

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: RHONDA BOLLA, DEPUTY CITY CLERK
CITY CLERK'S OFFICE
SUBJECT: INTERVIEWS FOR HOUSING AUTHORITY VACANCIES

AGENDA ACTION: APPOINTMENTS

RECOMMENDATION

It is recommended by the City Clerk that the Council interview applicants for the Housing Authority to fill three At-Large vacancies, each to serve a 4-year term expiring December 31, 2026.

EXECUTIVE SUMMARY

The Council will conduct interviews and consider appointments to fill vacancies on the Housing Authority.

BACKGROUND

The Housing Authority has three At-Large vacancies due to terms that expired on December 31, 2022. The At-large incumbents have currently been continuing to serve until appointments are made. The three At-large positions are each to serve 4-year terms expiring December 31, 2026.

Position	Incumbent
At-Large	Vacant
At-Large	Vacant
At-Large	Vacant

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

The Housing Authority At-Large positions are appointed by the full Council per Council Policy 000-06. All persons interested in serving on City boards, commissions, and committees must submit an application to the City Clerk’s Office.

The City Clerk’s Office conducted a recruitment for the At-Large vacancies and the following persons have submitted applications for consideration:

Applicants
Andrew J. Smith
Jeremy Newton
Jeffrey Owen, Incumbent – Has served since February 2019
Toni Nell

The Council’s Appointment Policy sets out the following voting procedures for appointments made by the full Council:

“Voting:

- a. Members of boards, commissions and committees shall be selected from all applicants by a process of elimination or by motion.
- b. If selection is by process of elimination, each Council member shall vote for a number of applicants equal to the number of vacant positions, plus two. In the event there are an insufficient number of applicants to vote for a number of applicants equal to the number of vacant positions plus two, the Council may vote for a fewer number as recommended by the City Attorney.
- c. Those applicants receiving one vote or less shall be eliminated.
- d. Subsequent votes shall be taken with each Council member voting for one less applicant than voted for in the previous round. Only applicants not eliminated may be voted upon.”

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it

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is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

The City Clerk's Office has conducted recruitment efforts seeking applicants for expired terms and vacancies on the Housing Authority through social media outreach, our srcity.org/boards website, The Press Democrat, and LaVoz.

ATTACHMENTS

- Attachment 1 - Notice of Availability of Applications
- Attachment 2 - Council Policy 000-06, Appointment to Boards/Commissions/Committees
- Attachment 3 – Housing Authority Resolution No. 1601

PRESENTER

Rhonda Bolla, Deputy City Clerk, rbolla@srcity.org.