



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT MAY 7, 2024

12:00 P.M. - CLOSED SESSION

12:30 P.M. - STUDY SESSION

4:00 P.M. - REGULAR SESSION

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA
ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE
OBSERVED).**

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE
"IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/89643446933](https://srcity-org.zoom.us/j/89643446933), OR BY DIALING
877-853-5257 AND ENTERING WEBINAR ID: 896 4344 6933;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting In-Person from
Council Chamber or submitted in advance via email at
cc-comment@srcity.org by 5:00 p.m. the Monday before the City
Council Meeting.**

**IN THE EVENT A COUNCIL MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB
2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH
THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE
CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO
DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT
ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.
PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by completing a Speaker Card or signing up with the Administrator in Council Chamber.

Advanced Public Comment Via E-mail: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., the Monday prior to the Council Meeting. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, and provide your name and comment in the body of the e-mail. E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 14) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to

speaking during this time will be allowed to make public comment under Agenda Item 18.

12:00 P.M.

1. CALL TO ORDER AND ROLL CALL

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Council Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 549539(f)).

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3.1 CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Designated Representatives: Maraskeshia Smith, City Manager; Alan Alton, Chief Financial Officer; Dominique Blaquie, Human Resources Director; Siara Goyer, Employee Relations Manager; and Burke Dunphy of Sloan Sakai Yeung & Wong LLP.
Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.

12:30 P.M.

4. STUDY SESSION

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4.1 REVIEW OF FISCAL YEAR 2024-25 OPERATIONS AND MAINTENANCE BUDGET AND CAPITAL IMPROVEMENT PROGRAM BUDGET

It is recommended by the City Manager and Finance Department that the Council hold a Study Session intended to provide City Council the opportunity to receive information and ask questions related to the City's overall financial stability and the proposed Fiscal Year (FY), 2024-25 Operations and Maintenance Budget and the Capital Improvement Program budget. This item is provided for Council's information and no action is required.

Day 1 - May 7, 2024

City-wide overview and General Fund segment

Administrative and Public Safety* Departments:

- City Council
- City Manager
- City Attorney
- Communications & Intergovernmental Relations
- Human Resources and Risk
- Finance Department
- Non-Departmental
- Information Technology
- Housing & Community Services
- Fire Department
- Police Department

Day 2 - May 8, 2024

- Planning & Economic Development
- Parks & Recreation
- Transportation & Public Works

- Water Department
- Capital Improvement Project

Attachments: [Staff Report](#)
[Presentation Full](#)
[Presentation Day 1](#)
[Presentation Day 2](#)
[Late Correspondence \(Uploaded 05-07-2024\)](#)

PUBLIC COMMENT WILL BE TAKEN ON THIS ITEM ON WEDNESDAY, MAY 8, AFTER ALL DEPARTMENTS HAVE MADE THEIR PRESENTATIONS.

RECESS THE STUDY SESSION TO WEDNESDAY, MAY 8, 2023, AT 9:00 A.M. AND RECONVENE TO THE COUNCIL'S REGULAR SESSION.

4:00 P.M.

5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

7. PROCLAMATIONS/PRESENTATIONS

7.1 PROCLAMATION - MAY 2024 BIKE TO WORK MONTH & DAY

Attachments: [Proclamation](#)

7.2 PROCLAMATION - AFFORDABLE HOUSING MONTH 2024

Attachments: [Proclamation](#)

7.3 PROCLAMATION - MISSING AND MURDERED INDIGENOUS WOMEN, GIRLS, AND PERSONS AWARENESS DAY

Attachments: [Proclamation](#)

8. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8.1 SANTA ROSA ACTIVE TRANSPORTATION PLAN UPDATE

The Santa Rosa Transportation and Public Works Department is conducting an update to the 2018 Bicycle and Pedestrian Master Plan, to be renamed the Active Transportation Plan. The Bicycle and Pedestrian Advisory Board will be the guiding advisory body for the Active Transportation Plan (Plan). It is anticipated that the Plan will be adopted by the City Council in the Spring of 2025. The City Council may provide input and ask questions on the Active Transportation Plan and components of the staff briefing. No action will be taken except for possible direction to staff.

