

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA  
APPROVING THE REVISIONS TO THE HOUSING CHOICE VOUCHER PROGRAM  
ADMINISTRATIVE PLAN TO INCLUDE THE HOUSING OPPORTUNITIES THROUGH  
MODERNIZATION ACT OF 2016 PROVISIONS EFFECTIVE JULY 1, 2025

WHEREAS, the Department of Housing and Community Services, under direction of the Santa Rosa Housing Authority, administers the Housing Choice Voucher Program for the City of Santa Rosa; and

WHEREAS, the Housing Choice Voucher Program is funded and overseen by the United States Department of Housing and Urban Development (HUD); and

WHEREAS, HUD requires that each local Housing Authority adopt an Administrative Plan to define and guide the local administration and implementation of the Housing Choice Voucher program; and

WHEREAS, changes to the Administrative Plan policies are required under the Housing Opportunity through Modernization Act of 2016 (HOTMA); and

WHEREAS, these changes have occurred in phases since the year 2017 as the HOTMA regulatory changes have been implemented by HUD; and

WHEREAS, the Housing Authority reviewed and approved the fully HOTMA-compliant Administrative Plan as part of the Annual PHA Plan process on March 25, 2024 with an expected implementation date of January 1, 2025; and

WHEREAS, HUD has delayed the full implementation of HOTMA pending HUD's Information Technology system upgrades that are required for Housing Authorities to be able to fully comply with all HOTMA provisions; and

WHEREAS, HUD's guidance describing the provisions of HOTMA which cannot yet be implemented and those provisions which must be implemented effective July 1, 2025 appears in HUD's Office of Public and Indian Housing (PIH) Notice 2024-38; and

WHEREAS, the version of the Administrative Plan that was approved by the Housing Authority on March 25, 2024, is in need of updating to remove HOTMA provisions that have been delayed and clarify which HOTMA provisions are now effective as described in PIH Notice 2024-38; and

WHEREAS, under HUD regulations the adoption of revisions to the Administrative Plan must be by Housing Authority resolution during a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Housing Authority of the City of Santa Rosa that the Housing Choice Voucher Program Administrative Plan dated July 28, 2025 is adopted.

DULY AND REGULARLY ADOPTED by the Housing Authority of the City of Santa Rosa this 28<sup>th</sup> day of July, 2025.

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: \_\_\_\_\_  
Chairman

ATTEST: \_\_\_\_\_  
Secretary

APPROVED AS TO FORM: \_\_\_\_\_  
City Attorney