



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT NOVEMBER 1, 2022

**3:00 P.M. - STUDY SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, CITY COUNCIL MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/83488513627](https://srcity-org.zoom.us/j/83488513627), OR BY**

**DIALING 877-853-5257 AND ENTER WEBINAR ID: 834 8851 3627**

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).**

**CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT**

**[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at [cc-comment@srcity.org](mailto:cc-comment@srcity.org), or recorded voice message at 707-543-3005.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., Monday, October 31. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, October 31. State your name, the Agenda Item Number(s) on which you wish to comment,

and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

### **3:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

#### **1. CALL TO ORDER AND ROLL CALL**

#### **2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

#### **3. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

##### **3.1 UPDATE ON PG&E'S POTTER VALLEY PROJECT**

In July 2022, the Federal Energy Regulatory Commission (FERC) accepted Pacific Gas and Electric Company's (PG&E) proposed 30-month schedule to prepare and submit a license surrender application and decommissioning plan for the Potter Valley Hydroelectric Project (Project), which is located along the Eel River and diverts water into the East Fork Russian River providing water supply to Sonoma Water. PG&E will continue operating the Project under annual FERC licenses in the interim, but it remains unclear whether diversions from the Eel River to Russian River will continue after decommissioning

of the Project. Sonoma Water and a collection of regional partners are initiating a collaborative process - the Russian River Water Forum - that aims to preserve the flow of water from the Project into the Russian River while also fostering collaboration to support water supply resiliency in the Russian River watershed. Santa Rosa's Water Advisory Committee (WAC) member, Councilmember Rogers, and Technical Advisory Committee (TAC) member, Water Director Jennifer Burke, have been invited to provide input on Santa Rosa's perspective on the future of the Project. Santa Rosa Water staff will provide an update on the Project and next steps. The Council may receive information, ask questions, discuss and provide direction regarding the future of the Potter Valley Project to inform Santa Rosa's WAC and TAC member for participation in the Russian River Water Forum.

**Attachments:** [Staff Report](#)  
[Presentation](#)

**4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

**4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS - NONE.**

**7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**7.1 COMMUNITY EMPOWERMENT PLAN UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

## **10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

### **10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

#### **10.1.1 Council Subcommittee Reports**

#### **10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

#### **10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

#### **10.1.4 Association of Bay Area Governments (ABAG)**

#### **10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

#### **10.1.6 Sonoma Clean Power Authority (SCPA)**

#### **10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

#### **10.1.8 Groundwater Sustainability Agency (GSA)**

#### **10.1.9 Sonoma County Continuum of Care (CoC)**

#### **10.1.10 Renewal Enterprise District (RED)**

#### **10.1.11 Public Safety Subcommittee**

#### **10.1.12 Other**

## **11. APPROVAL OF MINUTES - NONE.**

## **12. CONSENT ITEMS**

- 12.1** RESOLUTION - FOURTH AMENDMENT TO AGREEMENT NUMBER 08-8901 WITH CENTRALSQUARE TECHNOLOGIES, LLC AS SUCCESSOR IN INTEREST TO SUPERION, LLC

RECOMMENDATION: It is recommended by the Finance and Information Technology Departments that the Council, by resolution, approve a Fourth Amendment to Agreement Number 08-8901 with CentralSquare Technologies, LLC, as successor in interest to Superior, LLC, Lake Mary, Florida, to extend the term for maintenance and support of the ONESolution Finance/HR/Payroll software suite, for an additional five (5) years in the amount of \$753,638.21, for a total not to exceed contract amount of \$4,657,989.61.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A - Fourth Amendment to Agreement](#)

**12.2**    RESOLUTION - APPROVAL OF USE OF CALIFORNIA DEPARTMENT OF GENERAL SERVICES CONTRACT AND ISSUANCE OF PURCHASE ORDER FOR SIX 2023 TOYOTA SIENNA HYBRID MINIVANS TO FREEWAY TOYOTA, HANFORD, CA

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution: 1) approve a cooperative procurement purchase utilizing the California Department of General Service's Statewide Contract for Fleet Vehicles Contract 1-22-23-23A-1; and 2) authorize the Purchasing Agent to issue a purchase order for six 2023 Toyota Sienna Hybrid Minivans for \$37,625.60 each, to Freeway Toyota, Hanford, California, for a total not exceed amount of \$225,753.61. These vehicles are all allocated as replacements for existing Police Patrol vehicles.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A](#)

**12.3**    RESOLUTION - ACCEPTANCE AND APPROPRIATION OF \$5,000,000 FROM THE STATE OF CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR CARITAS CENTER

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution: 1) accept and appropriate \$5,000,000 in funding from the State of

California for Caritas Center; 2) authorize payment of the \$5,000,000 to Caritas Center; and 3) authorize the City Manager or designee to sign all related documents.