Attachments: [Presentation](#)

8.2 COMMUNITY EMPOWERMENT PLAN UPDATE

This is a standing item on the agenda. No action will be taken except for possible direction to staff.

9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

10. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

11. MAYOR'S/COUNCIL MEMBERS' REPORTS

11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

11.1.1 Council Subcommittee Reports

11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

11.1.4 Association of Bay Area Governments (ABAG)

11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

11.1.6 Sonoma Clean Power Authority (SCPA)

11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

11.1.8 Groundwater Sustainability Agency (GSA)

11.1.9 Sonoma County Homeless Coalition

11.1.10 Renewal Enterprise District (RED)

11.1.11 Public Safety Subcommittee

11.1.12 Other

11.2 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS

This time is reserved for Council to discuss whether to place matters on a future agenda for further discussion.

11.2.1 REQUEST FOR AGENDA ITEM REGARDING A SENIOR OVERLAY FOR MOBILE HOME PARKS

BACKGROUND: At the April 9, 2024, City Council Meeting, Council Member C. Rogers requested a future agenda item to discuss a senior overlay for mobile home parks. Mayor N. Rogers concurred with the request.

Attachments: [Correspondence](#)
[Late Correspondence \(Uploaded 05-07-2024\)](#)

11.2.2 REQUEST FOR AGENDA ITEM REGARDING DEVELOPMENT OF LANGUAGE ACCESS - TRANSLATION POLICY

BACKGROUND: At the April 9, 2024, City Council meeting, Council Member Alvarez requested a future agenda item to discuss development of a language access - translation policy. Council Member MacDonald concurred.

11.2.3 REQUEST FOR AGENDA ITEM REGARDING CELL PHONE TOWER BUFFER ZONES

BACKGROUND: At the April 9, 2024, City Council meeting, Council Member Alvarez requested a future agenda item to discuss cell

phone tower buffer zones. Council Member MacDonald concurred with the request.

12. APPROVAL OF MINUTES

12.1 April 9, 2024, Regular Meeting Minutes.

Attachments: [Draft Minutes](#)

13. CONSENT ITEMS

13.1 MOTION - ADOPTION OF FINAL REPORT OF CITY COUNCIL PRIORITIES

RECOMMENDATION: It is recommended by the City Manager that the Council, by motion, adopt the final report, City Council Goals & Objectives FY 2024-2025, for the City of Santa Rosa Council Priority Setting workshop held on February 6, 2024.

Attachments: [Staff Report](#)
[Attachment 1 - City Council Goals & Objectives FY 2024-2025](#)

13.2 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH CALLANDER ASSOCIATES LANDSCAPE ARCHITECTURE, INC. TO PROVIDE DESIGN AND GEOTECHNICAL ENGINEERING SERVICES FOR COURT RENOVATIONS AT HOWARTH MEMORIAL AND GALVIN COMMUNITY PARKS

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution, approve the Professional Services Agreement between the City of Santa Rosa and Callander Associates Landscape Architecture, Inc., Gold River, California, to provide design and geotechnical engineering services to prepare design and construction documents for Howarth Memorial and Galvin Community Park court renovation projects in an amount not to exceed \$314,304.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - PSA with Callander 2024](#)

13.3 RESOLUTION - APPROVAL TO EXTEND THE TERM OF THE

EXCLUSIVE NEGOTIATION AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND ROGAL PROJECTS FOR THE REAL PROPERTY LOCATED AT 625 AND 637 3RD STREET, SANTA ROSA, CA

RECOMMENDATION: It is recommended by Real Estate Services that the Council, by resolution, approve an amendment extending the term of the Exclusive Negotiation Agreement dated September 14, 2023, between the City of Santa Rosa and Rogal Projects, a sole proprietorship, for an additional ninety (90) days, for the potential disposition and development of the real property located at 625 and 637 3rd Street, Santa Rosa, CA, also known as Assessor Parcel Numbers 009-013-011 and 009-013-012 or Garage 5 (collectively, the "Property").

