

RESOLUTION NO. RES-2018-170

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING PROFESSIONAL SERVICES AGREEMENT NUMBER F001767 WITH HDL SOFTWARE, LLC, TO PROVIDE BUSINESS TAX ADMINISTRATION SERVICES

WHEREAS, since 2013, the City has used consultant services to administer the City's Business Tax Certificate program; and

WHEREAS, the City issued request for proposal (RFP) 18-35 for Business Tax administration services on March 29, 2018; and

WHEREAS, a selection panel made up of subject matter experts from the Finance and Planning & Economic Development departments reviewed the two proposals received, and took part in consultant presentations; and

WHEREAS, the selection panel has determined HdL Software, LLC, provided the best proposal based on services, fees, and presentation, and recommended them for the Business Tax administration contract for a term of five years.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves Professional Services Agreement Number F001767 with HdL Software, LLC, attached hereto as Exhibit A, in an amount not to exceed \$1,250,000.

BE IT FURTHER RESOLVED that Exhibit A is made part of this Resolution.

BE IT FURTHER RESOLVED that Council authorizes the City's Chief Financial Officer to pay all proper claims from key 050303.

IN COUNCIL DULY PASSED this 2nd day of October, 2018.

AYES: (6) Mayor Coursey, Vice Mayor Rogers, Council Members Combs, Olivares, Sawyer, Schwedhelm

NOES: (0)

ABSENT: (1) Council Member Tibbetts

ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM:

City Attorney

Exhibit A – Professional Services Agreement No. F001767