**Attachments:** [Staff Report](#)  
[Resolution](#)

**12.4** RESOLUTION - WAIVER OF COMPETITIVE BID AND APPROVAL OF PURCHASE ORDER TO ILLINOIS TOOL WORKS INC FOR AN INSTRON DX300 COMPRESSION MACHINE

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) waive competitive bidding pursuant to City Code Section 3 08.100(D); and 2) approve issuance of a purchase order to Illinois Tool Works, Inc. for an Instron DX300 Compression Testing Machine for the Materials Engineering Laboratory in an amount not to exceed \$112,831.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Instron Quote](#)

**12.5** RESOLUTION - MAKING REQUIRED MONTHLY FINDINGS AND AUTHORIZING THE CONTINUED USE OF TELECONFERENCING FOR PUBLIC MEETINGS OF THE CITY COUNCIL AND ALL THE CITY'S BOARDS, COMMISSIONS, AND COMMITTEES PURSUANT TO ASSEMBLY BILL 361

RECOMMENDATION: It is recommended by the City Attorney that the Council, by resolution, make the required monthly findings and authorize the continued use of teleconferencing for public meetings of the City Council and all the City's boards, commissions, and committees pursuant to Assembly Bill 361.

**Attachments:** [Resolution](#)

**12.6** ORDINANCE ADOPTION - SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING SANTA ROSA CITY CODE TITLE 7 - ANIMALS, CHAPTER 7-04 TO GIVE CITY ATTORNEY DISCRETION TO SEEK A VICIOUS DESIGNATION ON AN ANIMAL THAT, WHEN UNPROVOKED, KILLS ANOTHER

## DOMESTIC ANIMAL

RECOMMENDATION: This ordinance, introduced at the October 25, 2022, Regular Meeting by a 7-0 unanimous vote, amends Title 7, City Code Chapter 7-04, to give City Attorney discretion to seek a vicious designation on an animal that, when unprovoked, kills another domestic animal and broadens the definition of a secure enclosure to protect the public health, safety and welfare.

**Attachments:** [Ordinance](#)  
[Ordinance Redlined - Revised 10/25/2022](#)  
[Ordinance Final - Revised 10/25/2022](#)

### 13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

### 14. REPORT ITEMS

#### 14.1 REPORT - INTRODUCTION OF AN ORDINANCE TO THE SANTA ROSA CITY CODE ADDING CHAPTER 10-22 LOST PROPERTY

BACKGROUND: The Santa Rosa Police Department does not currently have a method by which it can dispose of lost or abandoned property valued in excess of \$250.00. While City Code 11-42 allows the Department to dispose of toys, sporting equipment, and bicycles, the Department is routinely forced to store other items which do not fall under the categories set forth in City Code 11-42.

Civil Code 2080.4 allows municipalities to create an ordinance that



would legally empower a City to dispose of items valued in excess of \$250.00.

RECOMMENDATION: It is recommended by the Police Department that the Council introduce an ordinance to amend Title 10 of the Santa Rosa City Code by adding Chapter 10-22 Lost Property for the disposition of unclaimed lost property.

**Attachments:** [Staff Report](#)  
[Ordinance](#)  
[Presentation](#)

## 15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

### 15.1 PUBLIC HEARING - CODE ADOPTION AND AMENDMENTS TO THE CALIFORNIA BUILDING AND FIRE CODES, TITLE 18 OF THE SANTA ROSA CITY CODE (**This item was continued from the October 25, 2022, Regular Meeting**)

BACKGROUND: Every three years the State of California updates the California Code of Regulations, Title 24 (CCR-T24) including its twelve-component building and safety codes (collectively, the California Building Standards Code). Through the State code adoption cycle, the State of California adopts and publishes amendments to national model codes and updates codes specific to California. Such model codes with State amendments and California specific codes go into effect in every city and county in the State of California 180 days after publication. The new California Building Standards (CCR-T24) was published on July 1, 2022 and will take effect on January 1, 2023.

Similarly, every three years the International Code Council updates the International Property Maintenance Code with the most recent update occurring in 2021. Adoption of the International Property Maintenance Code is at the discretion of the local agency. In addition, the California Regional Water Quality Control Board North Coast Region recently issued the National Pollutant Discharge Elimination (NPDES) Permit and Waste Discharge Requirements for Discharges from the Municipal

Separate Storm Sewer Systems, NPDES No. CA0025054, which staff will be recommending be incorporated into the Santa Rosa City Code by reference.

RECOMMENDATION: It is recommended by the Fire Department and the Planning and Economic Development Department that the Council: 1) introduce an ordinance adopting by reference the 2022 edition of the California Fire Code as adopted and amended by the State of California, and further amended based on local conditions, for use in Chapter 18-44 of the Santa Rosa City Code, repeal existing sections not applicable to new codes and modify the Santa Rosa City Code to reflect the new model code; 2) introduce an ordinance adopting by reference, with local amendments, the 2022 California Administrative Code, 2022 California Building Code, 2022 California Residential Code, 2022 California Green Building Standards Code, 2022 California Electrical Code, 2022 California Mechanical Code, 2022 California Plumbing Code, 2022 California Energy Code, 2022 California Historical Building Code, 2022 California Existing Building Code, 2022 California Referenced Standards Code, 2021 International Property Maintenance Code, and the National Pollutant Discharge Elimination Permit and Waste Discharge Requirements; and 3) adopt a resolution setting a public hearing on November 15, 2022, for adoption of the ordinances.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Ordinance 1- Fire Code Amendments](#)  
[Ordinance 2 - Building Code Amendments](#)  
[Presentation](#)  
[Public Hearing Notice](#)

## **16. WRITTEN COMMUNICATIONS - NONE.**

## **17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

**20. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**20.1 UPCOMING MEETINGS LIST**

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*