayor N. Rogers recessed the meeting at 7:28 p.m. for a short dinner break and reconvened the meeting at 7:48 p.m.**

**Mayor N. Rogers opened the public hearing at 7:49 p.m.**

Blythe Young, American Heart Association, spoke in support of a strong tobacco retail license with proactive annual inspections.

Manu Dhaliwal spoke in opposition to the tobacco retail license.

Tarun Takiar spoke in opposition to the tobacco retail license.

Kamal Menon spoke in opposition to the tobacco retail license.

Satinder Gill spoke in opposition to the tobacco retail license and requested additional meetings with retailers.

Jeanne Kearns spoke in support of the tobacco retail license.

Harman Dhillon spoke in opposition to the tobacco retail license and requested increased contact and outreach.

William Mines spoke in opposition to the license, but not okay with further ban on products and penalizing thoughtful retailers.

JP Singh spoke in opposition to the tobacco retail license and requested additional community outreach.

Michelle McGarry spoke in support of the tobacco retail license.

Carmen Flores spoke in support of the tobacco retail license

Irene Perez spoke in support of the tobacco retail license.

Nohemi Palomino spoke in support of the tobacco retail license.

Kristin Colgrave spoke in support of the tobacco retail license.

Jill Philpott spoke in support of the tobacco retail license with no exemptions.

Greg Damron spoke in support of the tobacco retail license with no exemptions.

Courtney Scott, Zero Waste Sonoma, spoke in support of the tobacco retail license.

Lauren Gritter, UCSF School of Dentistry, spoke in support of the tobacco retail license.

Max Cook spoke in opposition of the tobacco retail license and suggested efforts should target education of students.

Ramon Meraz spoke in support of the tobacco retail license.

Amin spoke in opposition to the tobacco retail license.

Pamela Granger, Tobacco Free Sonoma County, spoke in support of the tobacco retail license.

Mahndi spoke in opposition to the tobacco retail license.

**Mayor N. Rogers closed at 8:39 p.m.**

**A motion was made by Council Member Okrepkie, seconded by Council Member MacDonald, to waive reading of the text and introduce**

**ORDINANCE ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING CHAPTER 6 OF THE SANTA ROSA MUNICIPAL CODE AND ADDING A NEW CHAPTER 6-20 ENTITLED "REGULATION OF RETAIL TOBACCO SALES" and authorize the City Manager to negotiate and execute an agreement with the County of Sonoma for compliance monitoring and enforcement.**

**The motion carried by the following vote:**

**Yes:** 4 - Vice Mayor Mark Stapp, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**No:** 1 - Mayor Natalie Rogers

**Absent:** 1 - Council Member Chris Rogers

**Recused:** 1 - Council Member Eddie Alvarez

**Council Member Alvarez returned to the dais at 9:10 p.m.**

## **11. MAYOR'S/COUNCIL MEMBERS' REPORTS**

Council Member Okrepkie provided a brief report on recent community events attended.

Council Member MacDonald provided a brief report on recent community events attended.

Mayor N. Rogers provided a brief report on recent community events attended.

## **11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

### **11.1.1 Council Subcommittee Reports**

#### **11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

Council Member Okrepkie provided a brief report.

#### **11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

#### **11.1.4 Association of Bay Area Governments (ABAG)**

#### **11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

#### **11.1.6 Sonoma Clean Power Authority (SCPA)**

#### **11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

#### **11.1.8 Groundwater Sustainability Agency (GSA)**

#### **11.1.9 Sonoma County Homeless Coalition**

#### **11.1.10 Renewal Enterprise District (RED)**

#### **11.1.11 Public Safety Subcommittee**

#### **11.1.12 Other**

Council Member MacDonald provided a brief report on the recent Violence Prevention Partnership meeting attended.

No public comments were made on 11.1.

## **11.2 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS**

### **11.2.1 REQUEST FOR AGENDA ITEM REGARDING AMENDING THE VOTING PROCESS RELATED TO CITY COUNCIL APPOINTED POSITIONS**

BACKGROUND: At the May 7, 2024, City Council meeting, Council

Member C. Rogers requested a future agenda item to discuss amending the voting process related to City Council appointed positions including Mayor, Vice Mayor, vacant Council seats, and full Council board/commission appointments. Mayor N. Rogers concurred with the request.

**A motion was made by Council Member Fleming, seconded by Council Member Alvarez, to approve placement of a discussion to amend the voting process related to City Council appointed positions including Mayor, Vice Mayor, vacant Council seats, and full Council board/commission appointments on a future agenda. The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

### **11.3 BOARD, COMMISSION & COMMITTEE APPOINTMENTS**

#### **11.3.1 APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO SONOMA COUNTY TRANSPORTATION AUTHORITY / REGIONAL CLIMATE PROTECTION AUTHORITY**

The Council may, by motion, select and appoint a representative and alternate to the Sonoma County Transportation Authority / Regional Climate Protection Authority Board of Directors.

No public comments were made.