Attachments: [Staff Report](#)
 [Resolution](#)
 [Late Correspondence \(Uploaded 05-07-2024\)](#)

13.4 RESOLUTION - PURCHASE AGREEMENTS FOR BATTERY ELECTRIC BUSES WITH GILLIG, LLC AND WITH NEW FLYER OF AMERICA, INC

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by two resolutions: 1) approve the purchase of six 40-foot battery electric buses and selected components from New Flyer of America, Inc. in an amount not-to-exceed \$9,000,000, using a Cooperative Purchase under the California Department of General Services State Cooperative Purchase Contract #1-19-23-17B; 2) approve the purchase of six 40-foot battery electric buses and selected components from Gillig, LLC in an amount not-to-exceed \$9,000,000, using a Cooperative Purchase under the Washington Department of Enterprise Services State Cooperative Purchase Contract #06719; 3) authorize the Purchasing Agent to issue purchase orders to initiate the process using the City's standard purchase order terms and conditions, with any modifications approved as to form by the City Attorney, to New Flyer of America, Inc. in the amount not to exceed \$9,000,000 and Gillig, LLC, in the amount not to exceed \$9,000,000; and 4) authorize the Director of Transportation and Public Works or designee to negotiate and execute

all documents, including any necessary agreement(s), to effect the purchase, subject to the dollar limits set forth in this item and approval as to form by the City Attorney.

Attachments: [Staff Report](#)
 [Attachment 1- Bus Specification Comparison](#)
 [Resolution 1- Authorizing Purchase from New Flyer of America](#)
 [Resolution 2- Authorizing Purchase from Gillig, LLC](#)

13.5 RESOLUTION - STATE OF GOOD REPAIR PROGRAM
AUTHORIZATION TO APPLY FOR THE ANNUAL FORMULA
ALLOCATION AND PROJECT APPROVAL

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) approve the SB1 State of Good Repair Project List; 2) authorize the Director of Transportation and Public Works or designee to request the City of Santa Rosa's annual allocation of FY 2024-2025 State of Good Repair funding in the estimated amount of \$27,383 from the California Department of Transportation; and 3) agree to comply with all conditions and requirements in the Certifications and Assurances document and applicable law for such projects.

Attachments: [Staff Report](#)
 [Resolution](#)

13.6 RESOLUTION - TRANSPORTATION DEVELOPMENT ACT ARTICLE
IV AND STATE TRANSIT ASSISTANCE ANNUAL FORMULA
ALLOCATION APPLICATION SUBMITTAL

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the Director of Transportation and Public Works or designee to file an application for the Transit Division's annual request of Transportation Development Act Article IV and State Transit Assistance funds with the Metropolitan Transportation Commission for FY 2024-2025 in the estimated amount of \$17,200,000 for ongoing Transit Operations and Capital budgetary needs.

Attachments: [Staff Report](#)
 [Resolution](#)

13.7 RESOLUTION - AUTHORIZATION FOR REQUEST OF LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING FOR FY 2023-2024 FOR PURCHASE OF BATTERY ELECTRIC BUS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve and authorize: 1) the Deputy Director of Transit to request \$543,405 in Low Carbon Transit Operations Program (LCTOP) formula funds to assist in purchasing a battery electric bus; 2) the Deputy Director of Transit to execute the Certifications and Assurances and related documents for the LCTOP grant; 3) the delegation of authority to the Director of Transportation and Public Works to execute an Authorized Agent Form for the LCTOP designating the Deputy Director of Transit as the City's Authorized Agent; 4) the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award; and 5) the submittal of the City of Santa Rosa's project nomination and allocation request to the Department of Transportation for FY 2023-2024 LCTOP funds.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - LCTOP Authorized Agent Form](#)

14. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 18.

