



# AUTHORIZATION OF CITY OFFICIALS AND CONSULTANTS TO EXAMINE CONFIDENTIAL SALES TAX RECORDS

City Council Meeting  
June 4, 2019

Chuck McBride  
Chief Financial Officer

# CURRENT

- Voters passed Measure O, a ¼ cent general transactions and use tax increase, in November 2018 by 61.6%
- On December 18, 2018, the City Council adopted an ordinance imposing this tax
- On March 12, 2019, the Council approved agreements with the California Department of Tax and Fee Administration (CDTFA) for the collection and remittance of the new tax revenue

# CURRENT

- The CDTFA collects sales tax receipts from businesses as part of the collection of tax revenue
- This information is confidential and State law requires local jurisdictions to authorize those allowed to review the data and send that authorization to the CDTFA
- This is required with each new tax imposed – the last time Santa Rosa did this was with the 2010 sales tax increase

# PROPOSED

- The proposed resolution authorizes the City Manager, Chief Financial Officer, other appropriate City staff, and the City's revenue consultant to examine the confidential sales tax data.
- This data is essential for sales tax revenue trend analysis and forecasting
- There is no cost associated with this item.

# RECOMMENDATION

- It is recommended by the Finance Department that the City Council, by Resolution, authorize designated City of Santa Rosa officials, and the City's revenue enhancement consultant, to examine confidential transactions (sales) and use tax records of the California Department of Tax and Fee Administration in accordance with the California Revenue and Taxation Code.

# QUESTIONS?