

Town of Windsor Master Services Agreement with the City of Santa Rosa for On-Call Storm Water and Wastewater Environmental Services

Board of Public Utilities Meeting
July 1, 2021

Patrick Pulis, Environmental Compliance Inspector



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History of Previous Agreement

- Agreement with Town of Windsor began in 2012
- City of Santa Rosa coordinated with Town of Windsor to establish framework for their current Industrial Waste Program
- Agreement expired June 30th of this year



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Request for Proposals

- Windsor sent out request for proposals for contracted services January 1, 2021
- City staff submitted a proposal March 4, 2021
- Windsor awarded contract to the City of Santa Rosa March 19, 2021



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Services Provided to Town of Windsor Under Proposed Agreement

- Sampling wastewater of industrial industries
- Inspecting & permitting industrial and commercial facilities
- Assist in enforcement actions for instances of non-compliance
- Assist in reviewing development plans for industrial and commercial facilities
- Provide pollution prevention and stormwater outreach materials to businesses
- Investigate illicit sewer discharges
- Provide advice on pretreatment issues

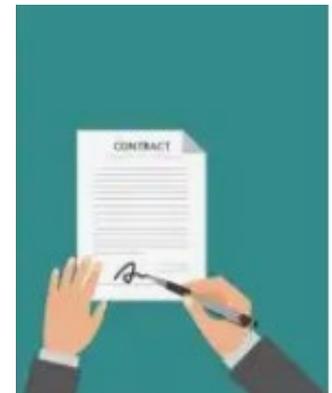


Terms of Proposed Agreement

- Same services of previous agreement will be provided
- Agreement runs till 2024 with possible extension till 2026
- Value of contract is \$35,000 per fiscal year with maximum of \$50,000 per fiscal year
- Town of Windsor provides final approval on City of Santa Rosa actions



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Benefits of Town of Windsor Agreement

Additional Income to the City of Santa Rosa

- Agreement includes an expected income of \$35K per year
- Terms of agreement can be provided without additional staff

Consistent Compliance Culture for Local Area

- City of Santa Rosa staff will be administering pretreatment program for most of the local area
- Local businesses will get consistent requirements and education
- Consistent messaging aids in expectations for business community



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Recommendation

It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve and authorize the Chair of the Board to sign a 3-year Town of Windsor Master Services Agreement, with two (2) one-year extension options, with the City of Santa Rosa for On-Call Storm Water and Wastewater Environmental Services



Questions?