



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

City Council Regular Meeting Minutes - Final

Tuesday, April 14, 2020

4:00 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Schwedhelm called the meeting to order at 4:00 p.m.

Present: 6 - Mayor Tom Schwedhelm, Vice Mayor Victoria Fleming, Council Member Ernesto Olivares, Council Member John Sawyer, Council Member Jack Tibbetts, and Council Member Richard Dowd

Absent: 1 - Council Member Chris Rogers

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

3. STUDY SESSION - NONE.

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS - NONE.

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS - NONE.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

City Manager Sean McGlynn reported a new face covering health order was going into effect on April 17 requiring the public to wear facial coverings before going into an indoor facility other than their home or outdoors where social distancing of six feet cannot be maintained; that staff is working on a Frequently Asked Questions document to provide to the public, events have been cancelled through May, and that summer programs are currently being evaluated.

City Attorney Sue Gallagher reported the City Attorney's Office continues to work with the operational team.

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

None.

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

Present: 7 - Mayor Tom Schwedhelm, Vice Mayor Victoria Fleming, Council Member Ernesto Olivares, Council Member Chris Rogers, Council Member John Sawyer, Council Member Jack Tibbetts, and Council Member Richard Dowd

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

Council Member Rogers provided a brief report.

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

Mayor Schwedhelm provided a brief report.

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Other

Council Member Rogers reported the Mayors and Council Members continue to meet each week.

Mayor Schwedhelm provided a brief report on the Leadership Council Ad Hoc Subcommittee meeting.

11. APPROVAL OF MINUTES - NONE.

12. CONSENT ITEMS

City Attorney Sue Gallagher informed Council they needed to take action to consider Consent Item 12.4, which was added to the agenda after publication of the preliminary agenda on April 2, 2020. City Attorney Gallagher reported in order for Council to give consideration to the item, the Council will need to make certain findings under the Council's Early Agenda Policy No. 000-35 that requires all items to be heard by the Council be placed on an advance agenda published nine days before the meeting. City Attorney Gallagher informed the Council that it can determine if good cause exists if the Council finds as quoted in the policy "as a result of exceptional circumstances beyond the control of the Council, compliance with the 9-day notification requirement would impose a substantial burden on the City's ability to conduct its business or result in prejudice to a private person." After the publication of the preliminary agenda, staff learned the purchaser of the property is facing certain financing deadlines that are essential for the acquisition and improvement of the property to enable the property's continued use for a low-income housing. City Attorney Gallagher noted the finding of good cause must be supported by five affirmative votes of the Council.

On a motion made by Council Member Sawyer, seconded by Council Member Olivares, to make the finding needed to consider Item 12.4 on the Consent calendar. The motion carried by the following vote:

Yes: 7 - Mayor Schwedhelm, Vice Mayor Fleming, Council Member Olivares, Council Member Rogers, Council Member Sawyer, Council Member Tibbetts, and Council Member Dowd

PUBLIC COMMENT

Natalie Balfour, Airport Business Center, submitted comment on Item 12.1, regarding her concern the parking permit start time of

3:00 p.m. will hurt downtown businesses and suggested the start time be changed to 5:00 p.m.

Cadance Allinson, Santa Rosa Metro Chamber, submitted comment on Item 12.1, thanking Parking staff for taking the time to meet and listen to business owners to discuss options that meet their needs, and in support of a discounted evening employee garage permit.

Sonu Chandi, Chandi Hospitality Group, submitted comment in support of a discounted evening employee garage permit.

Approval of the Consent Agenda

A motion was made by Vice Mayor Fleming, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Items 12.1 through 12.4. The motion carried by the following vote:

Yes: 7 - Mayor Schwedhelm, Vice Mayor Fleming, Council Member Olivares, Council Member Rogers, Council Member Sawyer, Council Member Tibbetts, and Council Member Dowd

12.1 RESOLUTION - DISCOUNTED EVENING EMPLOYEE GARAGE PERMIT (MOVED FROM THE MARCH 31, 2020, CANCELLED MEETING.)

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, 1) approve a discounted evening employee garage permit; and 2) approve a revised Schedule of Parking User Fees.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

RESOLUTION NO. RES-2020-058 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ADOPTING A REVISED SCHEDULE OF PARKING USER FEES ADDING A DISCOUNTED EVENING EMPLOYEE GARAGE PERMIT RATE EFFECTIVE APRIL 1, 2020

This CC- Consent - Resolution was adopted.

12.2 RESOLUTION - TEMPORARY WAIVER OF PARKING FEES DURING

COVID-19 SHELTER IN PLACE

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, authorize, until the COVID-19 Shelter in Place Order is lifted in the City of Santa Rosa, a temporary waiver of: 1) the parking permit fees at the five City owned parking garages and lots retroactive to April 1, 2020; 2) hourly parking fees at the five City owned parking garages effective April 15, 2020; and 3) parking fees at all parking meters effective April 15, 2020.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Presentation](#)

RESOLUTION NO. RES-2020-059 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING A TEMPORARY WAIVER OF PARKING PERMIT FEES IN THE PARKING GARAGES AND LOTS RETROACTIVELY EFFECTIVE APRIL 1, 2020, A TEMPORARY WAIVER OF HOURLY PARKING FEES AT ALL FIVE CITY OWNED PARKING GARAGES EFFECTIVE APRIL 15, 2020, AND A TEMPORARY WAIVER OF ALL PARKING METER FEES EFFECTIVE APRIL 15, 2020, WITH ALL SUCH WAIVERS TO REMAIN IN EFFECT UNTIL THE COVID-19 SHELTER IN PLACE ORDER IS LIFTED IN SANTA ROSA

This CC- Consent - Resolution was adopted.

