



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT JANUARY 9, 2018

2:00 P.M. - CLOSED SESSION (MAYOR'S CONFERENCE ROOM)

3:00 P.M. BOARD INTERVIEWS (MAYOR'S CONFERENCE ROOM)

4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 14 and 18. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 14) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 18.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or cityclerk@srcity.org.

2:00 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be

addressed in Closed Session.

2.1 PUBLIC EMPLOYEES - EVALUATION OF PERFORMANCE
(Government Code section 54957(b))

Titles: City Manager and City Attorney

2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: one potential case

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION FOR BOARD INTERVIEWS IN THE MAYOR'S CONFERENCE ROOM

3:00 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)

3. INTERVIEWS FOR BOARDS, COMMISSIONS AND COMMITTEES

3.1 INTERVIEWS FOR BOARDS, COMMISSIONS AND COMMITTEES

The Council will interview applicants to fill vacancies on the following boards:

Housing Authority - to fill two Tenant Commissioner positions, each to serve a two-year term expiring on December 31, 2019.

Waterways Advisory Committee - to fill four at-large positions each to serve a four-year term expiring on December 31, 2021.

Attachments: [Staff Report](#)

[Attachment 1 - Applications Notice of Availability](#)

[Attachment 2 - Council Policy 000-06 Appointments to Boa](#)

[Attachment 3 - Housing Authority Res. No. 1601](#)

[Attachment 4 - Waterways - Resolution27680](#)

4. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4:00 P.M. (CITY COUNCIL CHAMBER)

5. ANNOUNCEMENT OF ROLL CALL

6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

7. PROCLAMATIONS/PRESENTATIONS

7.1 PROCLAMATION - SANTA ROSA JUNIOR COLLEGE 100TH ANNIVERSARY

Attachments: [Proclamation](#)

8. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8.1 FIRE RECOVERY AND REBUILD UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

Attachments: [Presentation \(Added 1/9/2018\)](#)

9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

10. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

11. MAYOR'S/COUNCILMEMBERS' REPORTS

11.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

11.1.1 Council Subcommittee Reports

11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

11.1.4 Association of Bay Area Governments (ABAG)

**11.1.5 Sonoma County Agricultural Preservation and Open Space District
Advisory Committee**

11.1.6 Sonoma Clean Power Authority (SCPA)

11.1.7 Sonoma County Waste Management Agency (SCWMA)

11.1.8 Groundwater Sustainability Agency (GSA)

11.1.9 Other

11.2 BOARD, COMMISSION & COMMITTEE APPOINTMENTS

Council may vote to make appointments to the following Boards:

Housing Authority Tenant Commissioner: Two At-Large Positions

Waterways Advisory Committee: Four At-Large Positions

12. APPROVAL OF MINUTES

12.1 October 19, 2017, Special Meeting.

Attachments: [Draft Minutes](#)

12.2 October 24, 2017, Regular Meeting.

Attachments: [Draft Minutes](#)

13. CONSENT ITEMS

13.1 MOTION - REQUEST AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE BOARD OF STATE AND COMMUNITY CORRECTIONS FOR THE 2018-2020 CALIFORNIA VIOLENCE INTERVENTION AND PREVENTION GRANT PROGRAM

RECOMMENDATION: It is recommended by the Office of Community Engagement that the Council, by motion, approve the submission of the 2018-2019 California Violence Intervention and Prevention (CALVIP) grant proposal to the Board of State and Community Corrections for \$500,000 for the period of May 1, 2018 - April 30, 2020.

Attachments: [Staff Report](#)
[Presentation](#)

13.2 MOTION - PROJECT WORK ORDER APPROVAL - FULTON ROAD WIDENING IMPROVEMENT PROJECT BETWEEN GUERNEVILLE ROAD AND PINER ROAD

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that Council, by motion, approve and authorize the Mayor to execute project work order #A010145-2016-14, for the Plans, Specifications, and Estimate (PS&E) phase for the Fulton Road Project from Guerneville Road to Piner Road - Widen to Four Lanes, in the amount of \$1,398,903 with GHD Incorporated of Santa Rosa, California.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Presentation](#)

13.3 RESOLUTION - AUTHORIZING THE APPLICATION FOR STATE OF GOOD REPAIR (SGR) FUNDING AND AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE SGR PROJECT IN THE AMOUNT OF \$28,791

