



## **City of Santa Rosa**

Virtual Meeting - See Agenda  
for Participation Information

### **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT APRIL 7, 2022**

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE  
RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF  
SONOMA, THE BOARD MEMBERS WILL BE PARTICIPATING IN THIS  
MEETING VIA ZOOM WEBINAR.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/87278767117](https://srcity-org.zoom.us/j/87278767117) OR BY  
DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 872 7876 7117**

**THE MEETING WILL BE LIVE STREAMED AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**The public accessing the meeting through the Zoom link will be able to  
provide public comment on agenda items at the time an Agenda Item is  
discussed during the Board of Public Utilities Meeting.**

**Public Comment may also be submitted via e-mail at  
[bpu-comment@srcity.org](mailto:bpu-comment@srcity.org)  
or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth  
below. The City of Santa Rosa has postponed many non-essential  
meetings until further notice. We appreciate your patience and  
willingness to protect the health and wellness of our community. If you  
have any questions regarding this meeting, please contact Roberta Atha  
at [ratha@srcity.org](mailto:ratha@srcity.org).**

**1:30 PM (Virtual Meeting)**

**DUE TO TECHNOLOGY UPGRADES TAKING PLACE IN THE COUNCIL  
CHAMBER, APRIL BOARD OF PUBLIC UTILITIES MEETINGS WILL BE  
VIA ZOOM.**

**1. CALL TO ORDER AND ROLL CALL**

## 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

## 3. STUDY SESSION

### 3.1 FY 2022/23 REGIONAL, LOCAL WASTEWATER AND WATER FUNDS OPERATION, MAINTENANCE AND CAPITAL EXPENDITURE REQUESTS

Santa Rosa Water manages the City of Santa Rosa's regional, local wastewater and water enterprise funds under the general policy authority and direction of the Board of Public Utilities (BPU) per the City Charter. The BPU annually recommends a proposed fiscal year regional, local wastewater and water budget to the City Council to be included in the annual City budget adoption. The study session will provide an overview of all FY 2022/23 budgets.

**Attachments:** [Presentation \(added 4/6/22\)](#)

## 4. MINUTES APPROVAL

### 4.1 March 17, 2022 - Regular Meeting Minutes.

**Attachments:** [March 17, 2022 - Regular Meeting Minutes](#)

## 5. STAFF BRIEFINGS

### 5.1 2022 EARTH DAY EVENT IN COURTHOUSE SQUARE

Staff will provide information on Santa Rosa's annual Earth Day event, which will take place Saturday, April 23, from 11:00 a.m. - 2:00 p.m., in Courthouse Square. Staff will provide a brief overview of the event and information on the activities that will take place. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 4/6/22\)](#)

### 5.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 4/6/22\)](#)

## 6. CONSENT ITEMS

### 6.1 RESOLUTION - APPROVAL OF SECOND AMENDMENT TO BLANKET PURCHASE ORDER 165125 - EXTEND TERM, PRICE INCREASE AND ADD FUNDS FOR FERRIC SULFATE SUPPLY

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, approve an amendment to Blanket Purchase Order (BPO) 165125 for ferric sulfate supply with Thatcher Company of California, Inc., Downey, California, to extend the term by one-year, increase the unit price by 7%, increase the transportation price by 11%, and increase compensation in the amount of \$300,000, for a total not to exceed \$550,000.

**Attachments:** [Staff Report](#)  
[Attachment 1 Price Quote](#)  
[Attachment 2 PPI Index for Sulfuric Acid](#)  
[Attachment 3 PPI Index for Steel](#)  
[Attachment 4 EIA Petroleum Index](#)  
[Attachment 5 ATA Driver Shortage Article](#)  
[Attachment 6 ATA Driver Pay Article](#)  
[Resolution](#)

### 6.2 MOTION - CONTRACT AWARD - TERRA LINDA AND BUENA VISTA SEWER AND WATER REPLACEMENT - PHASE 1

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve the project and award Construction Contract No. C00327 in the amount of \$1,777,141.00 to the lowest responsive bidder, Team Ghilotti, Inc. of Petaluma, CA, for Terra Linda and Buena Vista Drive Sewer and Water Replacement Project, approve a 15% contingency, and authorize a total contract amount of \$2,043,712.15.

**Attachments:** [Staff Report](#)  
[Attachment 1 Bid Summary](#)  
[Attachment 2 Location Map](#)

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**6.3 MOTION - AGREEMENT FOR ACCEPTANCE OF BIOSOLIDS AND LAND APPLICATION WITH GILARDI & JACOBSEN AG SERVICES, INC.**

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by motion, approve a five-year agreement for biosolids land application with Gilardi & Jacobsen Ag Services, Inc., for a total contract amount not to exceed amount of \$114,418.95.

**Attachments:** [Staff Report](#)  
[Attachment 1 Agreement](#)

**7. REPORT ITEMS**

**7.1 REPORT - APPROVAL OF WATER SERVICE AGREEMENT BETWEEN CITY OF SANTA ROSA AND EL CRYSTAL MOBILE HOME PARK**

BACKGROUND: El Crystal Mobile Home Park (MHP), LLC, is in need of a temporary connection to the City's water system due to contamination of the existing water wells on the real property located at 3280 Santa Rosa Avenue, Santa Rosa, California, Assessor's Parcel Number 044-101-012. A Water Service Agreement is required by the State of California for El Crystal MHP, LLC, to be reimbursed for construction costs and fees for the temporary connection by the State of California.

RECOMMENDATION: It is recommended by the Water Department and the Contract Review Subcommittee that the Board of Public Utilities, by resolution, authorize the Director of the Water Department to enter into a Water Service Agreement with El Crystal MHP, LLC.

**Attachments:** [Staff Report](#)  
[Attachment 1 El Crystal Water Service Agreement](#)  
[Attachment 2 El Crystal Utility Certificate](#)  
[Attachment 3 El Crystal Notice of Exemption Resolution](#)  
[Presentation \(added 4/6/22\)](#)

**7.2 REPORT - FINAL REPORT AND FINDINGS FOR THE SPANISH**

## LANGUAGE WATER USE EFFICIENCY PROGRAM ENHANCEMENTS PROJECT

**BACKGROUND:** In January 2021, Santa Rosa Water was awarded a grant which included 250 hours of technical support from WaterNow Alliance's Project Accelerator program to conduct research into Water Use Efficiency program frequency and saturation in the City of Santa Rosa. The proposed project to be completed by the WaterNow Alliance has now concluded, and a comprehensive report has been finalized. WaterNow Alliance and Santa Rosa Water staff will present the findings and recommendations included in the final report with a focus on opportunities for increasing Latinx and Spanish-speaking community members' participation in Santa Rosa's Water Use Efficiency programs. Santa Rosa Water staff are requesting that the Board of Public Utilities accept the final report, and further support the proposed findings and recommendations.

**RECOMMENDATION:** It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, accept the WaterNow Alliance Spanish Language Water Use Efficiency Enhancements Project Final Report, and further support the key findings and recommendations contained in the report.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1 Memorandum of Understanding](#)  
                              [Attachment 2 Final Report](#)  
                              [Presentation \(added 4/6/22\)](#)

### 8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m.,

**Board of Public Utilities**

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Wednesday, April 6. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, April 6. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

**9. REFERRALS - NONE.**

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.**

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or [ratha@srcity.org](mailto:ratha@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*