

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: YURI KOSLEN, TRANSIT PLANNER  
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT  
SUBJECT: CITY OF SANTA ROSA AND OAKMONT VILLAGE  
ASSOCIATION AGREEMENT FOR CITYBUS ROUTE 16

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve an agreement for three years with the Oakmont Village Association for Santa Rosa CityBus to provide a deviated fixed route bus service for the Oakmont community, and authorize the City Manager to execute the agreement and related documents.

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EXECUTIVE SUMMARY

Approval of this three-year agreement with the Oakmont Village Association would allow for the continuation of CityBus Route 16, enabling the general public to both travel within the Oakmont Community and travel from Oakmont to different shopping centers within Santa Rosa. This agreement provides for the Oakmont Village Association to contribute 50% of the operating costs of the Oakmont route, currently Route 16.

BACKGROUND

The City has partnered with Oakmont Village Association (OVA) to provide fare-free deviated/flexible fixed route bus service for the Oakmont Community continuously since 1998. This Oakmont service was expanded in 2008 to include a flex option that allows the general public to call and arrange for the bus to pick them up within the Oakmont community. Throughout the pandemic this Oakmont service has continued to provide rides between the Oakmont Community and shopping centers in Santa Rosa five days a week.

This Oakmont service is operated by MV Transportation, the City's contractor for ADA paratransit services. The City Council approved a new contract with MV Transportation

on December 15, 2020. It is thus recommended to establish a new agreement with OVA through July 2023 with four additional one-year terms.

### PRIOR CITY COUNCIL REVIEW

On July 26, 2016, City Council passed a resolution approving a three-year agreement with the Oakmont Village Association to share equally in the annual cost of operating the deviated fixed route service to the Oakmont Community.

On September 25, 2018, City Council passed a resolution approving the Second Amendment to Professional Services Agreement with MV Transportation, Inc. to extend the contract for two years thus increased the total contract obligation by \$2,718,051 to a total of \$6,606,151.

On June 16, 2020, the City Council passed a resolution to extend the Contract with MV Transportation for six months, increase compensation to cover that period, and allow for use of federal CARES Act funding and pandemic related services.

On December 15, 2020, the City Council approved a new Professional Services Agreement with MV Transportation for ADA Paratransit services and Deviated fixed route services for a 30-month term in the amount of \$3,885,311.

### ANALYSIS

The Oakmont Route, currently Route 16 bus service provides a crucial transportation link between the Oakmont Community and a variety of shopping opportunities in addition to community services such as exercise classes, concerts, and movies. The Route 16 operates fare free and carries an average of 25 passengers a day. The flex component of this service is being used an average of 26 times per month.

The term of the proposed agreement is three years, plus four one-year optional extensions. The effective date of the agreement is retroactive back to August 1, 2020, as MV Transportation has continued to provide OVA with service on the City's behalf during the COVID pandemic.

The Oakmont Village Association (OVA) will make monthly payments to the City for its share of the costs associated with this service, as specified in the agreement. OVA will cover half of the operating costs and 100% of the estimated fuel costs. The City and OVA will meet annually to determine the estimated fuel costs and determine if there are additional costs expected in the following year. Parties agree that both are equally responsible for any increased costs (except for fuel which OVA will pay at 100% of the estimated cost). The agreement provides for the OVA to share costs as follows:

- For August 2020-January 2021, OVA agrees to pay the City for Route 16 operating costs at \$29,370 plus estimated fuel cost of \$4,200, a total amount of

\$33,570. OVA will make monthly payments of \$5,595 in year one of the agreement.

- For the 18 months from February 1, 2021-July 31, 2022, OVA agrees to pay operating costs at \$113,253 plus fuel cost of \$12,377, a total amount of \$125,630. OVA will make monthly payments of \$6,979 for this 18-month period of the agreement.
- For the third year, August 31, 2022-July 31, 2023, OVA agrees to pay operating costs of \$76,951 plus fuel cost which will be determined at the annual meeting.

Staff recommends that the Council authorizes the City Manager or designee to execute the agreement. In addition, staff recommends that Council authorize the City Manager or designee to negotiate and execute related documents, such as amendments to extend the term of the Agreement, including where such documents increase the not-to-exceed amount within the City Manager's existing authority.

#### FISCAL IMPACT

This action has no impact on the General Fund. The City's share of funding for the Oakmont deviated-fixed route service is provided by State Transportation Development Act Article IV funds and Federal Transit Administration (FTA) 5307 funds and is included in the Transit Division budget.

#### ENVIRONMENTAL IMPACT

This action is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15301, Existing Facilities. Specifically, the project would allow for the continued operation of an existing public facility involving no expansion of use.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

#### NOTIFICATION

Not applicable.

#### ATTACHMENTS

- Resolution/Exhibit A – Oakmont Village Association Agreement

#### CONTACT

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