LATE CORRESPONDENCE

Attachments: [Late Correspondence \(Uploaded 05-07-2024\)](#)

15. REPORT ITEMS - NONE.

16. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16.1 PUBLIC HEARING - BENNETT VALLEY GOLF COURSE FEES

BACKGROUND: The City owns the 150-acre Bennett Valley Golf Course (BVGC) facility including but not limited to an 18-hole golf course and driving range, pro shop, restroom, maintenance shops and yards, restaurant, bar, and event center (banquet rooms). Touchstone has operated, maintained, and managed the entire BVGC Enterprise as of July 1, 2022. As part of the Touchstone proposal and preliminary revenue budget, it was anticipated that golf fees would need to be reviewed and updated as soon as practicable and regularly to be competitive.

On January 10, 2023, Council increased golf fees and eliminated the capital improvement fee per resolution RES-2023-007. This allowed Touchstone to establish updated fees closer to market rate and have flexibility with the best and highest use for all the fees collected.

As part of Touchstone's analysis of current market rates for golf fees, the need to provide additional revenue to maintain the enterprise fund increased and new fees are proposed for fiscal year 2024/2025.

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council hold a Public Hearing to discuss increasing and adding golf fees and by resolution approve revised Bennett Valley Golf Course Fees to supersede and replace the Bennett Valley Golf Course Fees and requirements set forth in Resolution No. RES-2023-007, effective on July 1, 2024, for the Bennett Valley Golf Course.

Attachments: [Staff Report](#)
[Attachment 1 - Resolution RES-2023-007](#)
[Resolution](#)
[Exhibit A - Proposed BVGC Fees](#)
[Presentation](#)
[Public Hearing Notice](#)
[Updated Exhibit A Proposed BVGC Fees \(Uploaded 05-07](#)
[Late Correspondence \(Uploaded 05-07-2024\)](#)

17. WRITTEN COMMUNICATIONS

17.1 FEDERAL AND STATE LEGISLATIVE UPDATE:

- State Bill -- Support Letter for AB 2973 (Hart): Codifies relevant case law and clarifies the statutory responsibilities of counties, the board of supervisors, and local emergency medical services agencies regarding EMS and ambulance services within counties throughout the state. Provided for information.
- State Bill - Support Letter for SB 969 (Wiener): Cities could create an entertainment district to allow restaurants to sell alcohol in a to-go container. Provided for information.
- State - Support Letter for Proposed State Bond: State Bond for November 2024 general election under consideration for Natural Resources and Climate Resiliency funding. Provided for information.
- Federal Bill - Support Letter for S. 1306 (Klobuchar): Reauthorization of the COPS Act (COPS Office) until 2029. Provided for information.

Attachments: [Memorandum](#)
[AB 2973 Bill Text](#)
[AB 2973 Letter of Support City of Santa Rosa](#)
[SB 969 Bill Text](#)
[SB 969 Letter of Support City of Santa Rosa](#)
[State Bond Comments CA Water Infrastructure Letter of S](#)
[S 1306 Bill Text](#)
[S 1306 Letter of Support Senator Padilla City of Santa R](#)

18. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 14. Each speaker will be allowed up to three minutes.

19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

20. ADJOURNMENT OF MEETING

21. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

21.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action, ex-parte communication disclosure is required.**

The Open Government Ordinance was adopted by City Council in December 2020 (ORD-2020-018) and amended in July 2021 (ORD-2021-007). These ordinances added and amended Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full versions of the Open Government Ordinances go to <http://srcity.org/OpenGovOrdinance> and <http://srcity.org/OpenGovOrdinanceAmend>. To request paper copies of the Open Government Ordinances contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.