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by two Resolutions: 1) provide fund recipient certifications and assurances as required by the California Department of Transportation; 2) authorize the Director of Transportation and Public Works or designee to request \$28,791 in State of Good Repair (SGR) funding; 3) authorize the Mayor to execute the authorized agent forms, and the Director of Transportation and Public Works to execute the certifications and assurances documents and all other required documents for this SGR funding request; and 4) authorize the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Resolution 1](#)
[Resolution 2](#)
[Presentation](#)

13.4 RESOLUTION - ASSESSMENT LIEN AGAINST THE REAL
PROPERTY LOCATED AT 944 TEMPLE AVENUE

RECOMMENDATION: It is recommended by the Department of Housing and Community Services that the Council, by resolution, approve the special assessment lien in the amount of \$4,904.00 against the property located at 944 Temple Avenue for violations of the City Code that remain uncorrected by the responsible parties, Craig Torango, and authorize recording of a lien and placing the assessment on the property tax roll for collection.

Attachments: [Staff Report](#)
[Attachment 1 - Admin Enforcement Order](#)
[Attachment 2 - Cert of Service](#)
[Attachment 3 - Case File Photographs](#)
[Attachment 4 - Property Detail Report](#)
[Attachment 5 - Vicinity Map](#)
[Resolution](#)
[Presentation](#)

13.5 RESOLUTION - ASSESSMENT LIEN AGAINST THE REAL
PROPERTY LOCATED AT 632 BENJAMINS ROAD, SANTA ROSA,
CA

RECOMMENDATION: It is recommended by the Department Housing and Community Services that the Council, by resolution, approve the special assessment lien in the amount of \$31,839.00 against the property located at 632 Benjamins Road for violations of the City Code that remain uncorrected by the responsible parties, Bank of America, and authorize recording of a lien and placing the assessment on the property tax roll for collection.

Attachments: [Staff Report](#)
[Attachment 1 - Admin Enforcement Order](#)
[Attachment 2 - Cert of Service](#)
[Attachment 3 - Case File Photographs](#)
[Attachment 4 - Property Detail Report](#)
[Attachment 5 - Vicinity Map](#)
[Resolution](#)
[Presentation](#)

13.6 RESOLUTION - FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT - METROPOLITAN GROUP, INC. FOR PLANNING AGENCY STAFF CONTRACT SERVICES

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the First Amendment to the Professional Services Agreement with Metropolitan Group, Inc. ("M Group"), for planning agency staff contract services, adding an additional \$400,000, for a total contracted amount not to exceed \$500,000, and extending the term of the contract to August 31, 2019.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

13.7 RESOLUTION - GRANTING TOW FRANCHISES TO TWO TOW VENDORS FOR POLICE-GENERATED TOW OPERATIONS

RECOMMENDATION: It is recommended by the Police Department that the Council, by Resolution, grant tow franchises to tow operators Ace Towing Inc. and Extreme Towing pursuant to Chapter 6-84 of the Santa Rosa City Code for police-generated tow operations.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)

13.8 RESOLUTION - LOCAL PROCLAMATION OF CIVIL EMERGENCY ORDER NUMBER FIVE (SUSPENSION OF CONSTRUCTION AND

DEMOLITION DEBRIS HAULING FRANCHISE REQUIREMENT AND
FRANCHISE FEES RELATED TO FIRE DEBRIS HAULING)

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, approve the Local Proclamation of Civil Emergency Order Number Five suspending construction and demolition debris hauling franchise requirement and franchise fees related to fire debris hauling.

Attachments: [Resolution](#)
[Exhibit A](#)

13.9 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE
OF LOCAL EMERGENCY DUE TO FIRES

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

13.10 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL
HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

14. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment

under Agenda Item 18.

15. REPORT ITEMS

15.1 REPORT - FISCAL YEAR 2016-17 MEASURE O ANNUAL REPORT

BACKGROUND: Ordinance 3680 added Chapter 3-26 to the Santa Rosa City Code establishing a special transactions and use tax known as Measure O. Each year an Annual Report is prepared by City staff, reviewed by the Measure O Citizen Oversight Committee and presented to the City Council reporting on revenue, expenditures, and accomplishments during the past fiscal year.

