

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES
FROM: ALAN ALTON, DEPUTY DIRECTOR OF FINANCE
KIMBERLY ZUNINO, DEPUTY DIRECTOR, WATER
DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT

SUBJECT: CONTRACT APPROVAL – GRIT AND SCREENING DISPOSAL
SERVICES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance and Water Departments that the Board of Public Utilities (BPU), by resolution, approve a five (5) year contract for grit and screening disposal services to Industrial Carting, Inc., Rohnert Park, CA, in the amount of \$341,005, with a \$20,000 contingency for potential rate increases to tipping fees, for a total amount not to exceed \$361,005.

EXECUTIVE SUMMARY

On February 28, 2017 Purchasing opened Invitation for Bid (IFB) 18-75 for grit and screening disposal services. The current contract is due to expire July 31, 2018.

BACKGROUND

Grit and screening materials are a non-recyclable waste by-product of the Laguna Treatment Plant process. The contract scope of work requires the contractor to furnish a watertight 20-yard debris box, which is exchanged twice weekly and hauled to Redwood Landfill in Novato for disposal. The contract unit price per ton includes debris box rental, transportation, and tipping fees. The estimated amount for disposal for the five-year period is 3,500 tons.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not applicable.

ANALYSIS

Of the seven prospective bidders listed in Planet Bids, three vendors responded with responsive and responsible written offers. See table of results below:

Vendor	Bid Response
Industrial Carting, Inc. Rohnert Park, CA	\$341,005
Kleen Solution Environmental Services Santa Rosa, CA	\$443,100
Dillard Trucking Byron, CA	\$574,000

The IFB request was for a five-year firm fixed price agreement for services to include tipping fees. Tipping fees are fees paid to the only local landfill, Redwood Landfill, Inc., where grit and screening by-product is taken to be disposed. Both Industrial Carting, Inc. and Kleen Solution Environmental Services took exception to holding the tipping fee unit price for the full five-year period and requested the ability to amend the agreement, should they incur any increase from Redwood Landfill, Inc, Santa Rosa, CA. Dillard Trucking took exception to using Redwood Landfill and indicated they would use Potrero Hills Landfill in Suisun City, CA.

The \$20,000 contingency is requested for any potential increase to the tipping fees through the period of the agreement. An amendment to the agreement will document any change in tipping fee unit pricing in the event tipping fees are set to increase.

Per City of Santa Rosa Code 3-08.110 (A), contracts that exceed \$100,000 shall be awarded by the City Council or the Board of Public Utilities.

FISCAL IMPACT

Funding for this expense is included in the Water Department fiscal year 2018-19 adopted budget. As a regular operating expenditure, the services as described are expected to be included in subsequent years' budget proposals when presented to the BPU and City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 in that the action involves the operation of existing facilities with negligible expansion of the use.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

ATTACHMENTS

- Resolution
- Attachment 1 - General Services Agreement

CONTACT

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