



**Housing Authority
Regular Meeting Minutes - Final**

Monday, February 22, 2021

1:30 PM

1. CALL TO ORDER

Chair Owen called the meeting to order at 1:30PM

2. ROLL CALL

Present 5 - Commissioner Stephen Burke, Commissioner Wayne Downey Ph. D, Commissioner Phil Olsen, Vice Chair Diane Test, and Chair Jeffrey Owen

3. STATEMENTS OF ABSTENTION

None

4. STUDY SESSION

4.1 FY 2021/22 BUDGET PROCESS AND PUBLIC INPUT

Early each year, the Housing Authority holds a study session to obtain feedback and comments from the Housing Authority Commissioners and public regarding the annual budget process. Staff will provide an overview of the budget process timeline and anticipated trends for the coming year.

Megan Bassinger, Interim Director of Housing and Community Services, and Kate Goldfine, Administrative Services Officer, gave a presentation and answered commissioner's questions.

PUBLIC COMMENT

None

presented

5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

None

6. APPROVAL OF MINUTES

6.1 January 25, 2021 - Draft Minutes

Approved as submitted

7. CHAIRMAN/ COMMISSIONER REPORTS

PUBLIC COMMENT

None

8. COMMITTEE REPORTS

PUBLIC COMMENT

None

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

9.1 UPDATE ON APPLICATIONS FOR HOUSING AUTHORITY
COMMISSIONER VACANCIES - Provided for information.

Megan Basinger, Interim Director of Housing and Community Services, provided an update and answered Commissioner's questions.

PUBLIC COMMENT

None

presented

9.2 HOUSING AUTHORITY FY 2020-21 Q2 FINANCIAL REPORT -
Provided for information.

Kate Goldfine, Administrative Services Officer, provided an update and answered Commissioner's questions.

PUBLIC COMMENT

None

presented

10. CONSENT ITEMS

None

11. REPORT ITEMS

11.1 REPORT - EXTENSION OF THE LEASE BETWEEN THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA AND SOUTHWEST COMMUNITY HEALTH CENTER FOR 983 SONOMA AVENUE

BACKGROUND: In 2010, the Housing Authority approved Resolution No. 1496 approving a lease with Southwest Community Health Center (doing business as Santa Rosa Community Health (SRCH)) for a term of ten (10) years. The lease commenced on April 1, 2011 and expires on March 31, 2021. SCHC desires to extend the term of the lease and continue operation of the Brookwood Health Center at the current location. The parties have agreed on a two (2) year extension, with the option for two (2) additional, one (1) year extensions; all other lease terms remain the same.

RECOMMENDATION: It is recommended by the Department of Housing and Community Services that the Housing Authority, by resolution, approve an extension to the lease between the Housing Authority and Southwest Community Health Center and authorize the Executive Director to sign, subject to approval by the General Counsel of the Housing Authority, that extends the lease for two (2) years with the option to enter into two (2) additional, one (1) year extensions with all other terms remaining the same.

Megan Basinger, Interim Director of Housing and Community Services, gave an update and answered Commissioner's questions.

PUBLIC COMMENT

None

A motion was made by Commissioner Burke, seconded by Vice Chair Test to approve as submitted and adopt:

RESOLUTION NO. 1711 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA AUTHORIZING A TWO-YEAR EXTENSION OF THE LEASE BETWEEN THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA AND SOUTHWEST COMMUNITY HEALTH CENTERS (DOING BUSINESS AS SANTA ROSA COMMUNITY HEALTH

CENTERS) FOR 983 SONOMA AVENUE.

The motion carried by the following vote:

Yes: 5 - Commissioner Burke, Commissioner Downey Ph. D, Commissioner Olsen, Vice Chair Test and Chair Owen

11.2 REPORT - COMMITMENT OF REHABILITATION FUNDS FOR HEARN HOUSE, LOCATED AT 2149 HEARN AVENUE

BACKGROUND: Community Housing Sonoma County submitted an application requesting \$77,498 in rehabilitation funds for bathroom emergency repairs of Hearn House, located at 2149 Hearn Avenue, a 15-bed transitional housing facility for homeless veterans seeking drug and alcohol treatment. The main bathroom developed a leak beneath the shower floor causing damage and needed repairs to related areas such as; shower, floor, subfloor, and walls.

RECOMMENDATION: It is recommend by the Housing and Community Services Department that the Housing Authority, by resolution, approve a commitment of rehabilitation funds necessary for emergency bathroom repairs in the amount of \$77,498 to Community Housing Sonoma County for Hearn House, a 15-bed transitional housing facility for homeless veterans seeking drug and alcohol treatment.

Angela Morgan, Program Specialist for Housing and Community Services, gave an update and answered Commissioner's questions.

PUBLIC COMMENT

George M commented on the cost of the renovation and repairs. He questioned the vetting of the entity doing the repairs, stating that the cost was too high.

A motion was made by Vice Chair Test, seconded by Commissioner Downey Ph. D to approve as submitted and adopt:

RESOLUTION NO. 1712 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROVING A CONDITIONAL COMMITMENT OF REHABILITATION FUNDS NECESSARY FOR EMERGENCY REPAIRS OF HEARN HOUSE, LOCATED AT 2149 HEARN AVENUE; LOAN Nos 9933-3315-21 and 9933-3325-21.

The motion carried by the following vote:

Yes: 5 - Commissioner Burke, Commissioner Downey Ph. D, Commissioner Olsen, Vice Chair Test and Chair Owen

12. ADJOURNMENT

Hearing no further business, Chair Owen adjourned the meeting at 3:08 p.m..

Approved on:

Steven V. Brown
Recording Secretary