RECOMMENDATION: It is recommended by the Finance, Police, Fire, Recreation and Parks Departments, the City Manager's Office and the Measure O Citizens' Oversight Committee that the Council, by motion accept the Measure O Annual Report for FY 2016-17.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Presentation](#)

15.2 REPORT - MEASURE O CYCLE IX CHOICE GRANT PROGRAM FUNDING RECOMMENDATIONS

BACKGROUND: The Measure O Transaction and Use tax passed by voters in 2004 allocates grant funding to organizations for youth and parenting programs which focus on gang and anti-violence education, prevention and intervention, community safety, and a comprehensive array of social services in high need neighborhoods. On September 29, 2017, the City of Santa Rosa released a Request for Qualifications for the Measure O Cycle IX CHOICE Grant Program with \$736,700 in available funding per year of the two-year cycle from January 1, 2018-December 31, 2019. Staff will present the funding recommendations from the Grant Review Team.

RECOMMENDATION: It is recommended by the Office of Community Engagement that the Council, by resolution: 1) Adopt the funding recommendations of the Grant Review Team for Cycle IX of the Measure O CHOICE grant program for Calendar Years 2018-19 and direct the City Manager or designee to enter into funding agreements

with approved providers; and 2) authorize the City Manager or designee to approve and execute the funding agreements and amendments with CHOICE Cycle IX funded agencies, subject to approval as to form by the City Attorney.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Resolution](#)
[Exhibit A](#)
[Exhibit B](#)
[Presentation](#)

15.3 REPORT - COMMUNITY ADVISORY BOARD UPDATE ON THE CAPITAL IMPROVEMENT PROGRAM COMMUNITY OUTREACH AND INPUT PROCESS, AND THE COMMUNITY IMPROVEMENT GRANTS PROGRAM

BACKGROUND: The Community Advisory Board (CAB) and the Office of Community Engagement will provide the Council with updates about CAB's Community Improvement Grant Program and involvement with the outreach and input process for the City's Capital Improvement Program (CIP).

RECOMMENDATION: It is recommended by the Office of Community Engagement and the Community Advisory Board that the Council, by motion, accept a report from the Community Advisory Board regarding the Community Improvement Grant Program and receive the report on the outreach process for community input on the Capital Improvement Program.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Presentation](#)

(THE COUNCIL MAY RECESS DURING THE EVENING FOR A DINNER BREAK)

16. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16.1 PUBLIC HEARING - FY 2018-19 BUDGET PRIORITIES

BACKGROUND: Every year, pursuant to the City Charter, the City Council holds a public hearing to solicit input from the community on priorities to be considered for the upcoming budget. This meeting complies with Charter requirements relative to posting and being held prior to the City Council goal setting meeting. It also marks the kick-off of the FY 2018-19 budget process.

RECOMMENDATION: It is recommended by the Finance Department, that the City Council hold a public hearing on budget priorities and consider written and oral comments as part of future budget deliberations. No action is necessary.

Attachments: [Staff Report](#)
[Presentation](#)
[Public Hearing Notice](#)

**16.2 PUBLIC HEARING - KNIBB PRE-ZONING - 3747 AND 3753
CHANATE RD - ANX17-004**

BACKGROUND: Application for Prezoning of the properties located at 3747 and 3753 Chanate Road, Assessor's Parcel Numbers 173-260-007 and 173-260-008, into the R-1-6 (Single-family Residential) zoning district to allow the future annexation into the City of Santa Rosa. Both properties are currently developed with single family residences. Once annexed, both homes will be allowed to connect to City sewer service.

RECOMMENDATION: It is recommended by the Planning Commission and the Planning and Economic Development Department that the Council introduce an ordinance to Prezone the properties located at 3747 and 3753 Chanate Road to the R-1-6 (Single-family Residential) zoning district.

Attachments: [Staff Report](#)
[Attachment 1 - Disclosure Form](#)
[Attachment 2 - Location Map](#)
[Attachment 3 - General Plan Zoning Map](#)
[Attachment 4 - Neighborhood Context Map](#)
[Attachment 5 - Proposed Annexation Area](#)
[Attachment 6 - Sonoma LAFCO Response to Referral - AN](#)
[Attachment 7 - PRMD Comments](#)
[Attachment 8 - Planning Commission Minutes and Resoluti](#)
[Attachment 9 - Existing System Findings Report](#)
[Ordinance](#)
[Presentation](#)
[Public Hearing Notice](#)

17. WRITTEN COMMUNICATIONS - NONE.

18. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

20. ADJOURNMENT OF MEETING

21. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

21.1 UPCOMING MEETINGS LIST

Attachments: [List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

City Council

JANUARY 9, 2018

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or cityclerk@srcity.org one week prior to the meeting. TDD 543-3063

Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.