



Design Review and Preservation Board Regular Meeting Minutes - Draft

Thursday, July 2, 2026

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Jones-Carter called the meeting to order at 4:30 pm.

Present 6 - Chair Melanie Jones-Carter, Vice Chair Adam Sharron, Board Member Nathan Bisbee, Board Member Ingrid Anderson, Board Member Sher Ennis, and Board Member Drew Fagent

2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)

None.

3. APPROVAL OF MINUTES

3.1 Draft Minutes - June 04, 2026.

Approved as submitted.

There were no public comments.

4. PUBLIC COMMENTS

There were no public comments.

5. BOARD BUSINESS

5.1 STATEMENT OF PURPOSE

Chair Jones-Carter read aloud the Statement of Purpose and a brief recap of the Brown Act meeting procedures.

5.2 BOARD MEMBER REPORTS

None.

5.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

6. DEPARTMENT REPORTS

Deputy Director of Community Development - Planning, Jessica

Jones reported.

There were no public comments.

7. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

8. CONSENT ITEM(S)

None.

9. SCHEDULED ITEM(S)

9.1 TRANSPORTATION IMPACT ANALYSIS REQUIREMENTS: PURPOSE, LIMITATIONS, AND CONSIDERATIONS FOR UPDATING LOCAL GUIDELINES

The Planning and Economic Development and Transportation and Public Works Departments recommend that the Design Review and Preservation Board receive a presentation about Transportation Impact Analyses. The item is provided for information only and no formal action will be taken.

PRESENTED BY: Dan Hennessey, Director of Transportation and Public Works

Director of Transportation and Public Works Dan Hennessey presented.

Director Hennessey and Staff responded to Board Members inquiries.

There were no public comments.

10. ADJOURNMENT

Chair Jones-Carter adjourned the meeting at 5:31 p.m.