



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT APRIL 14, 2020

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING BY TELECONFERENCE INTO THE CITY COUNCIL MEETING FOR APRIL 14, 2020.**

**THE MEETING WILL BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).  
CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND  
AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be submitted via e-mail at  
[cc-comment@srcity.org](mailto:cc-comment@srcity.org), recorded voice message at 707-543-3005, and  
through the eComment feature at [www.santa-rosa.legistar.com](http://www.santa-rosa.legistar.com). E-mail  
public comments and eComments will be read into record (up to 3  
minutes each) during the meeting. Recorded voice message public  
comments will be played at the time that Agenda Item is discussed  
during the City Council Meeting.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT  
ARE SET FORTH BELOW.**

**The City of Santa Rosa has postponed many non-essential meetings until  
further notice. We appreciate your patience and willingness to protect the  
health and wellness of our community. If you have any questions regarding  
this meeting, please contact Stephanie Williams at [cityclerk@srcity.org](mailto:cityclerk@srcity.org).**

**4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)  
PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

## MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER

### PUBLIC COMMENTS:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., Monday, April 13. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute). E-mail comments will be read aloud (up to 3 minutes) at the time that Agenda Item is discussed during the City Council Meeting.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, April 13. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments will be played at the time that Agenda Item is discussed during the City Council Meeting.

eComment: To submit an eComment, go to [www.santa-rosa.legistar.com](http://www.santa-rosa.legistar.com) and click the eComment link near the agenda link. The eComment period will close at 12:00 noon prior to the commencement of the City Council Meeting. eComments will be read into the record (up to 3 minutes) at the time that Agenda Item is discussed during the City Council Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Comments from the public on non-agenda items, are regularly heard under both Agenda Items 13 (first ten speakers) and 17 (any additional speakers wishing to speak on non-agenda items).

For this meeting, e-mail and recorded public comments on non-agenda items may only be heard under Agenda Item 17.

**4:00 P.M. (CITY COUNCIL CHAMBER)**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**3. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4. ANNOUNCEMENT OF ROLL CALL**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS - NONE.**

**7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

**10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District  
Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

**10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste  
Management Agency (SCWMA))**

**10.1.8 Groundwater Sustainability Agency (GSA)**

**10.1.9 Home Sonoma County (HSC)**

**10.1.10 Renewal Enterprise District (RED)**

**10.1.11 Other**

**11. APPROVAL OF MINUTES - NONE.**

**12. CONSENT ITEMS**

**12.1 RESOLUTION - DISCOUNTED EVENING EMPLOYEE GARAGE  
PERMIT (MOVED FROM THE MARCH 31, 2020, CANCELLED  
MEETING.)**

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, 1) approve a discounted evening employee garage permit; and 2) approve a revised Schedule of Parking User Fees.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.2 RESOLUTION - TEMPORARY WAIVER OF PARKING FEES DURING  
COVID-19 SHELTER IN PLACE**

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, authorize, until the COVID-19 Shelter in Place Order is lifted in the City of Santa Rosa, a temporary waiver of: 1) the parking permit fees at the five City owned parking garages and lots retroactive to April 1, 2020; 2) hourly parking fees at the five City owned parking garages effective April 15, 2020; and 3) parking fees at all parking meters effective April 15, 2020.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**12.3 RESOLUTION - THIRD AMENDMENT TO THE WOOLPERT AGREEMENT TO PROVIDE ENTERPRISE ASSET MANAGEMENT SYSTEM SOFTWARE (MOVED FROM THE MARCH 31, 2020, CANCELLED MEETING.)**

RECOMMENDATION: It is recommended by the Water, Finance, Recreation and Parks, and the Transportation and Public Works Departments that the Council, by resolution, approve the Third Amendment to the Professional Services Agreement with Woolpert, Inc., to provide Cityworks software and professional services for an additional two hundred sixty four thousand eight hundred and forty six dollars (\$264,846.00), with eighteen thousand four hundred and twenty two dollars (\$18,422.00) coming from the General Fund and the remainder from enterprise funds, for a total contract amount not to exceed one million, nine hundred fifty-six thousand, two hundred sixty-seven dollars (\$1,956,267.00) and authorize the Mayor to sign the agreement.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A Woolpert Third Amendment with Exhibit.pdf](#)  
[Presentation](#)

**\*12.4 RESOLUTION - APPROVAL OF THE SALE OF 1289 MARTHA WAY, SANTA ROSA, APN 014-552-029, TO GROSSMAN APARTMENTS, LP, RESERVATION OF A PUBLIC UTILITY EASEMENT AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE**

**RECOMMENDATION:** It is recommended by Real Estate Services and the Department of Housing and Community Services that the Council, by resolution, approve the sale of 1289 Martha Way, Santa Rosa, APN 014-552-029 to Grossman Apartments, L.P., reserve a Public Utility Easement in favor of the City and authorize the City Manager to execute all documents necessary to complete the sale.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

### **13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and is normally limited to ten speakers selected randomly by the Mayor. For this meeting, e-mail and recorded public comments, and eComments received for non-agenda items may be played under Agenda Item 17. E-mail and recorded public comments, and eComments were limited to 3 minutes to mirror normal meeting protocols.

### **14. REPORT ITEMS - NONE.**

### **15. PUBLIC HEARINGS - NONE.**

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

### **16. WRITTEN COMMUNICATIONS - NONE.**

### **17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each e-mail and recorded public comment, and eComment were allowed 3 minutes.

### **18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

## 19. ADJOURNMENT OF MEETING

## 20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

### 20.1 UPCOMING MEETINGS LIST

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*