

AMENDMENTS TO CITY COUNCIL MANUAL OF PROCEDURES & PROTOCOLS

City Council Meeting
September 22, 2015

Current

Protocol for Election of Mayor:

- Incumbent Mayor/Vice Mayor calls for nominations from the floor
- Nomination must receive a second and be accepted by nominee
- Nominations are voted on in order received
- Once a nomination receives a majority vote, no action is taken on remaining nominations

Proposed

Same as current protocol, except:

- In absence of presiding officer, Council Member with longest period of continuous service conducts election for Mayor
- If multiple members with equal length of service, highest number of electorate votes received determines presiding officer
- If more than one nomination received, Council votes by ballot using protocol employed for voting on board and commission applicants

Proposed

Other minor revisions:

- Section II(B) – Placement of items on future agenda
- Section II(E) – Agenda order and addition of second public comment period
- Section XIV(B) – Distribution of information requested by Council Member to full Council

Benefits

- Revised protocol for election of Mayor addresses who will conduct the election in the absence of a presiding officer
- Minor revisions to Sections II(B), II(E), and XIV(B) address discrepancies between the Manual of Procedures and Protocols and current practices.

Recommendation

It is recommended by the City Clerk that the Council, by resolution, amend the City Council Manual of Procedures and Protocols to revise the protocol for election of Mayor and Vice Mayor and incorporate other minor revisions to reflect current Council practices.