**A motion was made by Council Member Alvarez, seconded by Mayor N. Rogers, to appoint Mayor N. Rogers as a representative and Council Member C. Rogers as alternate to the Sonoma County Transportation Authority/Regional Climate Protection Authority Board of Directors. The motion failed by the following vote:**

**Yes:** 3 - Mayor Natalie Rogers, Council Member Eddie Alvarez, and Council Member Dianna MacDonald

**No:** 3 - Vice Mayor Mark Stapp, Council Member Victoria Fleming, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

**A motion was made by Council Member Fleming, seconded by Council Member Alvarez, to appoint Council Member Okrepkie as the primary representative and Council Member C. Rogers as the alternate to the**

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**Sonoma County Transportation Authority/Regional Climate Protection Authority Board of Directors. The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

## **12. APPROVAL OF MINUTES**

12.1 April 16, 2024, Regular Meeting Minutes.

No public comments were made.

Approved as submitted.

## **13. CONSENT ITEMS**

Council Member Okrepkie asked a question on Item 13.5.

Lieutenant Kyle Philp from Police Department responded to the question on Item 13.5

No public comments were made.

### **Approval of the Consent Agenda**

**A motion was made by Vice Mayor Stapp, seconded by Council Member Alvarez, to waive reading of the text and adopt Consent Items 13.1 through 13.6. The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

13.1 RESOLUTION - APPROPRIATION OF GRANT FUNDS FOR PAYMENT OF OVERDUE WATER AND WASTEWATER CHARGES ON CUSTOMER ACCOUNTS

RECOMMENDATION: It is recommended by Santa Rosa Water that the Council, by resolution, authorize the Chief Financial Officer to appropriate \$2,038,897.06 of grant funding from the State Water Resources Control Board and apply payments to customer accounts for

overdue water and wastewater charges.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-070 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE APPROPRIATION OF STATE OF CALIFORNIA GRANT FUNDS TO ACCOUNT 16014411 AND INCREASING THE BUDGET IN EXPENDITURE KEY 300201-5368 TO APPLY PAYMENTS TO CUSTOMER ACCOUNTS FOR OVERDUE WATER AND WASTEWATER CHARGES**

**13.2 RESOLUTION - ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 SENATE BILL 1 TRANSPORTATION FUNDING FISCAL YEAR 2024/2025 PROJECT LIST**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the Department of Transportation and Public Works to submit the Calistoga Road Reconstruction project in the amount of \$4,596,103 to the California Transportation Commission (CTC) in order to receive Fiscal Year (FY) 2024/2025 apportionment of Senate Bill 1 (SB1) Road Maintenance and Rehabilitation Account (RMRA) funding.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-071 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE SUBMITTAL OF THE CALISTOGA ROAD RECONSTRUCTION PROJECT TO THE CALIFORNIA TRANSPORTATION COMMISSION IN ORDER TO RECEIVE FISCAL YEAR 2024/2025 APPORTIONMENT OF SB1 ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING**

**13.3 RESOLUTION - WAIVER OF BID AND ISSUANCE OF PURCHASE ORDER FOR ONE 2023 CHEVROLET SILVERADO MD, CRANE BODY FROM PLATINUM CHEVROLET**

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve a waiver of competitive bid and issuance of a purchase order for the purchase of one (1) 2023 Chevrolet Silverado MD, Crane Body from Platinum Chevrolet, Santa Rosa, California in the amount of \$200,303.06. This vehicle is allocated as replacement for existing asset #21902, a 2009 Ford F450 used by Transportation and Public Work

Field Services Electrical Services staff.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-072 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A WAIVER OF BID AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE 2023 CHEVROLET SILVERADO MD, CRANE BODY FROM PLATINUM CHEVROLET, SANTA ROSA, CA**

- 13.4** RESOLUTION - WAIVER OF BID AND ISSUANCE OF BLANKET PURCHASE ORDER TO BARNES FAMILY COMPANY DBA PLATINUM CHEVROLET, SANTA ROSA, CALIFORNIA

RECOMMENDATION: It is recommended by the Transportation and Public Works (TPW) and Finance Departments that the Council, by resolution: 1) waive competitive bidding pursuant to Section 3-08.100(D) of the Santa Rosa City Code; and 2) authorize Purchasing Agent to issue Purchase Orders for the purchase of 2025 Model Year and newer Chevrolet Tahoe Special Service Vehicles (SSV) to Barnes Family Company dba Platinum Chevrolet, Santa Rosa, California for an amount not to exceed \$575,000.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-073 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA WAIVER OF BID AND ISSUANCE OF BLANKET PURCHASE ORDER TO BARNES FAMILY COMPANY, INC. DBA PLATINUM CHEVROLET**

- 13.5** RESOLUTION - SOLE MANUFACTURE BID AWARD APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF THREE (3) 2024 FORD F-150 POLICE RESPONDER VEHICLES

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve issuance of a Purchase Order for the purchase of three (3) 2024 Ford F150 Police Responder vehicles with Towne Motor Company dba Towne Ford Sales, Redwood City, California for a total amount not to exceed \$159,617.56.