12.3 RESOLUTION - THIRD AMENDMENT TO THE WOOLPERT AGREEMENT TO PROVIDE ENTERPRISE ASSET MANAGEMENT SYSTEM SOFTWARE **(MOVED FROM THE MARCH 31, 2020, CANCELLED MEETING.)**

RECOMMENDATION: It is recommended by the Water, Finance, Recreation and Parks, and the Transportation and Public Works Departments that the Council, by resolution, approve the Third Amendment to the Professional Services Agreement with Woolpert, Inc., to provide Cityworks software and professional services for an additional two hundred sixty four thousand eight hundred and forty six dollars (\$264,846.00), with eighteen thousand four hundred and twenty two dollars (\$18,422.00) coming from the General Fund and the remainder from enterprise funds, for a total contract amount not to

exceed one million, nine hundred fifty-six thousand, two hundred sixty-seven dollars (\$1,956,267.00) and authorize the Mayor to sign the agreement.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A_Woolpert Third Amendment with Exhibit.pdf](#)
 [Presentation](#)

RESOLUTION NO. RES-2020-060 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT NUMBER F001766 WITH WOOLPERT, INC., DAYTON, OHIO, TO PROVIDE CITYWORKS SOFTWARE AS THE CITY OF SANTA ROSA'S ENTERPRISE ASSET MANAGEMENT SYSTEM AND APPROPRIATION OF \$18,422 FROM THE GENERAL FUND RESERVES

This CC- Consent - Resolution was adopted.

***12.4** RESOLUTION - APPROVAL OF THE SALE OF 1289 MARTHA WAY, SANTA ROSA, APN 014-552-029, TO GROSSMAN APARTMENTS, LP, RESERVATION OF A PUBLIC UTILITY EASEMENT AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE

RECOMMENDATION: It is recommended by Real Estate Services and the Department of Housing and Community Services that the Council, by resolution, approve the sale of 1289 Martha Way, Santa Rosa, APN 014-552-029 to Grossman Apartments, L.P., reserve a Public Utility Easement in favor of the City and authorize the City Manager to execute all documents necessary to complete the sale.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Presentation](#)

RESOLUTION NO. RES-2020-061 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SALE OF 1289 MARTHA WAY, SANTA ROSA, APN 014-552-029, TO GROSSMAN APARTMENTS, L.P., RESERVATION OF A PUBLIC UTILITY EASEMENT AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE

This CC- Consent - Resolution was adopted.

The time not yet being 5:00 p.m., Mayor Schwedhelm recessed the meeting at 4:57 p.m. and reconvened the meeting 5:00 p.m.

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

Mike Andrews spoke on his concern of the health officer's order to wear masks.

Allie Barkalow submitted comment on imposing a moratorium on small cell towers, other wireless infrastructure permits processes and deployment until the COVID-19 emergency is over.

Ben Penn submitted comment on imposing a moratorium on small cell towers, other wireless infrastructure permits processes and deployment until the COVID-19 emergency is over.

Dawn Saxon submitted comment on imposing a moratorium on small cell towers, other wireless infrastructure permits processes and deployment until the COVID-19 emergency is over.

Erica Gibson Delight submitted comment on imposing a moratorium on small cell towers, other wireless infrastructure permits processes and deployment until the COVID-19 emergency is over.

Emily Albert submitted comment on imposing a moratorium on small cell towers, other wireless infrastructure permits processes and deployment until the COVID-19 emergency is over.

Erin Faix submitted comment on imposing a moratorium on small cell towers, other wireless infrastructure permits processes and deployment until the COVID-19 emergency is over.

Alex Krohn submitted comment on imposing a moratorium on small cell towers, other wireless infrastructure permits processes and deployment until the COVID-19 emergency is over.

Jan Aoki asked where masks can be obtained.

Greg Lucas submitted comment on facial coverings and his concern on what the stay at home orders will have on the local economy.

Erin Rineberg submitted comment asking Council to postpone the Burbank Avenue Subdivision appeal hearing until shutdowns have been lifted to allow for public participation.

Briana Pawka submitted comment asking Council to provide housing to vulnerable populations and various topics.

Jack Osborne submitted comment on the percentage of deaths related to the Coronavirus.

Daniel Gonnella, Union Hotel, submitted comment on behalf of himself, John Frenzel, Cattlemens Restaurant, Mark Starks, Starks Reality Restaurants, Roger Praplan, Le Gare Restaurant, Sonu Chandi, Chandi Hospitality, Heather Hamm, Legends at Bennett Valley, and Cynthia Caughie, Homerun Pizza asking Council to rescind the City of Santa Rosa Minimum Wage Ordinance scheduled to increase effective July 1, 2020.

Sandy Metzger submitted comment regarding her concern the requirement to wear facial masks is taking away civil liberties.

Mike Andrews submitted comment in opposition to the health order to wear facial masks and what is determined to be essential business.

Amy Helfin submitted comment asking how the requirement of wearing face masks will be enforced.

D. Cirelli submitted comment on his concern of the health officer's order to wear face masks.

Rich Colorado submitted comment on where masks can be obtained.

Robin McCory submitted comment on her concern for the homeless population in the downtown area and asked hand washing stations and port-a-lets be provided to them.

Laurie submitted comment on her concern of wearing face masks being harmful to the wearer.

14. REPORT ITEMS - NONE.

15. PUBLIC HEARINGS - NONE.

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

Hearing no further business, Mayor Schwedhelm adjourned the meeting at 5:19 p.m.

20. UPCOMING MEETINGS

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

Approved on: June 23, 2020

/s/ Stephanie A. Williams, City Clerk