

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JENNIFER BURKE – DIRECTOR, SANTA ROSA WATER
SUBJECT: SECOND AMENDMENT TO PROFESSIONAL SERVICES
AGREEMENT NUMBER F002536 WITH WOOLPERT, INC.

AGENDA ACTION: MOTION

RECOMMENDATION

Santa Rosa Water recommends that the Council, by motion, approve the Second Amendment to Professional Services Agreement Number F002536 with Woolpert, Inc., Dayton, Ohio to expand services, extend the time of performance on the current contract until June 30, 2029, and purchase additional support for the Unity upgrade in the amount of \$316,000, for a total contract not to exceed \$401,000 and authorize the City Manager to make non-substantive changes to the Amendment, subject to approval as to form by the City Attorney, and execute the Amendment. This item has no impact on current fiscal year budget.

EXECUTIVE SUMMARY

Woolpert, Inc. has provided implementation services for Cityworks since June 5, 2018. Trimble will discontinue support for the City's current Cityworks license on September 30, 2026. To maintain necessary security support, the City must upgrade to Trimble's Unity Platform, a cloud-based service. The Second Amendment to Professional Services Agreement No. F002536 would extend the current Cityworks support services and support the technical process of the upgrade to Unity through June 30, 2029.

GOAL

This item relates to Council Goal #2 - Invest in the Development and Maintenance of the City's Infrastructure and effective management of infrastructure asset data.

BACKGROUND/PRIOR COUNCIL REVIEW

- On October 13, 2022, the City Manager approved contract F002536 funding to support production upgrades for Cityworks software with Woolpert, Inc. for a total maximum compensation of \$85,000.
- On August 25, 2025, the City Manager approved the First Amendment to F002536 for an extension of performance to June 30, 2028.

ANALYSIS

On April 23, 2026, Trimble provided a quote through Woolpert, Inc. to extend support for Cityworks and support the upgrade to Unity, Trimble's replacement platform for Cityworks. The current amendment is to expand services, approve funding of \$316,000, and extend the performance date through June 30, 2029.

The need to upgrade to the new Unity product is part of the current trend in software services. Many software providers are requiring customers to move to their cloud-based offering to prevent the need to create software patches for security. Working with a support consultant like Woolpert enables the City of Santa Rosa to have guidance through the upgrade configuration and to minimize disruption for users to their jobs and the operations they support through the transition.

FISCAL IMPACT

There is no impact to the General Fund. Of the \$316,000 support cost, \$226,000 is budgeted through the IT allocation process, and the remaining \$85,000 will be funded through savings from the original implementation in project key P55740.

This item has no impact on the FY 2025-2026 budget. Future budget appropriations for Fiscal Years 2026-2027 through 2028-2029 will include this expense going forward.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the recommended action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have the potential to result in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the recommended action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the recommended action may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Second Amendment to Professional Services Agreement Number F002536 with Woolpert, Inc.

PRESENTER(S)

Jeannine Saragossa – Department Information Technology Supervisor, Santa Rosa Water