**This Consent - Resolution was adopted.**

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**RESOLUTION NO. RES-2024-074 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA SOLE MANUFACTURE BID AWARD APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF THREE (3) 2024 FORD F-150 POLICE RESPONDER VEHICLES**

**13.6 RESOLUTION - FIRST AMENDMENT TO BLANKET PURCHASE ORDER NUMBER 169623 WITH ENVIRONMENTAL LOGISTICS, INC.**

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the First Amendment to Blanket Purchase Order Number 169623 for a one-year extension and increase compensation by \$200,000 for the collection, transport, treatment, proper disposal and recycling of hazardous materials and waste management services with Environmental Logistics, Inc., Hayward, California, for a total not to exceed amount of \$299,000.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2024-075 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE FIRST AMENDMENT TO BLANKET PURCHASE ORDER NUMBER 169623 WITH ENVIRONMENTAL LOGISTICS, INC.**

**15. REPORT ITEMS**

**15.1 REPORT - APPROVAL OF INVESTMENT POLICY STATEMENT FOR PEMHCA SECTION 115 TRUST AND APPROPRIATION OF INITIAL FUNDING FROM OPEB INTERNAL SERVICE FUND (THIS ITEM WAS CONTINUED FROM THE APRIL 16, 2024, REGULAR MEETING)**

BACKGROUND: The City currently has a Section 115 trust to pre-fund pension expenses with PFM Asset Management LLC (PFMAM) serving as Trust Administrator, and Principal Bank serving as Trustee. The City will utilize this existing agreement for the PEMHCA Trust, with a new account being created to ensure these funds are separately reported and dedicated to PEMHCA pre-funding and claims payment.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution: 1) approve the Investment Policy Statement for City of Santa Rosa Section 115 Trust Public Employees Medical and Hospital Care Act (PEMHCA) Other Post Employment

Benefit (OPEB) Fund as set forth in Exhibit A; (2) authorize the Chief Financial Officer to execute necessary documents for the creation of the Internal Revenue Service Section 115 Trust (Trust); and 3) authorize an initial one time deposit of \$12,281,000 from the Trust and increase appropriations in the OPEB Fund for fiscal year 2023/24 accordingly for the purpose of pre-funding PEMHCA OPEB expenses.

Scott Wagner, Deputy Director - Finance, presented.

No public comments were made.

**A motion was made by Council Member Alvarez, seconded by Vice Mayor Stapp, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2024-076 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA (1) APPROVING THE INVESTMENT POLICY STATEMENT FOR CITY OF SANTA ROSA SECTION 115 TRUST PUBLIC EMPLOYEES MEDICAL AND HOSPITAL CARE ACT (PEMHCA) OTHER POST EMPLOYMENT BENEFIT (OPEB) FUND; (2) AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE CREATION OF SUCH A TRUST; AND (3) AUTHORIZING AN INITIAL DEPOSIT FROM 1722 OPEB FUND TO THE SECTION 115 TRUST, AND INCREASING APPROPRIATIONS ACCORDINGLY, FOR THE PURPOSE OF PRE-FUNDING PEMHCA OPEB EXPENSES**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

**15.2 REPORT - DIVERSITY OF CITY COUNCIL BOARDS, COMMISSIONS, AND COMMITTEES**

BACKGROUND: City Charter Section 11, Participation and Diversity in Boards and Commissions, requires that the Council issue an annual written report regarding its appointments to boards, commissions, and committees to be discussed in public session. The report shall contain, but is not limited to, the total number of appointments in a given year, the total number of applications in a given year, and relevant diversity information including geographic and ethnic diversity. Further, the report

will evaluate the progress and success of increasing the diversity of appointments.

RECOMMENDATION: It is recommended by the City Clerk's Office that the Council, by motion, accept the Annual Report of Diversity of City Council Appointees for the reporting year 2023 and provide feedback to staff on future reports.

Dina Manis, City Clerk, presented.

No public comments were made.

**A motion was made by Council Member Fleming, seconded by Council Member Alvarez, accept accept the annual report of Diversity of City Council Appointees for the reporting year 2023 and provide feedback to staff on future reports. The motion carried by the following vote:**

**Yes:** 6 - Mayor Natalie Rogers, Vice Mayor Mark Stapp, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

**Absent:** 1 - Council Member Chris Rogers

## **17. WRITTEN COMMUNICATIONS**

- 17.1 QUARTERLY BOARDS, COMMISSIONS AND COMMITTEES ATTENDANCE REPORT. Provided for information.

This item was received and filed.

## **18. PUBLIC COMMENT ON NON-AGENDA MATTERS**

No public comment was made.

## **19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

## **20. ADJOURNMENT OF MEETING**

Mayor N. Rogers adjourned the meeting at 10:36 p.m. The next regular meeting will be held on Tuesday, June 4, 2024 at a time set by the Mayor.

## **21. UPCOMING MEETINGS**

- 21.1 UPCOMING MEETINGS LIST

**Approved on:**

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**Dina Manis**  
**City Clerk**